

SPECIAL BOARD MEETING MINUTES

September 24, 2013

6:00 P.M.

Members Present: William Owens, Larry Burgess, Janie Thorpe, and Melissa L. Judd

CALL TO ORDER

The meeting was called to order by Chairman William Owens.

19-14 APPROVE AGENDA

On motion of Larry Burgess, seconded by Janie Thorpe, and by unanimous vote, it was ordered to approve the agenda as presented. Copy on file.

GREAT NEWS (BOARD CHAIR WILLIAM OWENS, LCHS PRIDE CLUB, FORD AAA STATE AND NATIONAL WINNERS)

Superintendent Evans recognized Board Chairman William Owens for being selected to serve on the State Curriculum Advisory Committee. