

RECORD OF BOARD PROCEEDINGS (MINUTES)

Lee County Board of Education July 11, 2017 Regular Meeting

The Lee County Board of Education met in Regular Session in the Lee County Board of Education Board Room at 6:00 PM, on July 11, 2017.

Attendance Taken at 5:46 PM:

Present Board Members:

Mr. Lamont Coldiron

Mr. Curtis Davis

Mr. Donald Napier

Mr. William Owens

Ms. Janie Thorpe

CALL TO ORDER

Discussion:

Board Chair William Owens called the meeting to order.

01-18 APPROVE AGENDA

Rationale:

Dr. Evans will present the July 11, 2017 Lee County Board of Education Regular Meeting Agenda for board review and approval.

Motion Passed: Approval of the July 11, 2017 Lee County Board of Education Regular Meeting Agenda as presented passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron Yes

Mr. Curtis Davis Yes

Mr. Donald Napier Yes

Mr. William Owens Yes

Ms. Janie Thorpe Yes

CELEBRATIONS

Discussion:

Dr. Evans introduced Brian Traylor who was in attendance. Mr. Traylor, a graduate of Lee County High School, has served in the military for the past 26 years and recently returned to Lee County.

Dr. Evans also shared the following reasons for celebration:

- Jeremy Miller, math teacher at Lee County Middle High School has been selected to serve on the Algebra II EOC Committee by the Kentucky Department of Education (KDE)
- Jessica Napier has been selected by KDE to serve on the Health/PE Standards Committee
- Joy Neace has been selected by KDE to serve on the Computer Science Standards Committee
- Lee County Schools have been awarded the Kentucky New Skills for Youth Grant
- Lee County Schools have been awarded the Tier II Preschool Grant (\$150,000.00 grant)

COMMUNICATION REPORT

Discussion:

Dr. Evans shared the following:

- Lee Co Professional Learning Days will be held July 26-27 at Lee County Middle High School
- Readifest will be held at Lee County Elementary School at 8:00 a.m. July 28.
- Opening Day Activities will begin at 8:30 a.m., Monday July 31st in the Lee County Middle High School Gymnasium. Following the welcome and attendance drawings, we will load all staff on school buses to complete bus routes. This will give staff the opportunity to see where our kids live.
- The first day of school is Thursday, August 3.
- LCMHS will have Open House on Tuesday, August 2nd from 4:00 p.m.-6:00 p.m.
- Sixth grade Early Start is scheduled for July 24th during the day.
- LCE will have orientation on Tuesday, August 1, from 5:00 p.m.-6:30 p.m. Times will be divided by grade levels (5:00-5:30 Kindergarten and First Grade; 5:30-6:00 - Second and Third Grade; 4th and 5th Grade 6:00-6:30.
- 35 kids came to the kindergarten registration; if we have 60 total kindergarten students when school begins, I'll be surprised.

02-18 APPROVE KENTUCKY UTILITIES COMPANY PILOT SCHOOL RATE AUTHORIZATION TO PARTICIPATE

Rationale:

The Kentucky Public Service Commission on June 22, 2017 in Case No. 2016-00370 approved pilot school rates that will produce \$750,000 annual savings in total for participant public and private schools. Service on the pilot rates will remain in effect until the earlier of KU's next rate case or July 1, 2020. At those dates the tariffs based on data gathered from the pilot may either be

continued or not with school participant accounts returning to their otherwise applicable rate. KSBA is to file a plan for implementation with the PSC by July 22, 2017 setting forth the process for selecting schools to participate in the pilot. We are working with the Kentucky Non-Public Schools Commission to develop the implementation plan as it applies to selection of private school participants.

KSBA is to provide KU a composite list of participant school accounts with account number and address. Switching to the pilot rates constitutes a rate change. Therefore, please sign and return by July 14 the attached authorizing KSBA to include your district's designated account(s) on the composite list.

Motion Passed: Approval of Kentucky Utilities Company LCMHS Pilot School Rate Authorization to Participate as presented by Dr. Evans passed with a motion by Mr. Curtis Davis and a second by Mr. Lamont Coldiron.

| | |
|---------------------|-----|
| Mr. Lamont Coldiron | Yes |
| Mr. Curtis Davis | Yes |
| Mr. Donald Napier | Yes |
| Mr. William Owens | Yes |
| Ms. Janie Thorpe | Yes |

