

RECORD OF BOARD PROCEEDINGS (MINUTES)

June 9, 2016 Lee County Board of Education Special Meeting

The Lee County Board of Education met in Special Session in the Lee County Board of Education Board Room at 6:00 PM, on June 09, 2016.

Attendance Taken at 6:02 PM:

Present Board Members:

Mr. Lamont Coldiron

Mr. Curtis Davis

Mr. Donald Napier

Mr. William Owens

Ms. Janie Thorpe

CALL TO ORDER

Discussion:

Board Chairman William Owens called the meeting to order.

140-16 APPROVE AGENDA

Rationale:

Dr. Evans will present the June 9, 2016 Lee County Board of Education Special Meeting Agenda for board review and approval.

Motion Passed: Approval of the June 9, 2016 Lee County Board of Education Special Meeting agenda as presented passed with a motion by Ms. Janie Thorpe and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron Yes

Mr. Curtis Davis Yes

Mr. Donald Napier Yes

Mr. William Owens Yes

Ms. Janie Thorpe Yes

GREAT NEWS

Rationale:

Lee County School Board Chairman William Owens has been appointed by Governor Bevins to serve a four year term on the Kentucky Education Professional Standards Board (EPSB). The Education Professional Standards Board consists of fourteen gubernatorial appointees. The board establishes the standards and requirements for obtaining and maintaining a teaching certificate within the state, and also sets forth the guidelines and standards for the programs that prepare individuals for becoming teachers and professional school personnel.

Discussion:

Dr. Evans recognized Board Chair William Owens for being appointed by Governor Bevins to serve a four year term on the Kentucky Education Professional Standards Board. The EPSB consists of fourteen gubernatorial, appointees.

Dr. Evans also presented a retirement bell to Ray Shuler and commended him for his hard work and dedication to Lee County Schools. Evans said, "Ray has held a number of jobs and we have worked hand in hand. His great sense of humor has made it easier to work through difficult times. I consider him a good friend; he will be missed."

Ray thanked Mr. Evans and board members saying, "I appreciate the opportunity I was given a few years ago to come home." If I can help in the future, I'm one phone call away."

COMMUNICATION REPORT

Discussion:

We are working on buildings and grounds to get ready for next year. Dirt is being moved at Lee County Elementary School in preparation for a new playground. Mr. Shuler, Mr. Lyons, and Mr. Sipple are speaking with vendors regarding the purchase and installation of the playground equipment.

141-16 FIRST READING OF LEGISLATIVE UPDATES, BOARD POLICIES, & PROCEDURES

Rationale:

Board members were sent the 2016 Legislative Updates and KSBA recommended Policies and Procedures to review prior to the board meeting. Recommendation is to consider the board meeting review as the first reading.

Discussion:

Superintendent Evans presented the following KSBA recommended procedure updates: 01.61 AP.11, 05.11 AP.11,05.11, AP.21,08.133 AP.1,09.1231AP.21, 09.14 AP.1, 09.14 AP.11, 09.14 AP.111, 09.14 AP.12, 09.221AP.1, 09.4361 AP.21, 09.438 AP.1, 09.438 AP.21, and 10.5 AP.1; and the following KSBA recommended policy updates: 01.0, 01.61, 03.11, 03.111, 03.112,

03.14, 03.18, 03.211, 03.24, 03.5, 04.0, 05.11, 08.1312, 08.133, 08.3, 09.11, 09.122, 09.123, 09.1231, 09.12311, 09.14, 09.227, 09.313, 09.36, 09.422, and 09.438.

Motion Passed: Approval to consider this the first reading of the Legislative Updates and KSBA recommended Board Policies and Procedures as presented passed with a motion by Mr. Donald Napier and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

142-16 REVIEW/APPROVE MONTHLY BUDGET REPORT

Rationale:

Zina Gibson, District Finance Officer will present the May 2016 Expenditure and Revenue Reports for board review and approval. A projected report of revenue and expenditures will also be presented.

Discussion:

Mrs. Gibson informed board members that:

- We will get final payment on the building fund in June.
- We received \$582,927.73 Total Revenue for the month of May 2016.
- We expended a total of \$621,757.10 in the month of May 2016.
- These are typical revenue and expenditures at this time.
- Will be transferring \$69,800.00 from Capital Outlay to General Fund as approved in the Funds Request.

