

# **RECORD OF BOARD PROCEEDINGS (MINUTES)**

## **Lee County Board of Education June 13, 2017 Regular Meeting**

**The Lee County Board of Education met in Regular Session in the Lee County Board of Education Board Room Board Room at 6:00 PM, on June 13, 2017.**

**Attendance Taken at 6:00 PM:**

**Present Board Members:**

**Mr. Lamont Coldiron**

**Mr. Curtis Davis**

**Mr. Donald Napier**

**Mr. William Owens**

**Ms. Janie Thorpe**

### **CALL TO ORDER**

Discussion:

Board Chair William Owens called the meeting to order.

### **137-17 APPROVE AGENDA**

Discussion:

Dr. Evans presented the June 13, 2017 Lee County Board of Education Regular Meeting Agenda for board review and approval.

**Motion Passed:** Approval of the June 13, 2017 Lee County Board of Education Regular Meeting agenda as presented passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron            Yes

Mr. Curtis Davis                Yes

Mr. Donald Napier              Yes

Mr. William Owens             Yes

Ms. Janie Thorpe                Yes

## CELEBRATIONS

Discussion:

Dr. Evans shared the following reasons to celebrate with board members:

- The high school archery team has advanced to World Competition in Florida.
- Board Chair William Owens was appointed by Governor Bevin to the SCAAC.
- Lee County was presented Level I Baldrige Award during attendance at the Kentucky Center for Performance Excellence last week. Dr. Evans told board members that Lee County leads the state on process and performance work.
- Lee County has been named by Morehead State to the Top 100 in Knovations Annual Digital Learning Awards Program.
- Lee County School District was featured in the 18th Annual Kentucky Center for School Safety Report for strong support of anti-bullying pledges.

## COMMUNICATION REPORT

Rationale:

Dr. Evans will share the following in his Communication Report:

- Discuss the upcoming 2017 KSBA Summer Leadership Conference with board members and determine their plans to attend.
- Piper Publishing will provide a presentation for board members regarding their services.

### IVA. 2017 SUMMER LEADERSHIP CONFERENCE

Discussion:

2017 Summer Leadership Institute -

Join us in LEXINGTON for KSBA's 2017 Summer Leadership Institute July 7 - 8 at the Marriott Griffin Gate, Lexington. Whether you are looking to meet your yearly training requirements or for new knowledge to help improve your skills, we have something for you! Board member Donald Napier will be attending the 2017 Leadership Conference.

### IVB. PIPER PUBLISHING PRESENTATION

Discussion:

Abby Piper, owner of Piper Publishing shared information about her company and the services provided. She informed board members that she was excited for the opportunity to work with Lee County schools to determine ways to bolster the current infrastructure of the school system in order to communicate the best we can. People need to know that it is important to attend Lee County School District.

**138-17 FIRST READING OF LEGISLATIVE UPDATES, BOARD POLICIES 01.1, 01.11, 01.111, 01.2, 01.42, 02.1311, 02.4241, 02.4244, 02.44, 02.441, 02.442, 03.11, 03.112, 03.1161, 03.121, 03.1211, 03.13253, 03.18, 03.19, 03.21, 03.2141, 03.221, 03.2211, 03.23253, 04.92, 06.2, 07.1, 07.12, 08.11, 08.113, 08.1131, 08.133, 08.13451, 08.13452, 08.14, 08.222, 08.232, 08.3, 08.5, 09.111, 09.12, 09.121, 09.122, 09.1223, 09.1231, 09.13, 09.14, 09.2, 09.2211, 09.227, 09.311, 09.34, 09.425, 09.4294, 09.4361, 10.5, & REVIEW OF PROCEDURES 01.111 AP.2, 02.442 AP.21, 03.12322 AP.1, 03.19 AP.1, 03.221 AP.22, 04.1 AP.1, 06.31 AP.1, 07.1 AP.11, 08.1312 AP.1, 08.222 AP.21, 09.12 AP.1, 09.14 AP.12, 09.15 AP.21, 09.221 AP.1, 09.227 AP.1, 09.4361 AP.21, 10.5 AP.24,**

