

**Lee County Board of Education
James Evans, Jr., Superintendent
242 Lee Avenue - P.O. Box 668
Beattyville, KY 41311**

**Phone (606) 464-5000
Fax (606) 464-5009**

APPLICATION FOR SUBSTITUTE TEACHER

NAME _____

Thank you for your interest in the Lee County Schools. Please permit me to share some information about our county and educational program with you.

The education program serves approximately 1,100 students in grades K-12. The program consists of two elementary schools, a middle school, a high school, and an alternative education school. Academic quality characterizes the school program. We traditionally rank in the top 50% in state testing and are very competitive in academic competitions. Our students come from a variety of backgrounds, are generally well-behaved and are respectful of school personnel. Instructional materials and equipment are given priority in the expenditure of funds.

The Lee County Board of Education recognizes that any organization is only as effective as the quality of its personnel. We maintain high standards and high expectations. Applicants must have a minimum 2.5 GPA or its equivalent. If you have an interest in becoming a part of a progressive education program, you are invited to complete this application.

Respectfully,

James Evans, Jr., Superintendent
Lee County Schools

APPLICATION FOR SUBSTITUTE TEACHER

Date _____

Degree/# Of College Credits Earned _____ GPA _____
(Please enclose an official copy of your college transcript)

Teaching Major _____ Teacher Minor _____

School(s) choice for substitute teacher assignment _____

I. PERSONAL DATA

Name (Last, first, middle) _____

Social Security Number _____ Phone # _____

Present Address _____

List names, address, phone, and relation of someone who will be able to contact you should we be unable to reach you at your present address/telephone.

II. TEACHING/PROFESSIONAL PREFERENCES

List in order of preference grade and subject area for which you are most comfortable and wish to be considered.

- 1. _____
- 2. _____
- 3. _____
- 4. _____

III. EDUCATIONAL AND PROFESSIONAL PREPARATION

List all current certifications.

List college attended/attending beginning with most recent, address of each, dates attended.

Please indicate the college and teacher education program in which you are currently enrolled.

IV. PROFESSIONAL EMPLOYMENT EXPERIENCE IN EDUCATION

Please indicate your professional employment experience in education beginning with the most recent position. List the school and address, assignment, supervisor/principal, specific school year worked, and the total number of years.

V. OTHER WORK EXPERIENCE

Beginning with the most recent, list type of work, name and address of employer, supervisor, and dates worked of any non-educational work experience (include military service).

VI. REFERENCES

Please list three school related references, their present position, and address. (Do not list relatives). List hobbies, professional recognitions, committee work, community activities, etc. Also list organizations of which you are a member.

Write a brief statement as to your reason(s) for choosing to apply for this position.

Approximately how many days have you been absent from work or school during the past three years and for what primary reasons?

How would you describe your “teaching style”?

Explain the difference in the following statement “teaching and learning” – “teaching for learning”.

Your application will be placed on file for consideration when vacancies occur. It will remain active for one year. Should you desire your application to remain active for additional periods, you must notify the Superintendent in writing along with updating all information.

I understand that inquiries could be made that will provide applicable information, and I request each present or former employer, school and person given as a reference, and governmental and law enforcement agencies to answer questions that may be asked concerning me. I also understand that any false statements or omission in connection with questions asked on this application will be just cause for immediate dismissal, anything in any contract of employment between me and the Lee County Board of Education to the contrary notwithstanding.

I recognize that, if I am employed, the Lee County Board of Education will assign or reassign me to a specific position as the need requires throughout the term of my employment. Such assignments will be consistent with the Kentucky Revised Statues.

The Lee County Board Of Education does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex, or handicap in employment, educational programs or activities as set forth in Title IX, Title VI, and Section 504.

For this type of employment, state law requires a state criminal history background check as a condition of employment.

Applicants being considered for employment in safety-sensitive positions with the Lee County Board Of Education shall be required to submit to a urinalysis test for the detection of the illegal use of drugs as part of the currently required post-offer, pre-employment physical. Positions considered safety sensitive include administrator, teacher, traveling teacher, teacher aide, substitute teacher, school secretary, Central Office staff, custodians, cooks, and itinerant staff. The procedure for testing these positions may be found in 03.13251 AP.1/0323251 AP.1. I acknowledge notification of this policy and understand that compliance with this policy is a condition of employment.

Applicant's Signature

Date

Thank you for your application.