Projection Report:

- Some funds are coming in under and some close to the amounts projected.
- Took out projected Franchise Tax amount; it is now in delinquent tax. We have collected \$38,000.00 less than projected.
- Projecting Delinquent tax to be down \$25,000.00.
- We could be down \$51,000.00 in Utility Tax.
- SEEK could be down \$36,000.00 due to mid-year changes.
- We are projecting a Beginning Balance of approximately \$489,000.00 based on the 2016-2017 budget and a carry forward of 450,000.00.

Motion Passed: Approval of the May 2016 Revenue and Expenditure Reports as presented by Zina Gibson (copy on file) passed with a motion by Mr. Curtis Davis and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

143-16 APPROVE 2016-2017 BOND OF DEPOSITORY AS PRESENTED

Rationale:

Zina Gibson, District Finance Officer will present the 2016-2017 Bond of Depository with Peoples Exchange Bank recommended for approval.

Motion Passed: Approval of the 2016-2017 Bond of Depository from Peoples Exchange Bank as presented passed with a motion by Mr. Lamont Coldiron and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

INSTRUCTION

Rationale:

Steve Carroll, ARI Coordinator/Instructional Supervisor, will discuss Professional Learning Plans.

Discussion:

Steve Carroll, ARI Coordinator/Instructional Supervisor was unable to attend this evening; he will provide the Instruction Report July 5th, 2016.

144-16 APPROVE CONSENT AGENDA

Rationale:

It was ordered to approve the consent agenda as presented.

Motion Passed: Approval of consensus items as presented passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

IXA. APPROVE BOARD MINUTES

Rationale:

Recommendation is made to approve the May 19, 2016, and May 26, 2016 Lee County Board of Education Special Meeting Minutes as presented.

Discussion:

It was ordered to approve the May 19, 2016, and May 26, 2016 Lee County Board of Education Special Meeting minutes as presented.

IXB. APPROVE BUS APPLICATIONS

Rationale:

Dr. Evans will present the following bus applications recommended for approval:

BUS REQUESTS FOR BOARD APPROVAL - JUNE 7, 2016

DATE SUBMITTED	SCHOOL	DEPARTURE DATE	RETURN DATE	LOCATION & DESCRIPTION	PERSON RESPONSIBLE	OVERNIGHT?	TRIP # IN TRAVEL TRACKER
5/17/2016	Lee Co. High	5/19/2016	5/19/2016	Shillito Park - Lexington, KY / Tennis	Judy Jennings	N	766
5/17/2016	Lee Co. Elementary	5/20/2016	5/20/2016	DQ for blizzards/LCE 4th grade students	G. Bean, C. Neiderman, C. Jewell	N	767
5/19/2016	Lee Co. High	5/23/2016	5/23/2016	Owsley Co. High School / Boys Baseball	Danny Wright	N	768
5/19/2016	Lee Co. High	5/23/2016	5/23/2016	Owsley Co. High School / Girls Softball	Paul Samples	N	769
5/23/2016	Lee Co. High	5/31/2016	5/31/2016	Breathitt Co. High School / Boys Baseball	Danny Wright	N	770
5/31/2016	Lee Co. High	6/6/2016	6/6/2016	Berea Community High School / Boys Baseball	Danny Wright	N	771
5/31/2016	Lee Co. High	6/13/2016	6/17/2016	FFA Camp / FFA Students	Orville Bennett	Y	772

Discussion:

It was ordered to approve the bus applications as presented.

IXC. APPROVE FUND RAISER APPLICATIONS

Rationale:

Dr. Evans will recommend approval of the following fund raiser requests:

- LCHS 2020 Class Cookie Fundraiser
- LCHS 2020 Class Home and Family Fundraiser
- LCHS Boys Basketball Golf Scramble Fundraiser
- LCHS 2020 Senior Class Yankee Candle Fundraiser

Discussion:

It was ordered to approve the following fund raiser applications as presented:

- LCHS 2020 Class Cookie Fundraiser
- LCHS 2020 Class Home and Family Fundraiser
- LCHS Boys Basketball Golf Scramble Fundraiser
- LCHS 2020 Senior Class Yankee Candle Fundraiser

IXD. APPROVE PARTICIPATION IN THE COMMUNITY ELIGIBILITY PROVISION FOR PUBLIC SCHOOLS DURING FY17

Rationale:

Dr. Evans will recommend participation in the Community Eligibility Provision for Public School during FY17.

Discussion:

Dr. Evans recommended participation in the Community Eligibility Provision for Public School during FY17. It was ordered for Lee County Schools to participate in the Community Eligibility Provision for Public School during FY17.