**Motion Passed:** Approval to consider this the first reading of the 2017 Legislative Updates and KSBA recommended Board Policies 01.1, 01.11, 01.111, 01.2, 01.42, 02.1311, 02.4241, 02.4244, 02.44, 02.441, 02.442, 03.11, 03.112, 03.1161, 03.121, 03.1211, 03.13253, 03.18, 03.19, 03.21, 03.2141, 03.221, 03.2211, 03.23253, 04.92, 06.2, 07.1, 07.12, 08.11, 08.113, 08.1131, 08.133, 08.13451, 08.13452, 08.14, 08.222, 08.232, 08.3, 08.5, 09.111, 09.12, 09.121, 09.122, 09.1223, 09.1231, 09.13, 09.14, 09.2, 09.2211, 09.227, 09.311, 09.34, 09.425, 09.4294, 09.4361, 10.5 and review of Procedures 01.111 AP.2, 02.442 AP.21, 03.12322 AP.1, 03.19 AP.1, 03.221 AP.22, 04.1 AP.1, 06.31 AP.1, 07.1 AP.11, 08.1312 AP.1, 08.222 AP.21, 09.12 AP.1, 09.14 AP.12, 09.15 AP.21, 09.221 AP.1, 09.227 AP.1, 09.4361 AP.21, 10.5 AP.24 passed with a motion by Mr. Curtis Davis and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**139-17 REVIEW/APPROVE MONTHLY BUDGET REPORT**

Discussion:

Zina Gibson informed members that there was one more month to close the year out. We have spent a goodly amount on cleaning supplies and transportation parts; more than was accounted for in projections. If projections for expenditures and revenue hold true, we should have approximately \$525,000.00 carry forward.

We have received approval from KDE regarding the Capital Funds Request to use Capital Outlay funds to pay for property insurance and KISTA debt. These funds have been transferred into the general fund.

**Motion Passed:** Approval of the May 2017 Revenue and Expenditure Reports as presented by Zina Gibson (copy on file) passed with a motion by Mr. Lamont Coldiron and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**140-17 APPROVE 2017-2018 BOND OF DEPOSITORY AS PRESENTED**

Discussion:

Peoples Exchange Bank was named primary depository for 2017-2018. They will issue a Letter of Credit as their collateral pledge to insure funds in the expected amount of dollars that will run through the account. They are pledging at a rate of 103% this year; the amount will fluctuate based on funds.

**Motion Passed:** Approval of the 2017-2018 Bond of Depository from Peoples Exchange Bank as presented passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**INSTRUCTION**

Discussion:

Steve Carroll discussed the following:

- Program reviews - Senate Bill I changed the process - We didn't have to submit program reviews, but teachers completed the work so we will include the reviews in our school report card.
- Tell Survey results will be addressed with staff when we returned to school.
- Both school staff will be trained in PBIS Classroom Management.
- 90% of our Professional Learning for 2017-2018 will be done in-house. I'd like to invite you to attend July 26th and 27th. We will start with refreshments at 8:00 a.m. and go to auditorium at 8:30. Different sessions will branch out from there as in conferences. Teachers are very excited.
- We will be awarding Work Ready Certificates in addition to diplomas at graduation. Employers consider these soft skills important.
- Preschool Grant - We have just finished the Planning Grant. The next round will be a \$125,000.00 grant. If we are awarded this next grant, we will partner with head start and parents to prepare students for kindergarten readiness.
- NT3 grant - will be used to achieve National Board Certification and prepare successful teachers.

**141-17 APPROVE CONSENT AGENDA**

Rationale:

Dr. Evans will present the Consent Agenda recommended for board review and approval.

**Motion Passed:** Approval of the consensus items as recommended and presented by Dr. Evans passed with a motion by Mr. Lamont Coldiron and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

IXA. APPROVE BOARD MINUTES

Discussion:

It was ordered to approve the May 11, 2017, Lee County Board of Education Special Meeting minutes as presented.

IXB. APPROVE BUS APPLICATIONS

It was ordered to approve the following trips:

- 2017 FBLA National Leadership Conference
- Girls' Basketball Trip out of State
- Mattingly Contract for Archery Trip to Orlando
- High School Archery Trip to Orlando
- PALS 2017 Harvard Trip

<u>DATE SUBMITTED</u>	<u>SCHOOL</u>	<u>DEPARTURE DATE</u>	<u>RETURN DATE</u>	<u>LOCATION &amp; DESCRIPTION</u>	<u>PERSON RESPONSIBLE</u>	<u>OVERNIGHT?</u>	<u>TRIP # IN TRAVEL TRACKER</u>	<u>COMMENTS</u>
5/3/2017	Lee Co. Middle-High	6/11/2017	6/16/2017	Lexington, KY	Jeanette Brandenburg	Yes	1153	
5/3/2017	Lee Co. Middle-High	6/19/2017	6/23/2017	Morehead State University	Jeanette Brandenburg	Yes	1154	
5/4/2017	Lee Co. Middle-High	5/6/2017	5/6/2017	Knott Co. Sportsplex / Tennis	Judy Jennings		1155	
5/4/2017	Lee Co. Middle-High	5/7/2017	5/7/2017	Knott Co. Sportsplex / Tennis	Judy Jennings		1156	

