

RECORD OF BOARD PROCEEDINGS (MINUTES)

Lee County Board of Education Special Meeting

The Lee County Board of Education met in Special Session in the Lee County Board of Education Board Room at 6:00 PM, on July 05, 2016.

Attendance Taken at 5:58 PM:

Present Board Members:

Mr. Lamont Coldiron

Mr. Curtis Davis

Mr. Donald Napier

Mr. William Owens

Ms. Janie Thorpe

CALL TO ORDER

Discussion:

Board Chair William Owens called the meeting to order.

01-17 APPROVE AGENDA

Rationale:

Dr. Evans will present the July 5th, 2016 Lee County Board of Education Special Meeting Agenda for board review and approval.

Motion Passed: Approval of the July 5, 2016 Lee County Board of Education Special Meeting Agenda as presented passed with a motion by Mr. Curtis Davis and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

GREAT NEWS

Rationale:

Superintendent Evans will share Great News with board members and the public.

IIIA. DR. EVANS INVITED TO REPRESENT KVEC DISTRICTS IN WASHINGTON, D.C.

Discussion:

Dr. Evans informed board members that he will represent both the district and KVEC with Craig Herald as part of I3 Grant at a meeting in Washington D.C. KVEC is reimbursing the district for expenses regarding the trip.

IIIB. HCTC PARTNERSHIP

Discussion:

Dr. Evans informed board members that he had met with HCTC President Jennifer Lindon, and Doug Fraley. Lee County Schools will be partnering with HCTC to provide opportunities for adults to get college credit.

IIIC. 2016 SUMMER FEEDING PROGRAM

Discussion:

Dr. Evans commended Food Service Director Teresa Thomas and staff for a successful Summer Feeding Program. Our food service employees traveled to different locations throughout the county Monday thru Friday to deliver meals to those children 18 and under wishing to eat. Between 52-100 kids ate each day. It was a great opportunity for a very positive community outreach.

IIID. LEE COUNTY HIGH SCHOOL STUDENTS TRAVEL TO CHICAGO AS PART OF THE EASTERN KENTUCKY UNIVERSITY ETS PROGRAM

Discussion:

Dr. Evans informed board members that 15 to 20 Lee County High School students were able to travel to Chicago this summer as part of the Eastern Kentucky University ETS program. This was a great opportunity for our students to share new experiences and visit another area of the country.

IV. COMMUNICATION REPORT

Rationale:

Superintendent Evans will present his Communication Report.

IVA. OPENING DAY ACTIVITIES FOR ALL LEE COUNTY STAFF TO BE HELD IN THE LEE COUNTY HIGH SCHOOL GYMNASIUM AT 8:30 A.M. AUGUST 1, 2016

Discussion:

Dr. Evans invited board members to attend Lee County Schools' 2016-2017 Opening Day Activities. We will kick off the new school year with breakfast for staff beginning at 8:30 a.m. August 1st, in the Lee County High School Gymnasium.

IVB. READIFEST SCHEDULED AT LEE COUNTY ELEMENTARY SCHOOL
JULY 29, 2016 @ 8:30 A.M.

Rationale:

Readifest is scheduled for July 29, 2016 at 8:30 a.m. Staff and community stakeholders will be present at Lee County Elementary School to provide school supplies, backpacks, shoes, and support agency information to all Lee County School District elementary students grades K-5.

Discussion:

Dr. Evans invited board members to Readifest which will be held at Lee County Elementary School on July 29, 2016 beginning at 8:30 a.m.

IVC. KSBA SUMMER LEADERSHIP CONFERENCE JULY 8TH & 9TH AT MARRIOTT
GRIFFIN GATE IN LEXINGTON, KENTUCKY

Rationale:

Janie Thorpe, Lamont Coldiron, Donald Napier, Sharron Adams, and Michelle Angel are registered to attend the KSBA Summer Leadership Conference.

Discussion:

Dr. Evans reminded board members of the upcoming KSBA Summer Conference July 8th and 9th, 2016.

**02-17 SECOND READING OF LEGISLATIVE UPDATES, BOARD POLICIES, &
PROCEDURES**

Rationale:

Superintendent Evans will present KSBA recommended and legislative updates to board members for the second reading. Board members will read the legal and KSBA recommended Board Policy and Procedure updates for the second time and decide which to adopt.

KSBA Recommended Board Procedures: 01.61 AP.11, 05.11 AP.11,05.11, AP.21,08.133 AP.1,09.1231AP.21, 09.14 AP.1, 09.14 AP.11, 09.14 AP.111, 09.14 AP.12, 09.221AP.1, 09.4361 AP.21, 09.438 AP.1, 09.438 AP.21, and 10.5 AP.1;

KSBA Recommended Board Policy Updates:

01.0, 01.61, 03.11, 03.111, 03.112, 03.14, 03.18, 03.211, 03.24, 03.5, 04.0, 05.11, 08.1312, 08.133, 08.3, 09.11, 09.122, 09.123, 09.1231, 09.12311, 09.14, 09.227, 09.313, 09.36, 09.422, and 09.438.