IXE. APPROVE LEE COUNTY SCHOOLS PROCUREMENT CERTIFICATION FOR ALL SCHOOL FOOD AUTHORITIES

Rationale:

Dr. Evans will recommend approval of the Procurement Certification for All School Food Authorities for the 2016-2017 school year.

Discussion:

It was ordered to approve the Procurement Certification for All School Food Authorities for the 2016-2017 school year as presented.

IXF. 2016-2017 APPROVAL TO COLLECT INDIRECT COST FROM FOOD SERVICE

Rationale:

Dr. Evans will recommend approval to collect indirect cost from Lee County School Food Service during the 2016-2017 school year.

Discussion:

It was ordered to collect indirect cost from Lee County School Food Service during the 2016-2017 school year.

IXG. AUTHORIZE RENEWING THE 2016-2017 SCHOOL PICTURE BID WITH SHEFFIELD

Rationale:

After a survey of principals to determine quality and satisfaction, Dr. Evans will recommend exercising the clause added to the 2015-2016 School Picture Bid to renew the 2016-2017 Bid with Sheffield.

Discussion:

It was ordered to exercise the clause added to the 2015-2016 School Picture Bid and renew the 2016-2017 Bid with Sheffield.

IXH. AWARD 2016-2017 MODEL PROCUREMENT BID

Rationale:

Dr. Evans will recommend approval of the 2016-2017 Model Procurement Bid to multiple vendors as presented.

Discussion:

It was ordered to award the 2016-2017 Model Procurement Bid to multiple vendors as presented.

IXI. APPROVE BOARD MEMBERS' ATTENDANCE AT THE KSBA SUMMER LEADERSHIP CONFERENCE IN LEXINGTON, KENTUCKY JULY 10 & 11 (INCLUDING LODGING AND TRAVEL EXPENSES)

Rationale:

KSBA will be hosting the Summer Leadership Conference at the Marriott Griffin Gate in Lexington July 10th and 11th. This will be a good opportunity to complete the required training hours for board members.

Discussion:

It was ordered to approve Lee County Board of Education Members' attendance at the KSBA Summer Leadership Conference in Lexington, Kentucky July 10th and 11th, 2015.

IXJ. ACCEPT 2016-2017 FOOD SERVICE BIDS THROUGH KVEC

Discussion:

It was ordered to accept the 2016-2017 Food Service Bids as awarded through KVEC.

IXK. APPROVE 2016-2017 EKU STUDENT TEACHER MOA

Rationale:

Dr. Evans will present the 2016-2017 EKU Student Teacher MOA recommended for board approval.

Discussion:

It was ordered to approve the 2016-2017 Student Teacher MOA with Eastern Kentucky University as presented.

IXL. APPROVAL TO PAY FOR LEE COUNTY FBLA STUDENTS' LODGING AT NATIONAL COMPETITION

Rationale:

Dr. Evans will recommend the board approve payment of the Lee County FBLA students' lodging for National Competition.

Discussion:

It was ordered to pay for the FLBA students lodging at National Competition.

IXM. REVIEW MODIFIED BOARD PROCEDURE 03.125 AP.22

Rationale:

Dr. Evans will present Board Procedure 03.125 AP.22 with recommended changes to align with State mileage reimbursement rate of .39 cents per mile for board review. The Lee County School Board approved changing the rate at the May 19th, 2016 Board Meeting. The revised procedure will be sent to KSBA to be updated in Lee County Schools Procedure Manual.

Discussion:

Board members reviewed Board Procedure 03.125 AP.22 which was amended to align with the current State mileage reimbursement rate of .39 cents per mile. The Lee County School Board approved changing the rate to .39 cents per mile at the May 19th, 2016 Board Meeting. The revised procedure will be sent to KSBA to be updated in Lee County Schools Procedure Manual.

IXN. APPROVE MATH ACHIEVEMENT FUNDS (MAF) FY17 ASSURANCES

Rationale:

Dr. Evans will present the MAF FY17 Assurances recommended for approval.

Discussion:

It was ordered to approve the MAF FY17 Assurances as presented (Copy on file).

IXO. APPROVE ASCD TEACHER IMPACT GRANT APPLICATION

Rationale:

Dr. Evans will present the ASCD Teacher Impact Grant Application and budget submitted by Julia Bishop. The recipient of this grant will be awarded \$10,000.00 to fund programs to support new teachers through activities such as peer modeling, observations, mentoring, and book studies in a PLC type setting. Money could also be used to support best practice instruction methods for experienced teachers through similar activities.

Discussion:

It was ordered to approve the ASCD Teacher Impact Grant Application as presented.

IXP. AMEND LEE COUNTY SCHOOLS TRANSPORTATION DEPARTMENT APPROVED TRIPS AND TRIP RATE FEE SCHEDULE PER DEPARTMENT INCLUDING ATHLETICS, ACADEMICS, CLASS TRIPS, SPECIAL EDUCATION, BAND, CLUBS, OUTSIDE GROUPS/AGENCIES, AND STATE COMPETITIONS EFFECTIVE JULY 1, 2016

Rationale:

Dr. Evans will present Lee County Schools Transportation Department Approved Trips and Trip Rate Fee Schedule as recommended by Ray Shuler for board approval. The number of approved trips and trip rate fees has been changed to address budget constraints and cover driver cost.

Discussion:

It was ordered to amend Lee County Schools Transportation Department Approved Trips and Trip Rate Fee Schedule effective July 1, 2016 as presented.

ATTENDANCE UPDATE

Rationale:

Ray Shuler Director of Pupil Personnel will present the monthly attendance report.

Discussion:

Attendance this time last year for the district was 93.15%; Beattyville Elementary was 93.94%; Southside Elementary was 94.17%; Lee County Middle School was 93.16%; and Lee County High School was 91.77%.

Attendance at this time for district is 92.42%; Lee County Elementary School (BE & SS) is 93.41%; Lee County Middle School is 93.16%; and Lee County High School is 90.48%. Total student enrollment on 6-02-16 was 969 (LCE-468, LCMS-207, and LCHS-294). Last year at this time we had 997 students enrolled; we are down 28 students from this time a year ago.

145-16 APPROVE 2016-2017 BUS ROUTES

Rationale:

Ray Shuler, D.P.P., will present the 2016-2017 bus routes for board review and approval.

Motion Passed: Approval of the 2016-2017 Bus Routes as presented passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**146-16 ENTER CLOSED SESSION PER:
KRS 156.557(6) AND KRS 61.810(1) (F) TO HOLD PRELIMINARY DISCUSSION
RELATING TO SUPERINTENDENT'S FORMATIVE EVALUATION AND PER KRS
61.810 (1)(B) TO DISCUSS THE SALE OF BEATTYVILLE ELEMENTARY**

Rationale:

The board will enter closed session per KRS 156.557 (6) and KRS 61.810(1)(f) for preliminary discussion of the superintendent's formative evaluation. The Board will also discuss the possible sale valuation of the Beattyville Elementary facility.

Motion Passed: Approval to enter closed session per KRS 156.557(6)KRS and KRS 61.810(1)(f) for preliminary discussion of the superintendent's formative evaluation and per KRS 61.810(1)(f) for discussion of sale and property valuation of Beattyville Elementary passed with a motion by Mr. Lamont Coldiron and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

147-16 ENTER OPEN SESSION

Rationale:

Re-enter Open Session following preliminary discussion in closed session regarding superintendent's evaluation per KRS 156.557(6) and KRS 61.810 (1)(f) and sale of Beattyville Elementary per KRS 61.810 (1)(b).

Motion Passed: Approval to re-enter Open Session following preliminary discussion of superintendent's evaluation and sale of Beattyville Elementary in Closed Session passed with a motion by Ms. Janie Thorpe and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

148-16 APPROVE SUPERINTENDENT'S EVALUATION SUMMATIVE

Rationale:

Board Chair, William Owens, will present Dr. James Evans Jr.'s Superintendent Evaluation Summative.

Discussion:

Board Chairman, William Owens, presented Dr. James Evans, Jr.'s 2016 Superintendent Evaluation Summative.

Dr. Evans was given an exemplary rating for all of the following seven (7) Superintendent Evaluation Standards. Evidence is provided in the attached Board and Superintendent Evaluation Goals Reports.

Standard 1 Strategic Leadership - The superintendent creates conditions that result in strategically re-imaging the district's vision, mission and goals to ensure that every student who graduates from high school is globally competitive in postsecondary education and the workforce, and is prepared for life in the 21st century.

Standard 2 Instructional Leadership - The superintendent supports and builds a system committed to shared values and beliefs focused on teaching and learning where performance gaps are systematically eliminated over time and every student graduates from high school college and career ready.

Standard 3 Cultural Leadership - The superintendent understands and acts on the important role a system's culture has in the exemplary performance of all schools.