5/4/2017	Lee Co. Middle-High	5/8/2017	5/8/2017	Knott Co. Sportsplex / Tennis	Judy Jennings		1157	
5/5/2017	Lee Co. Middle-High	5/13/2017	5/13/2017	Russell, KY / Track and Field	Jeremy Holt		1158	
5/15/2017	Lee Co. Elementary	6/22/2017	6/25/2017	Feltner / 4-H Camp		Yes	1159	
5/16/2017	Lee Co. Middle-High	5/18/2017	5/18/2017	Knott Co. Central High School	Danny Wright		1160	
5/17/2017	Lee Co. Middle-High	6/1/2017	6/2/2017	Maryville, TN / Girls Basketball	Matt Waterson	Yes	1161	
5/18/2017	Lee Co. Middle-High	5/22/2017	5/22/2017	Powell Co. High School / Girls Softball	Danny Wright		1162	
5/18/2017	Lee Co. Middle-High	5/22/2017	5/22/2017	Powell Co. High School / Boys Baseball	Danny Wright		1163	
5/22/2017	Lee Co. ATC	5/26/2017	5/26/2017	Somerset Comm. and Tech College	Rebecca Mullins		1164	
5/22/2017	Lee Co. Middle-High	6/2/2017	6/2/2017	Breathitt Co. High / Boys Basketball	Joe Broadwell		1165	
5/22/2017	Lee Co. Middle-High	6/12/2017	6/16/2017	FFA Camp	Orville Bennett	Yes	1166	
5/23/2017	Lee Co. Middle-High	5/23/2017	5/23/2017	Powell Co. High - Girls Softball	Danny Wright		1167	
6/2/2017	Lee Co. Middle-High	6/9/2017	6/9/2017	Owsley Co. High / Boys Basketball	Joe Broadwell		1168	

IXC. APPROVE FUND RAISER APPLICATIONS

Discussion:

It was ordered to approve the following fund raiser requests:

Middle School Cheer leaders will hold the following fund raisers May thru December 2017  
Bucket Shake, Rada Sale, Mary Kay Sale, and Bake Sale/Yard Sale

High School Archery Team will hold the following fund raisers:

Sell drinks, snacks, and face painting at the July 4th Celebration

Sell drinks, snacks, and face painting at the Art Factory Vendor Fair on June 30, 2017

Sell lunches (pork tenderloin, chips, dessert) on June 28, 2017

50% of all Smoothie Sales and 25% of all Frappe Sales between 3:00 and 5:00 p.m. at the Art Factory on June 16, 2017

IXD. APPROVE PARTICIPATION IN THE COMMUNITY ELIGIBILITY PROVISION FOR PUBLIC SCHOOLS DURING FY18

Discussion:

It was ordered to approve Lee County Schools' participation in the Community Eligibility Provision for FY18 and the Food Service Civil Rights Compliance Certification as presented.

IXE. APPROVE LEE COUNTY SCHOOLS PROCUREMENT CERTIFICATION FOR ALL SCHOOL FOOD AUTHORITIES

Discussion:

It was ordered to approve Lee County Schools' Procurement Certification for All School Food Authorities for the 2017-2018 school year as presented.

IXF. 2017-2018 APPROVAL TO COLLECT INDIRECT COST FROM FOOD SERVICE

Discussion:

It was ordered to collect indirect cost from food service at the non-restricted rate approved by KDE during the 2017-2018 school year.

IXG. AUTHORIZE SUPERINTENDENT EVANS TO ADVERTISE THE 2017-2018 SCHOOL PICTURE BID

Discussion:

It was ordered to authorize Dr. Evans to advertise the 2017-2018 School Picture Bid.

IXH. AUTHORIZE SUPERINTENDENT EVANS TO EXERCISE THE BID SPECIFICATION TO EXTEND THE SOFTDRINK BID WITH PEPSI FOR THE 2017-2018 SCHOOL YEAR

Discussion:

It was ordered to authorize Dr. Evans to extend the Soft drink Bid with Pepsi for the 2017-2018 school year.

IXI. AWARD 2017-2018 MODEL PROCUREMENT BID

Discussion:

It was ordered to award the 2017-2018 Model Procurement Bid to multiple vendors as presented.

IXJ. APPROVE BOARD MEMBERS' ATTENDANCE AT THE KSBA SUMMER LEADERSHIP CONFERENCE IN LEXINGTON, KENTUCKY JULY 7 & 8 (INCLUDING LODGING AND TRAVEL EXPENSES)

Discussion:

It was ordered to approve board member attendance at the KSBA Summer Leadership Conference including conference fees, lodging, and travel. Board member Donald Napier will attend the Summer Leadership Conference at the Marriott Griffin Gate in Lexington July 7th and 8th.