03-18 SECOND READING OF LEGISLATIVE UPDATES AND BOARD POLICIES 01.1, 01.11, 01.111, 01.2, 01.42, 02.1311, 02.4241, 02.4244, 02.44, 02.441, 02.442, 03.11, 03.112, 03.1161, 03.121, 03.1211, 03.13253, 03.18, 03.19, 03.21, 03.2141, 03.221, 03.2211, 03.23253, 04.92, 06.2, 07.1, 07.12, 08.11, 08.113, 08.1131, 08.133, 08.13451, 08.13452, 08.14, 08.222, 08.232, 08.3, 08.5, 09.111, 09.12, 09.121, 09.122, 09.1223, 09.1231, 09.13, 09.14, 09.2, 09.2211, 09.227, 09.311, 09.34, 09.425, 09.4294, 09.4361, AND 10.5

Discussion:

Dr. Evans presented KSBA recommended Board Policies 01.1, 01.11, 01.111, 01.2, 01.42, 02.1311, 02.4241, 02.4244, 02.44, 02.441, 02.442, 03.11, 03.112, 03.1161, 03.121, 03.1211, 03.13253, 03.18, 03.19, 03.21, 03.2141, 03.221, 03.2211, 03.23253, 04.92, 06.2, 07.1, 07.12, 08.11, 08.113, 08.1131, 08.133, 08.13451, 08.13452, 08.14, 08.222, 08.232, 08.3, 08.5, 09.111, 09.12, 09.121, 09.122, 09.1223, 09.1231, 09.13, 09.14, 09.2, 09.2211, 09.227, 09.311, 09.34, 09.425, 09.4294, 09.4361, and 10.5 for the second reading.

KSBA Recommended Board Procedures 01.111 AP.2, 02.442 AP.21, 03.12322 AP.1, 03.19 AP.1, 03.221 AP.22, 04.1 AP.1, 06.31 AP.1, 07.1 AP.11, 08.1312 AP.1, 08.222 AP.21, 09.12 AP.1, 09.14 AP.12, 09.15 AP.21, 09.221 AP.1, 09.227 AP.1, 09.4361 AP.21, and 10.5 AP.24 were reviewed at the June board meeting.

All policies were adopted as recommended following the second reading. Board procedures reviewed in June were also approved as recommended by KSBA.

Motion Passed: Approval to conduct the second reading and adopt Board Polices 01.1, 01.11, 01.111, 01.2, 01.42, 02.1311, 02.4241, 02.4244, 02.44, 02.441, 02.442, 03.11, 03.112, 03.1161, 03.121, 03.1211, 03.13253, 03.18, 03.19, 03.21, 03.2141, 03.221, 03.2211, 03.23253, 04.92, 06.2, 07.1, 07.12, 08.11, 08.113, 08.1131, 08.133, 08.13451, 08.13452, 08.14, 08.222, 08.232, 08.3, 08.5, 09.111, 09.12, 09.121, 09.122, 09.1223, 09.1231, 09.13, 09.14, 09.2, 09.2211, 09.227, 09.311, 09.34, 09.425, 09.4294, 09.4361, and 10.5 as recommended by KSBA, and approve the Board Procedures reviewed at the June Board Meeting as recommended by KSBA passed with a motion by Ms. Janie Thorpe and a second by Mr. Curtis Davis.

| | |
|---------------------|-----|
| Mr. Lamont Coldiron | Yes |
| Mr. Curtis Davis | Yes |
| Mr. Donald Napier | Yes |
| Mr. William Owens | Yes |
| Ms. Janie Thorpe | Yes |

04-18 REVIEW/APPROVE MONTHLY BUDGET REPORT

Rationale:

Zina Gibson, District Finance Officer, will present the June 2017 Expenditure and Revenue Reports for board review and approval.

Discussion:

Zina Gibson noted the following:

Revenue -

- June revenue for Fund I was \$418,789.00.
- We received the last payment from the State for Fund 320 in the amount of \$78,068.00.
- Food Service revenue for June was \$32,111.43 with the majority from summer feeding.
- Total revenue for the month was \$847,990.00,
- Our projected carry forward looks better.
- State and Federal allocations are coming in; Zina will look to see changes from last year.

Expenditures -

General Fund expenditures for the month of June were \$711,485.00 which includes the extra payrolls written by June 30th. Expenditures always are more than normal in June due to the extra payrolls.

Motion Passed: Approval of the June 2017 Expenditure and Revenue Reports as presented passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

| | |
|---------------------|-----|
| Mr. Lamont Coldiron | Yes |
| Mr. Curtis Davis | Yes |
| Mr. Donald Napier | Yes |
| Mr. William Owens | Yes |
| Ms. Janie Thorpe | Yes |

COMMUNITY BASED TRANSITION PROGRAM

Discussion:

Carla Lyons was not present so Dr. Evans discussed the Community Based Transition Program. This program through KDE and the University of Kentucky provides students with disabilities opportunities for workforce training and counseling. Any student with a disability, including physical, is eligible to participate.

INSTRUCTION

Discussion:

Mr. Carroll was unable to attend, so Dr. Evans provided the monthly instruction report. He told board members that we have been fortunate to receive 5 or 6 grants in the last couple months; most are earmarked for specific projects.

- The preschool grant will help in getting kids ready for kindergarten. We plan to hold a camp next year for incoming kindergarten students. This should give us a better idea of the number of kindergarten students.
- The Kellogg Grant is to increase efficiency like our previous pipe work, but at the school level.
- STEM Grant will supply us with materials; Mr. Jewell will be teaching in the middle school level.
- Career Pathway - we will be a teaching and learning pilot district; one of 14 in the state. Students who plan to have a teaching career will have an opportunity to complete some of their college work in high school.
- NT3 Grant- will help teachers pursue national board by providing resources.
- Mr. Steve Carroll along with Mrs. Karen Angel has been behind the scenes pursuing these grants. Hats off to them; through their efforts, we have received several thousand dollars in grant money.

05-18 APPROVE CONSENT AGENDA

Rationale:

Dr. Evans will present the Consent Agenda recommended for approval.

Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Curtis Davis and a second by Mr. Donald Napier.

| | |
|---------------------|-----|
| Mr. Lamont Coldiron | Yes |
| Mr. Curtis Davis | Yes |
| Mr. Donald Napier | Yes |
| Mr. William Owens | Yes |
| Ms. Janie Thorpe | Yes |

XA. APPROVE BOARD MINUTES

Discussion:

It was ordered to approve the June 13, 2017 Lee County Board of Education Regular Meeting minutes as presented by Dr. Evans.

XB. APPROVE BUS APPLICATIONS

Discussion:

It was ordered to approve the following bus requests:

BUS REQUESTS FOR BOARD APPROVAL - JULY 11, 2017

| DATE SUBMITTED | SCHOOL | DEPARTURE DATE | RETURN DATE | LOCATION & PERSON RESPONSIBLE | OVERNIGHT? | TRIP # IN TRACKER | COMMENTS |
|----------------|---------------------|----------------|-------------|---|------------------|-------------------|----------|
| | | | | Boys Basketball to Jackson City High School - Jackson, KY | | 1169 | N/A |
| 6/12/2017 | Lee Co. Middle/High | 6/16/2017 | 6/16/2017 | Jacob Broadwell | N | 1170 | |
| 6/26/2017 | Lee Co. Middle/High | 7/19/2017 | 7/23/2017 | Susan Perdue | Y - Out of State | 1171 | |

XC. APPROVE FUND RAISER APPLICATIONS

Discussion:

It was ordered to approve the following fund raiser applications:

- LCMHS FMD Classroom will participate in Donors' Choose Website donations August 1st thru October 31, 2017
- LCMHS Baseball Booster will host Alumni Game with concession and admission September 2, 2017
- TEALS Students will sell Little Caesar Pizza Kits August thru September, 2017
- LCMHS Varsity Cheerleaders will: Hold a bucket shake July 15, 2017 and possible an available date in August 2017 if needed;
- Hold a yard/bake sale upon approval;
- Hold an Apple Watch Raffle July thru August, 2017;
- Sell Kettle Corn August 1, 2017 thru August 15, 2017
- Host an auction/dinner September 1, 2017

XD. APPROVE 2017-2018 LOCAL AGREEMENT FOR COOPERATION ON FULL UTILIZATION OF HEAD START

Discussion:

It was ordered to approve the 2017-2018 Local Agreement for Cooperation on Full Utilization of Head Start as presented.

XE. APPROVE CONTRACT TRANSPORTATION

Discussion:

It was ordered to authorize Superintendent Evans to approve contract transportation as needed for 2017-2018.

XF. AUTHORIZE SUPERINTENDENT TO APPROVE EMERGENCY TRIP REQUESTS

Discussion:

It was ordered to authorize Superintendent Evans to approve emergency trip requests for 2017-2018.

XG. AUTHORIZE SUPERINTENDENT EVANS TO APPROVE 2017-2018 STUDENT HANDBOOKS

Discussion:

It was ordered to authorize Superintendent Evans to review and approve the 2017-2018 Parent/Pupil Handbooks.

XH. DECLARE TECHNOLOGY EQUIPMENT SURPLUS AS PRESENTED AND AUTHORIZE DISPOSAL

Rationale:

Dr. Evans will present a listing of technology equipment recommended for surplus by John Profit, District Technology Coordinator. This equipment is non-functional and/or no longer useful or needed. Some parts will be salvaged and the rest will be sent to a recycling facility for disposal.