Discussion:

Dr. Evans presented the Board policy updates for the second reading and the procedures that were reviewed at June 9th, 2016 board meeting. Following the second reading, board members voted to adopt the Board Polices as written and recommended by KSBA along with the corresponding procedures which were reviewed June 9, 2016.

Motion Passed: Approval to conduct the second reading and adopt Board Polices 01.0, 01.61, 03.11, 03.111, 03.112, 03.14, 03.18, 03.211, 03.24, 03.5, 04.0, 05.11, 08.1312, 08.133, 08.3, 09.11, 09.122, 09.123, 09.1231, 09.12311, 09.14, 09.227, 09.313, 09.36, 09.422, and 09.438 as written and recommended by KSBA along with the corresponding procedures 01.61 AP.11, 05.11 AP.11,05.11, AP.21,08.133 AP.1,09.1231AP.21, 09.14 AP.1, 09.14 AP.11, 09.14 AP.111, 09.14 AP.12, 09.221AP.1, 09.4361 AP.21, 09.438 AP.1, 09.438 AP.21, and 10.5 AP.1 which were reviewed June 9, 2016 passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

03-17 DECLARE AN EMERGENCY TO AMEND/ADOPT BOARD POLICY
03.125/03.225 IN ONE READING

Discussion:

Dr. Evans presented Board Policy 03.125 and recommended the board declare an emergency to amend the policy to reflect the mileage reimbursement rate change to .39/mile in one reading and send to KSBA with the annual update. Policy 03.225 for classified employees will also be amended to reflect the .39/mile reimbursement rate. Procedure 03.125 AP.22 was reviewed and modified at the June 9, 2016 board meeting to align Lee County School District mileage reimbursement rates with state rates of .39/mile. It is necessary to adopt the policy in one reading to match the procedure.

Motion Passed: Approval to declare an emergency to amend Board Policy 03.125 and 03.225 in one reading as presented and submit to KSBA passed with a motion by Mr. Lamont Coldiron and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

04-17 REVIEW/APPROVE MONTHLY BUDGET REPORT

Rationale:

Zina Gibson, District Finance Officer, will present the June 2016 Expenditure and Revenue Reports for board review and approval.

Discussion:

Zina Gibson, District Finance Officer presented the June 2016 Revenue and Expenditure Reports for board review and approval. She advised that there will be amendments for next month due to the fact that we did not receive all bank statements in time for the early board meeting.

In revenue, Zina reported that the Franchise Tax, Delinquent Tax, and Utility Tax were all down. General Property Tax was up 83,000.00, but SEEK was down over 37,000.00. YTD revenue in food service will end the year with around \$100,000.00 cash.

Fund II YTD Expenditures are over five million (73% of budget). We will have more invoices to hit this. No new expenditures in 360. Building fund used to pay principle and interest. Food Service expenditures were \$187,000.00 lower than budgeted.

Projections:

Currently \$518,086.00 carry forward projected, but we have more outstanding invoices. It will probably be around \$450,000.00.

Motion Passed: Approval of the June 2016 Expenditure and Revenue Reports as presented passed with a motion by Mr. Donald Napier and a second by Mr. Lamont Coldiron .

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

INSTRUCTION

Rationale:

Steve Carroll, ARI Coordinator/Instructional Supervisor will present the monthly instruction report.

Discussion:

Steve Carroll discussed development of the Professional Learning Plan. Teachers had input in developing the plan. We asked them: What does the data show? What instructional process and practices do you need to improve?

On the first PD day, we will look at 2015-2016 ACT results to determine if the ACT Mastery Prep at the high school proved beneficial for students. We will also focus on differentiation and Google Chromebook on the first and seconds PD days.

On the third and fourth PD day - we will basically do follow-up in one and two hour sessions to revisit the first two topics and do more in depth follow-up each month.

We are trying to give principals and teachers input on the PD process. I can't praise Karen Angel enough for her work in this area. We are training some of our teachers at a high level so they can teach other teachers.

Karen Angel informed board members that principals and teachers were asked, "What kind of PD is going to enhance implementation?"

05-17 APPROVE CONSENT AGENDA

Rationale:

Dr. Evans will present the Consent Agenda recommended for approval.

Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

IXA. APPROVE BOARD MINUTES

Rationale:

Superintendent Evans will present the minutes of the Lee County Board of Education June 9, 2016 Special Meeting for board review and approval.

Discussion:

It was ordered to approve the June 9, 2016 Lee County Board of Education Special Meeting minutes as presented.