IXK. ACCEPT 2017-2018 FOOD SERVICE BIDS THROUGH KVEC

Discussion:

It was ordered to accept the 2017-2018 Food Service Bids as awarded through KVEC (copy on file).

IXL. APPROVE 2017-2018 ECU STUDENT TEACHER MOA

Discussion:

It was ordered to approve the 2017-2018 ECU Student Teacher MOA as presented.

IXM. APPROVAL TO PAY FOR LEE COUNTY FBLA STUDENTS' LODGING AT NATIONAL COMPETITION

Discussion:

It was ordered to approve payment of the Lee County FBLA students' lodging for National Competition.



IXN. ACCEPT CHECKS & CASH DONATION TO LEE COUNTY MIDDLE HIGH SCHOOL  
VARSITY ARCHERY TEAM TOTALING \$4,090.50

Discussion:

It was ordered to accept the check(s) totaling \$3,085.00 and cash totaling \$1,005.50 donated to Lee County Middle High School Archery.

**142-17 APPROVE 2017-2018 BUS ROUTES**

Discussion:

David Lyons discussed the 2017-2018 Bus Routes submitted for board approval.

- One bus driver did not return this year.
- We will have 11 regular routes and 2 special need routes.
- We will not travel to Rosses Creek this year; we will turn at Spencer Ridge.
- We will not travel all the way through Hale Ridge.

These change will save fuel and labor for the 2017-2018 school year. Adjustments will be made to the routes as necessary. It was ordered to approve the 2017-2018 Bus Routes as submitted with amendments later if needed. Mr. Lyons also informed members that our new bus that was ordered in October 2016 has arrived.

**Motion Passed:** Approval of the 2017-2018 Bus Routes as presented passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**143-17 ENTER CLOSED SESSION PER: KRS 156.557(6) TO HOLD PRELIMINARY  
DISCUSSION RELATING TO SUPERINTENDENT'S FORMATIVE EVALUATION**

Rationale:

The board will enter closed session per KRS 156.557 (6) for preliminary discussion of the superintendent's formative evaluation.

**Motion Passed:** Approval to enter closed session per KRS 156.557(6) KRS for preliminary discussion of the superintendent's formative evaluation passed with a motion by Mr. Lamont Coldiron and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**144-17 ENTER OPEN SESSION**

Rationale:

Re-enter Open Session following preliminary discussion in closed session regarding superintendent's evaluation per KRS 156.557(6).

**Motion Passed:** Approval to re-enter Open Session following preliminary discussion of superintendent's evaluation in Closed Session passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**145-17 APPROVE SUPERINTENDENT'S EVALUATION SUMMATIVE**

Discussion:

Board Chair William Owens presented the Summative Superintendent Evaluation for Lee County School Superintendent Dr. James Evans, Jr. The school board ordered approval of the Summative with a rating of Exemplary for all seven evaluation standards.

**Motion Passed:** Approval of Dr. James Evans, Jr.'s Superintendent Evaluation Summative of Exemplary for all seven evaluation standards passed with a motion by Ms. Janie Thorpe and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**146-17 SET SUPERINTENDENT'S SALARY FOR 2017-2018**

Discussion:

Due to budget constraints, the board recommended setting Dr. Evans' 2017-2018 salary as follows: based on 243 contract days, Doctorate Rank with 24 years experience, and a 45.48% index for supervisory duties. In addition the board will by direct payment provide for the Superintendent's family health insurance cost, and his KASA (including liability insurance), KASS, and AASA professional dues.

**Motion Passed:** Approval to set Superintendent James Evans, Jr.'s 2017-2018 annual salary as follows: based on 243 contract days, Doctorate Rank with 24 years experience, and a 45.48% index for supervisory duties. In addition the board will by direct payment provide for the Superintendent's

family health insurance cost, and his KASA (including liability insurance), KASS, and AASA professional dues passed with a motion by Mr. Donald Napier and a second by Mr. Lamont Coldiron .

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

### PERSONNEL REPORT

Discussion:

Dr. Evans reported the following personnel updates:

- Jeff Mullins has resigned as the high school assistant girls' basketball coach and the middle school girls' basketball coach.
- Dr. Evans has interviewed one science candidate today; Ms. Tiffany Combs.
- The Lee County Middle High School SBDM will interview Ms. Combs next week.

### **147-17 PAY BILLS & CLAIMS**

Rationale:

Dr. Evans will present bills and claims recommended for payment.

**Motion Passed:** Approval to pay the bills and claims that are in order at this time passed with a motion by Ms. Janie Thorpe and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

### **148-17 ADJOURN**

**Motion Passed:** Consider approval of adjourning the June 13, 2017 Lee County Board of Education Regular Meeting passed with a motion by Mr. Donald Napier and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

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Chairperson

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Superintendent