Discussion:

It was ordered to declare the listing of technology equipment presented surplus and authorize disposal as requested.

XI. PROPOSED PRICE INCREASE FOR ADULT MEALS

Rationale:

Dr. Evans will present a proposal from Teresa Thomas, District Food Service Director, regarding a necessary rate increase for adult meals.

Discussion:

It was ordered to approve the following:

Proposal to raise adult pricing for school meals.

The current price of an Adult breakfast is \$2.00 and Lunch is \$3.00

As shown in the documentation attached, we will need to raise both lunch and breakfast prices due to:

Adult Meal Pricing: SFAs must have a minimum price that meets or exceeds the following formula for Non-Pricing Programs (CEP): commodity value + free federal reimbursement + any additional federal reimbursement (six cents, safety net, etc.)

Since the commodity value hasn't been released as of today, what the State Dept. has recommended is; "Get the formula for establishing adult meals prices Non-Pricing Programs (CEP): commodity value + free federal reimbursement + any additional federal reimbursement (six cents, safety net, etc.) approved by the board, that way when the commodity values are released every year you don't have to go back for approval".

I am recommending that the board approve the above statement from the State Dept., and approve the following prices until the value of the commodities has been release and we see that these prices will cover the cost after the required formula has been settled.

This is the current formula example:

NSLP Reimbursement of \$3.18 + Performance-Based Reimbursement of .06 + current value of commodities of .18 = \$3.42

NSBP Reimbursement of \$2.04 + current value of commodities of .18 = \$2.22

Proposed Pricing with approval of Adult Meal Pricing Formula

Adult Breakfast \$2.25

Adult Lunch \$3.50

XJ. APPROVE 2017-2018 PARTNERSHIP AGREEMENT WITH KENTUCKY RIVER DISTRICT LOCAL HEALTH DEPARTMENT (LEE COUNTY) TO PROVIDE SCHOOL NURSE SERVICES TO LEE COUNTY STUDENTS

Discussion:

It was ordered to approve the partnership agreement, with Kentucky River District (Lee County) Health Department to provide school nurse services to Lee County students during the 2017-2018 school year.

XK. ACCEPT CHECK DONATIONS TO LEE COUNTY MIDDLE HIGH SCHOOL VARSITY ARCHERY TEAM

Discussion:

It was ordered to accept the donations to the Lee County Middle High School Archery Team as presented. Copy of checks on file.

XL. (Used Board Order 153-17 for this agenda item in error due to start of new school year - changed to 05-18) APPROVE 2017-2018 WORK READY SKILLS INITIATIVE FUNDING AGREEMENT

Discussion:

It was ordered to approve the 2017-2018 Work Ready Skills Initiative Funding Agreement as presented.

XM. APPROVE UPDATED EXTENDED EMPLOYMENT PERSONNEL LISTING FOR 2017-2018

Rationale:

Dr. Evans will present an updated Extended Employment Personnel List for the 2017-2018 school year for board review and approval.

Discussion:

It was ordered to approve the 2017-2018 Extended Employment Personnel List as presented.

PERSONNEL REPORT

Discussion:

Dr. Evans reported the following personnel updates:

- Lee County Middle High School SBDM has recommended Tiffany Noble Combs for the science position, and

- Glenna Wright for the varsity cheerleading head coach.
- Ruth Mays has submitted a letter of resignation from her secretarial position at Lee County Middle High School effective June 30, 2017; she has accepted a position at the Lee County Area Tech Center.
- Tim Jewell has been employed as a full-time custodian.
- Anita Cole has been employed as a sub-custodian.

06-18 PAY BILLS & CLAIMS

Motion Passed: Approval of payments of the bills and claims as recommended and presented by Dr. Evans passed with a motion by Ms. Janie Thorpe and a second by Mr. Curtis Davis.

| | |
|---------------------|-----|
| Mr. Lamont Coldiron | Yes |
| Mr. Curtis Davis | Yes |
| Mr. Donald Napier | Yes |
| Mr. William Owens | Yes |
| Ms. Janie Thorpe | Yes |

07-18 ADJOURN

Motion Passed: Approval to adjourn the July 11, 2017 Lee County Board of Education Special Meeting passed with a motion by Mr. Donald Napier and a second by Mr. Lamont Coldiron.

| | |
|---------------------|-----|
| Mr. Lamont Coldiron | Yes |
| Mr. Curtis Davis | Yes |
| Mr. Donald Napier | Yes |
| Mr. William Owens | Yes |
| Ms. Janie Thorpe | Yes |

Chairperson

Superintendent