IXB. APPROVE BUS APPLICATIONS

Rationale:

There are no bus applications submitted for approval this month.

IXC. APPROVE FACILITY USE APPLICATIONS

Rationale:

Dr. Evans will present a facility request from HCTC to use LCATC, LCMHS, LCBOE, and the Adult Education Center to provide dual credit courses and college courses to adult students.

Discussion:

It was ordered to approve HCTC's request to use LCATC, LCMHS, LCBOE, and the Adult Education Center to provide dual credit courses and college courses to adult students.

IXD. APPROVE 2016-2017 LOCAL AGREEMENT FOR COOPERATION ON FULL UTILIZATION OF HEAD START

Rationale:

Dr. Evans will present the 2016-2017 Local Agreement for Cooperation on Full Utilization of Head Start for board approval.

Discussion:

It was ordered to approve the 2016-2017 Local Agreement for Cooperation on Full Utilization of Head Start as presented.

IXE. APPROVE CONTRACT TRANSPORTATION

Rationale:

Superintendent Evans will request authorization to approve contract transportation as needed for 2016-2017.

Discussion:

It was ordered to authorize Superintendent Evans to approve contract transportation as needed for the 2016-2017 school year.

IXF. AUTHORIZE SUPERINTENDENT TO APPROVE EMERGENCY TRIP REQUESTS

Rationale:

Superintendent Evans will request authorization to approve emergency trip requests for 2016-2017.

Discussion:

It was ordered to authorize Superintendent Evans to approve emergency trip requests for 2016-2017.

IXG. AUTHORIZE SUPERINTENDENT EVANS TO APPROVE STUDENT HANDBOOKS

Rationale:

Although all parent/pupil handbooks have not yet been submitted to the central office for review by Superintendent Evans, they will need to be approved prior to the start of school which will occur before the next board meeting scheduled in August. Therefore request is made to authorize Superintendent Evans to review/approve the 2016-2017 Parent/Pupil Handbooks. A copy of each school's handbook will be made available to board members at the August 2016 board meeting.

Discussion:

It was ordered to authorize Superintendent Evans to review/approve the 2016-2017 Parent/Pupil Handbooks.

IXH. APPROVE 2016-2017 PROCUREMENT PLAN FOR LEE COUNTY SCHOOLS CHILD NUTRITION PROGRAM

Rationale:

Dr. Evans will present the 2016-2017 Procurement Plan for Lee County Schools Child Nutrition Program recommended for approval.

Discussion:

It was ordered to approve the 2016-2017 Procurement Plan for Lee County Schools Child Nutrition Program as presented.

IXI. APPROVE 2016-2017 KENTUCKY RIVER DISTRICT HEALTH DEPARTMENT (LEE COUNTY) EMPLOYEE VACCINATION/IMMUNIZATION SERVICES CONTRACT

Rationale:

Dr. Evans will present the 2016-2017 Kentucky River District Health Department (Lee County) Employee Vaccination/Immunization Services Contract recommended for approval.

Discussion:

It was ordered to approve the 2016-2017 Kentucky River District Health Department (Lee County) Employee Vaccination/Immunization Services Contract as presented.

IXJ. APPROVE 2016-2017 AMERICAN RED CROSS SHELTER AGREEMENT

Rationale:

Dr. Evans will present the 2016-2017 American Red Cross Shelter Agreement recommended for approval.

Discussion:

It was ordered to approve the 2016-2017 American Red Cross Shelter Agreement as presented.

IXK. APPROVE 2016-2017 COMMONWEALTH OF KENTUCKY TRANSPORTATION
CABINET GRADUATED LICENSING PROGRAM SITE PROVIDER AGREEMENT

Rationale:

Dr. Evans will present the 2016-2017 Kentucky Transportation Department Graduated Licensing Site Agreement recommended for approval.

Discussion:

It was ordered to approve the 2016-2017 Kentucky Transportation Department Graduated Licensing Site Agreement as presented.

IXL. APPROVE 2016-2017 KSBA AND LEE COUNTY SCHOOLS LGE-KU SCHOOL
ENERGY MANAGERS PROJECT MEMORANDUM OF AGREEMENT

Rationale:

Dr. Evans will present the 2016-2017 KSBA LGE-KU School Energy Managers Project Memorandum of Agreement recommended for board approval.

Discussion:

It was ordered to approve the KSBA LGE-KU School Energy Managers Project Memorandum of Agreement as presented.

IXM. AMEND 2016-2017 EXTENDED DAY, SUPERVISORY DUTIES, AND EXTRA
SERVICES TENTATIVE SALARY SCHEDULE

Rationale:

Dr. Evans will recommend amendment of the 2016-2017 Extended Day, Supervisory Duties, and Extra Services Salary Schedule as presented. This will reflect changes following school consolidations.

