

RECORD OF BOARD PROCEEDINGS (MINUTES)

Lee County Board of Education Regular Meeting

The Lee County Board of Education met in Regular Session in the Central Office Board Room at 6:00 PM, on February 13, 2018.

Attendance Taken at 5:49 PM:

Present Board Members:

Mr. Lamont Coldiron

Mr. Curtis Davis

Mr. Donald Napier

Mr. William Owens

Ms. Janie Thorpe

CALL TO ORDER

Discussion:

Board Chairman William Owens called the meeting to order.

83-18 APPROVE AGENDA

Discussion:

The February 13, 2018 Lee County Board of Education Regular Board Meeting Agenda was approved as presented.

Motion Passed: Approval of the Lee County Board of Education February 13, 2018 Regular Meeting Agenda as presented passed with a motion by Mr. Curtis Davis and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

CELEBRATIONS

Discussion:

Superintendent Evans praised the Lady Kats varsity basketball team for winning the 14th Regional All-A Tournament. The team will be invited to attend the March meeting for recognition following conclusion of their regular schedule. Superintendent Evans said he was very proud of the team.

LEE COUNTY ATC HOSA COMMUNITY AWARENESS PRESENTATION

Discussion:

Lee County ATC HOSA students Caidee Marshall, Brooklyn Newman and Taylor Jones presented their community awareness project focusing on homelessness in Lee County. The students are partnering with Beattyville Housing, and are collecting blessing bags (bags filled with basic essentials such as toothpaste, deodorant, water, canned food, etc.) and emergency blankets. Donation boxes are in various locations, and the students hope to collect 40 bags.

The students shared possible reasons for the number of homeless in Lee County, including drug abuse, unemployment, and release from jail with no support. Brooklyn Newman said it was awesome seeing how the community has responded to the project. The students will present their project to a panel of judges at HOSA State competition.

COMMUNICATION REPORT

Discussion:

Superintendent Evans informed the Board that Lee County will host the Boys and Girls 56th District Basketball Tournament the week of February 19-24. Lee County boys' team will play Estill County on February 20 (Tuesday) and Lee County girls' team will play Estill County on February 19 (Monday). Championship games are scheduled for Thursday (February 22) and Friday (February 23). Principal Debbie Smith, Athletic Director Danny Wright, and Facilities Director David Lyons have all worked hard to prepare for the event.

Superintendent Evans also confirmed the Kentucky School Board Association annual winter conference dates of Thursday, March 1 through Sunday, March 4. Lodging arrangements have been made for board members and members are registered to attend.

84-18 REVIEW/APPROVE MONTHLY BUDGET REPORT

Discussion:

Tina Lucas, Director of Finance, presented the January revenue and expenditure reports and projections for Board review and approval (copy on file). Ms. Lucas reported January revenues of \$460,797.97 and January expenditures of \$427,054.29. There have been no unexpected or out-of-the-ordinary expenses for the month. Projections remain on target with amounts presented in prior months.

Board Chairman William Owens expressed concerns over the proposed state budget. He said education needs to be better funded, and tax increases should come from the state level. He urged all in attendance to call Frankfort to make legislators aware of concerns.

Superintendent Evans said transportation cost is the biggest concern with the current budget forecast, and as many as 18 districts are facing same situation. Superintendent Evans added the Governor's bill is the only bill that has been presented, but there is hope the bill will be modified. Lee County Schools has a 3.01 contingency in the FY2019 draft budget, but this could change, depending on what happens with the state budget.

Motion Passed: Approval of the January 2018 Revenue and Expenditure Reports as presented passed with a motion by Mr. Lamont Coldiron and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

85-18 APPROVE TENTATIVE SBDM ALLOCATIONS

Discussion:

The tentative allocations are based on projected enrollment for the 2018-2019 school year. The tentative allocations include positions funded by the general fund (not programs such Title I) and include the following numbers: LCES - 15 teachers (projected enrollment of 381); LCMHS - 17 teachers (projected enrollment of 523 - 296 at high grades and 227 at middle grades)

Motion Passed: Approval of the SBDM Tentative Allocations as presented passed with a motion by Ms. Janie Thorpe and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

86-18 APPROVE FY2018 KETS OFFER OF ASSISTANCE IN THE AMOUNT OF \$13,298

Discussion:

The Board agreed to accept the FY2018 KETS Offer of Assistance in the amount of \$13,298. Funds are to be used for the technology program and must follow statutes and regulations of the SFCC. The accepted offer will be matched equally by the Board of Education.

Motion Passed: Approval of the FY2018 KETS Offer of Assistance in the amount of \$13,298 passed with a motion by Mr. Lamont Coldiron and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

INSTRUCTION REPORT

Discussion:

Steve Carroll presented the following instructional report:

- Kelloggs: 2nd cohort; The group wanted representatives to attend a meeting in Milwaukee, but it is doubtful we will have someone to attend.
- ARI: Grant funds will be available next year. We will have a visit in March.
- Student Engagement: We have not been in school enough to get second round in.
- NSYP: We currently have a one-year grant. There is a 2nd cohort coming out, but we will not qualify for it. However, there is \$1,000,000 in the KDE proposed budget that allows for some possible opportunities. There will be a meeting in the district on Friday (February 16, 2018) from 9:00-1:00 concerning the program.
- New Grant Opportunities: The district just applied for the McKinney Vento grant and we are looking at the Striving Readers Grant in the amount of \$440,000.
- NTI: Lee County Schools has used all 5 NTI days this year. There is a proposal to phase those out NTI days by 2021.
- TEALS trip: April 19 is the actual visit to Microsoft; students will leave on the Monday prior (April 16) and return late Thursday night (April 19). By making plans early, we have recognized a 40% savings in the cost of the trip, and we are working on grant to offset trip costs.

Karen Angel presented information on the New Certified Evaluation Plan:

We are required to base our CEP on the Kentucky Framework for Teaching which was adapted from the Danielson Framework. We must use the four performance measures found in the framework for all certified staff: Planning, Environment, Instruction, and Professionalism. With our 50/50 committee (equal number of teachers and administrators) we must determine what will be used as evidence for these performance measures. We will have to determine how a final rating will be given to certified staff. There are a few indicators that will involve discussion, such as student growth and student voice. Even though we will no longer be given data from the state on these pieces, they are still important measures that should be incorporated into the plan. The plan will be reviewed/approved at the March or April Board meeting.

87-18 APPROVE CONSENT AGENDA ITEMS

Discussion:

Superintendent Evans presented the consent agenda for board review and approval.

Motion Passed: Approval of the Consent Agenda as recommended and presented by Dr. Evans passed with a motion by Mr. Curtis Davis and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

XA. APPROVE MINUTES

Discussion:

It was ordered to approve the January 9, 2018 Lee County Board of Education Regular Meeting minutes as presented.

XB. APPROVE BUS APPLICATIONS

Discussion:

It was ordered to approve the following bus requests:

BUS REQUESTS FOR BOARD APPROVAL - February 13, 2018

DATE SUBMITTED	SCHOOL	DEPARTURE DATE	RETURN DATE	LOCATION & DESCRIPTION	PERSON RESPONSIBLE	OVERNIGHT?	TRIP # IN TRAVEL TRACKER
1/3/2018	LCMHS	2/24/2018	2/24/2018	Berea College - Berea, KY / Breathitt Co. High School - Jackson, KY /	Holly Branscum	N	1384
1/7/2018	LCMHS	1/10/2018	1/10/2018	Girls Basketball - Breathitt Co. High School - Jackson, KY /	Matt Watterson	N	1385
1/8/2018	LCMHS	1/10/2018	1/10/2018	Girls Basketball - Bush Elementary School - London, KY / Archery - Breathitt Co. High School - Jackson, KY /	Danny Wright	N	1386
1/9/2018	LCMHS	2/3/2018	2/3/2018	Girls Basketball - Breathitt Co. High School - Jackson, KY /	Kendra Napier	N	1387
1/11/2018	LCMHS	1/13/2018	1/13/2018	Girls Basketball	Matt Watterson	N	1388

1/12/2018	LCMHS	1/13/2018	1/13/2018	Breathitt Co. High School - Jackson, KY / Girls Basketball	Danny Wright	N	1389
1/13/2018	LCMHS	1/14/2018	1/14/2018	Breathitt Co. High School - Jackson, KY / Girls Basketball	Danny Wright	N	1390
1/13/2018	LCMHS	1/14/2018	1/14/2018	Breathitt Co. High School - Jackson, KY / Girls Basketball	Danny Wright	N	1391
1/14/2018	LCMHS	1/15/2018	1/15/2018	Breathitt Co. High School - Jackson, KY / Girls Basketball	Danny Wright	N	1392
1/14/2018	LCMHS	1/15/2018	1/15/2018	Breathitt Co. High School - Jackson, KY / Girls Basketball	Danny Wright	N	1393
1/21/2018	LCMHS	1/24/2018	1/24/2018	Eastern KY Univesity - Richmond, KY / Girls Basketball Tournament	Danny Wright	N	1394
1/21/2018	LCMHS	1/24/2018	1/26/2018	Eastern KY Univesity - Richmond, KY / Girls Basketball Tournament	Danny Wright	Y	1395
1/21/2018	LCMHS	1/27/2018	1/27/2018	Richmond, KY / Bowling	Danny Wright	N	1396
1/21/2018	LCMHS	1/28/2018	1/28/2018	Richmond, KY / Bowling	Danny Wright	N	1397
1/26/2018	LCMHS	1/31/2018	1/31/2018	Carl D. Perkins Voc. Center - Thelma, KY / Special Needs Class	Julia Bishop	N	1398
1/26/2018	LCMHS	1/28/2018	1/28/2018	Owsley Co. High School - Booneville, KY / Boys Basketball	Danny Wright	N	1399
1/26/2018	LCMHS	1/30/2018	1/30/2018	Estill Co. Middle School - Irvine, KY / Academics	Kim Williams	N	1400
1/31/2018	LCMHS	2/3/2018	2/3/2018	Buckhorn High School - Buckhorn, KY / Boys Basketball	Danny Wright	N	1401

2/1/2018	LCMHS	2/1/2018	2/1/2018	Lee Co. Elem. - Beattyville, KY / Mentoring - Gear-Up	Matt Watterson	N	1402
2/1/2018	LCMHS	2/8/2018	2/8/2018	Lee Co. Elem. - Beattyville, KY / Mentoring - Gear-Up	Matt Watterson	N	1403
2/1/2018	LCMHS	2/15/2018	2/15/2018	Lee Co. Elem. - Beattyville, KY / Mentoring - Gear-Up	Matt Watterson	N	1404
2/1/2018	LCMHS	2/22/2018	2/22/2018	Lee Co. Elem. - Beattyville, KY / Mentoring - Gear-Up	Matt Watterson	N	1405
2/1/2018	LCMHS	4/4/2018	4/4/2018	Eastern KY University - Richmond, KY / Gear-Up	Matt Watterson	N	1406
2/1/2018	LCMHS	2/22/2018	2/22/2018	UK Outreach Center - Lexington, KY / YCC (Youth, Career, Connect) Students	Jeanette Brandenburg	N	1407
2/2/2018	LCMHS	2/5/2018	2/5/2018	Red Bird Mission School - Beverly, KY / Boys Basketball	Joe Broadwell	N	1408
2/6/2018	LCMHS	3/9/2018	3/9/2018	South Laurel High School - London, KY / FFA	Orville Bennett	N	1409
2/6/2018	LCMHS	3/22/2018	3/22/2018	Eastern KY University - Richmond, KY / FFA	Orville Bennett	N	1410
2/6/2018	Lee Co. ATC	3/9/2018	3/9/2018	Eastern Ky University - Richmond, KY / FBLA	Becky Mullins	N	1411

The highlighted trips are scheduled on days that school was canceled due to inclement weather. The trips were not canceled in Travel Tracker. I've was not told they were canceled otherwise, so I'm leaving them on this listing.

XC. APPROVE HOSA OVERNIGHT TRIP, INCLUDING TRANSPORT BY OWSLEY COUNTY BUS, TO ATTEND STATE COMPETITION

Discussion:

It was ordered to approve an overnight trip for Lee County HOSA students to compete at state competition March 15 - 17, 2018 at the Crowne Plaza Hotel in Louisville, Kentucky. Approval was given to share a bus with Owsley County to allow the students to travel together and reduce costs associated with the trip.

XD. APPROVE CLINICAL DAYS AND STATE TESTING FOR THE LEE COUNTY ATC NURSE AIDE PROGRAM

Discussion:

It was ordered to approve two required clinical days at Wolfe County Care and Rehabilitation for completion of the Lee County Nurse Aide program, and to approve state testing for the Nurse Aide program.

XE. APPROVE FACILITY REQUESTS

Discussion:

It was ordered to approve the following facility request:

A request by the Department of Transportation to host defensive driving class at LCMHS on March 8, 2018 from 4:00pm - 8:00pm.

XF. APPROVE FUNDRAISER APPLICATIONS

Discussion:

It was ordered to approve the following fundraiser requests:

Requesting Group	Name of Fundraiser	Items to Be Sold	Dates of Fundraiser
LCES (Schoolwide)	Popcorn Palace	Popcorn	February 2018
LCES (Schoolwide)	Krispy Kreme Donuts	Donuts	February 2018
LCES (Schoolwide)	Valentine Dance	Admissions/Refreshments	02/16/18
LCES (Schoolwide)	Bookfair	Books, Science Items, Pencils and Supplies	March 1 – 9, 2018
LCMHS Cheerleaders (HS)	Bucket Shake	None	04/14/18 & 06/02/18
LCMHS Cheerleaders (HS)	Yard Sale/Bake Sale	Household Products, Clothing and Baked Goods	06/02/18
LCMHS Cheerleaders (HS)	Cheer Clinic	Weekend of Cheer Instruction	03/02/18 – 03/04/18
LCMHS Cheerleaders (HS)	Soup Bean Lunch	Lunches	02/16/18 or 03/02/18 (determined by weather)
LCMHS Class of 2019	Bucket Shake	None	05/05/18, 06/09/18, 07/07/18 & 08/04/18
LCMHS Class of 2019	Krispy Kreme Donuts	Donuts	March 2018
LCMHS Beta Club (MS)	Beta Club Valentine's Day Fundraiser	Valentine Cards and Teddy Bears	02/14/18

XG. AUTHORIZE THE REQUEST OF QUOTES FOR LEE COUNTY SCHOOL DISTRICT'S
AUDIT OF FINANCIAL RECORDS FOR FY2018

Discussion:

It was ordered to authorize Superintendent Evans to solicit price quotes from qualified auditors to perform an audit of Lee County School District's FY18 financial records.

XH. AUTHORIZE SUPERINTENDENT TO ADVERTISE FOR BIDS AND/OR
NEGOTIATE RENEWAL OF STUDENT INSURANCE FOR FY2019

Discussion:

It was ordered to authorize Superintendent Evans to advertise for bids and/or explore renewal options for student insurance for 2018-2019. Per terms of last year's bid, an option for renewal exists if both the insurer and school district agree to terms.

XI. AUTHORIZE SUPERINTENDENT TO REQUEST RFPs OR NEGOTIATE RENEWAL
FOR BROKER SERVICES AND TO SOLICIT BIDS OR NEGOTIATE RENEWAL FOR
PROPERTY, GENERAL LIABILITY, EDUCATOR'S LEGAL LIABILITY, AUTO,
UMBRELLA, AND WORKERS' COMPENSATION INSURANCE FOR FY2019

Discussion:

It was ordered to authorize Superintendent Evans to request RFPs and/or negotiate renewal for broker services, and to solicit bids and/or to negotiate renewals for property, general liability, educator's legal liability, auto, umbrella, and workers' compensation insurance for 2018-2019. Per terms of the 2017-2018 RFP and bid, the option for renewal exists if parties are in agreement.

XJ. APPROVE PROJECT COMPLETION, SUBJECT TO REVIEW OF KDE, OF
LEE COUNTY SCHOOLS' PARKING LOT PROJECT (#303)

Discussion:

It was ordered to approve project completion, subject to the review of KDE, of Lee County Schools' parking lot project (#303).

XK. APPROVE PROJECT COMPLETION, SUBJECT TO REVIEW OF KDE, OF THE
SOUTHSIDE ELEMENTARY RENOVATION PROJECT (#302)

Discussion:

It was ordered to approve project completion, subject to the review of KDE, of the Southside Elementary School (Lee County Elementary School) Major Renovation project (#302).

XL. APPROVE FIDELITY (PERFORMANCE) BONDS FOR SHANA MINTER, BOARD TREASURER, AND TINA LUCAS, FINANCE OFFICER

Discussion:

It was ordered to approve Fidelity (Performance) Bonds for Shana Minter, who assumed the role of Board Treasurer following the retirement of former Board Treasurer Sharron Adams on December 31, 2017, and Tina Lucas, who assumed the role of Finance Officer following the retirement of former Finance Officer Zina Gibson on January 31, 2018.

XM. ACCEPT DONATION OF EMBROIDERY MACHINE AND ACCESSORIES

Discussion:

It was ordered to accept a donation to Lee County Middle High School of an embroidery machine and accessories. The donation will benefit the Cat Scratch Embroidery entrepreneur project, and is being made by Chuck Caudill. Total estimated value of the machine and accessories is \$2,000.

XN. APPROVE 2018 LEE COUNTY SCHOOLS SUMMER FEEDING PROGRAM

Discussion:

It was ordered to approve the 2018 Lee County Schools Summer Feeding program with probably site locations of Lee County Elementary School, Lee County Middle High School, Lee County Public Library and Queen of All Saints.

XO. APPROVE NON-RESIDENT CONTRACTS FOR FY2019

Discussion:

It was ordered to approve non-resident student contracts with the following school districts for FY2019:

Breathitt County Schools
Estill County Schools
Jackson Independent Schools
Powell County Schools
Wolfe County Schools

XP. REVIEW RELEASE AGREEMENT FORM TO BE ADDED TO PROCEDURE 09.36 AP.2

Discussion:

Superintendent Evans presented a Release Agreement to be added as procedure pertaining to policy 09.36 for review.

XQ. REVIEW MEDICAL EXCUSE FORM TO BE ADDED TO PROCEDURE 09.123 AP.2

Discussion:

Superintendent Evans presented a Medical Excuse Form to be added to existing Attendance/Truancy Prevention Forms listed under procedure 09.123 AP.2 for review.

88-18 APPROVE REVISED SCHOOL CALENDAR

Discussion:

David Lyons, Director of Pupil Personnel, presented a revised school calendar for review and approval. The final day of school for students is currently May 18, with staff attending extra days for closing and professional development. Staff is aware further adjustments may be necessary. Thirteen (13) days of school have been missed- one day for the eclipse and 12 days for weather and/or illness.

Motion Passed: Approval of the revised school calendar as presented passed with a motion by Ms. Janie Thorpe and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

ATTENDANCE UPDATE

Discussion:

David Lyons, Director of Pupil Personnel, presented the attendance update. As of February 6, district enrollment was 905, with 399 enrolled at LCES and 506 enrolled at LCMHS. LCES has gained 11 students and LCMHS has lost 9 students as compared to the same period last year. The re-opening of the prison has had minimal effect on enrollment so far.

PERSONNEL

Discussion:

Superintendent Evans informed the Board of two (2) personnel matters:

- Keith Smith retired as bus driver February 1, 2018
- Amber Stacy Spencer was named middle grades softball coach

89-18 REVIEW/APPROVE UPDATED SALARY SCHEDULE

Discussion:

It was ordered to approve an updated salary schedule as presented by Superintendent Evans.

Motion Passed: Approve updated salary schedule as presented passed with a motion by Mr. Donald Napier and a second by Mr. Lamont Coldiron .

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

90-18 REVIEW/APPROVE PAYMENT OF BILLS AND CLAIMS

Discussion:

It was ordered to approve bills and claims for payment as presented.

Motion Passed: Approval to pay the bills and claims as presented passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

OTHER BUSINESS

Discussion:

Longtime Board Member and Vice-Chairman Curtis E. Davis submitted his resignation. His resignation comes following relocation out of the district. Chairman William Owens presented Mr. Davis with a commemorative bell and expressed his gratitude to Mr. Davis for his many years of service. Mr. Davis said he enjoyed being on the board and gives his resignation reluctantly. He said he will miss everyone. He said Lee County is his home school and where he graduated. The Board shared cake and refreshments celebrating Mr. Davis' many years of dedication to Lee County Schools.

91-18 ADJOURNMENT

Discussion:

The February 13, 2018 regular meeting of the Lee County Board of Education was adjourned.

Motion Passed: Approval to adjourn the February 13, 2018 regular meeting of the Lee County Board of Education passed with a motion by Mr. Donald Napier and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

Chairperson

Superintendent