Standard 4 Human Resource Leadership - The superintendent ensures the district is a professional learning community with process and systems in place that result in recruitment, induction, support, evaluation, development and retention of a highly effective, diverse staff.

Standard 5 Managerial Leadership - The superintendent ensures that the district has processes and systems in place for budgeting, staffing, problem solving, communication expectations and scheduling that organize the work of the district and give priority to student learning and safety.

Standard 6 Collaborative Leadership - The superintendent, in concert with the local board of education, designs structures and process that result in broad community engagement with support for and ownership of the district vision.

Standard 7 Influential Leadership - The superintendent promotes the success of teaching and learning by understanding, responding to and influencing the larger political, social, economic, legal, ethical and cultural context. From this knowledge, the superintendent works with the board of education to define mutual expectations, policies and goals to ensure the academic success for all students.

149-16 APPROVE PRICE QUOTES FOR PROPERTY, GENERAL LIABILITY, EDUCATOR'S LEGAL LIABILITY, AUTO LIABILITY & PHYSICAL DAMAGE, UMBRELLA, AND WORKERS' COMPENSATION INSURANCE FOR 2016-2017

Rationale:

Dr. Evans will present price quotes for Property, General Liability, Educator's Legal Liability, Auto Liability & Physical Damage, Umbrella, and Workers' Compensation Insurance for 2016-2017. Quotes will be attached and available for review prior to the board meeting on Thursday. Property coverage for one vacant facility may require additional board action.

Discussion:

Superintendent Evans recommended approval of the quote received from WRM to provide the following coverage at a total cost of \$114,972.54: Including Property, Equipment Breakdown, General Liability, Inland Marine, Sexual Misconduct, School Leaders Errors & Omissions, and Business Auto & Commercial Umbrella.

Dr. Evans recommended approving the price quote received from KEMI for Workers Compensation Coverage at a cost of \$40,667 which includes a 10% discount for becoming a

member with the Kentucky Chamber of Commerce which will cost the school district \$1000 annually. The savings that this will generate is approximately \$5,587.53.

Motion Passed: Approval of the price quote received from WRM to provide the following insurance coverage at a total cost of \$114,972.54: Property, Equipment Breakdown, General Liability, Inland Marine, Sexual Misconduct, School Leaders Errors & Omissions, Business Auto & Commercial Umbrella; and approval of the price quote received from KEMI for Workers Compensation Insurance of \$40,667 (includes a 10% discount for becoming a member with the Kentucky Chamber of Commerce which will cost the school district \$1000 annually) passed with a motion by Mr. Curtis Davis and a second by Mr. Lamont Coldiron .

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

150-16 SET SUPERINTENDENT'S SALARY

Rationale:

The Lee County Board of Education will set the Superintendent's salary for 2016-2017.

Discussion:

Board Chairman, William Owens, informed members that Superintendent Evans had recommended leaving his salary as is and setting the FY17 annual salary as follows: based on 243 contract days, Doctorate Rank with 23 years' experience, and a 59.74% index for supervisory duties. In addition the board will by direct payment provide for the Superintendent's family health insurance cost, and his KASA (including liability insurance), KASS, and AASA professional dues.

Motion Passed: Approval to set Superintendent James Evans, Jr.'s 2016-2017 annual salary as follows: based on 243 contract days, Doctorate Rank with 23 years' experience, and a 59.74% index for supervisory duties. In addition the board will by direct payment provide for the Superintendent's family health insurance cost, and his KASA (including liability insurance), KASS, and AASA professional dues passed with a motion by Ms. Janie Thorpe and a second by Mr.

Lamont Coldiron .

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

PERSONNEL REPORT

Rationale:

Superintendent Evans will report personnel changes.

Discussion:

Superintendent Evans reported the following personnel changes:

- Kenneth Isaacs temporarily assigned at Lee County Bus Garage (duties/assignment adjusted for two months for accommodations).
- Justin Oliver hired as Lee County Middle School Boys Basketball Coach
- David Wolf hired as Lee County Middle School Baseball Coach
- Dee Polito has resigned as the school district nurse. Superintendent Evans is investigating the possibility of partnering with the Lee County Health Department to provide services for students.

151-16 PAY BILLS & CLAIMS

Rationale:

Dr. Evans will present bills and claims recommended for payment.

Motion Passed: Approval to pay the bills and claims that are in order at this time passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

152-16 ADJOURN

Motion Passed: Consider approval of adjourning the meeting passed with a motion by Ms. Janie Thorpe and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

Chairperson

Superintendent