Discussion:

Dr. Evans presented proposed amendments to the 2016-2017 Extended Day, Supervisory Duties, and Extra Services Salary Schedule following school consolidations. It was ordered to approve the 2016-2017 Extended Day, Supervisory Duties, and Extra Services Salary Schedule as presented.

IXN. AMEND 2016-2017 EXTENDED DAY EMPLOYMENT PERSONNEL SCHEDULE

Rationale:

Dr. Evans will recommend amending the 2016-2017 Extended Day Employment Personnel Salary Schedule as presented. This amendment will reflect changes following consolidation of schools.

Discussion:

It was ordered to approve the amended 2016-2017 Extended Day Employment Personnel Salary Schedule as presented by Dr. Evans.

06-17 ENTER CLOSED SESSION PER KRS 61.810 (1)(B) FOR DISCUSSION WHICH COULD HAVE A BEARING ON THE SALE PRICE OF THE BEATTYVILLE ELEMENTARY SCHOOL PROPERTY

Rationale:

Dr. Evans will recommend entering Closed Session per KRS 61.810 (1)(B) for discussion that could have a bearing on the sale price of the Beattyville Elementary School Property.

Discussion:

Dr. Evans recommended entering Closed Session per KRS 61.810 (1)(B) due to the bearing the discussion could have on the sale price of the Beattyville Elementary property.

Motion Passed: Approval to enter Closed Session per KRS 61.810 (1)(B) for discussion that could have a bearing on the sale price of the Beattyville Elementary School Property passed with a motion by Mr. Lamont Coldiron and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

07-17 LEAVE CLOSED SESSION AND RETURN TO OPEN MEETING

Rationale:

Recommendation to leave Closed Session and re-enter Open Session.

Motion Passed: Approval to leave Closed Session and return to Open Session passed with a motion by Ms. Janie Thorpe and a second by Mr. Lamont Coldiron .

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

08-17 AUTHORIZE SUPERINTENDENT EVANS TO TAKE STEPS TO DISPOSE OF THE BEATTYVILLE ELEMENTARY SCHOOL PROPERTY IN A MANNER WHICH WOULD MAXIMIZE THE OPPORTUNITY TO RECEIVE THE APPRAISED VALUE

Rationale:

Dr. Evans will request authorization to take steps to dispose of the Beattyville Elementary Property in a manner which would maximize the opportunity to receive the appraised value.

Motion Passed: Approval to authorize Superintendent Evans to take steps to dispose of the Beattyville Elementary Property in a manner which would maximize the opportunity to receive the appraised value passed with a motion by Mr. Donald Napier and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

PERSONNEL REPORT

Rationale:

Superintendent Evans will report on current personnel changes.

Discussion:

Dr. Evans reported the following personnel changes:

- Betty Kincaid has retired effective immediately.
- Debra Smith has been hired as the Lee County Middle High School Principal.
- We will be interviewing for the Lee County Middle High School Assistant Principal this Thursday.
- We currently have only one applicant for the vacant science position.

09-17 APPROVE PARTNERSHIP AGREEMENT WITH KENTUCKY RIVER DISTRICT LOCAL HEALTH DEPARTMENT (LEE COUNTY) TO PROVIDE SCHOOL NURSE SERVICES TO LEE COUNTY STUDENTS

Rationale:

Dr. Evans will recommend approval of the contract agreement to partner with the Kentucky River District local Lee County Health Department to provide school nurse services to Lee County students.

Discussion:

Dr. Evans informed board members that he had submitted a proposed contract with the Kentucky River District Health Department to provide nurse services for our students to Board Attorney, Bob Chenoweth for his review and recommendation. Mr. Chenoweth has given a recommendation to partner with the Health Department and is working on the contract to add language for drug

screening, background check, and the ability to change to nurse if personnel issues arise. We will take the revised contract back to the Health Department for their review and approval. They will provide a full-time nurse for \$15,000.00 which is more cost effective for the district than hiring another nurse. Karen and I met with Vivian from the Health Department and feel like this partnership would be a good option.

Motion Passed: Approval of the partnership agreement, as recommended by the School Board Attorney, with Kentucky River District (Lee County) Health Department to provide school nurse services to Lee County students during the 2016-2017 school year passed with a motion by Mr. Lamont Coldiron and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

10-17 PAY BILLS & CLAIMS

Rationale:

Superintendent Evans will present the bills and claims in order for payment.

Motion Passed: Approval of payments of the bills and claims as recommended and presented by Dr. Evans passed with a motion by Ms. Janie Thorpe and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

11-17 ADJOURN

Rationale:

Consider adjourning the July 5, 2016 Lee County Board of Education Special meeting

Motion Passed: Approval to adjourn the July 5, 2016 Lee County Board of Education Special Meeting passed with a motion by Ms. Janie Thorpe and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

Chairperson

Superintendent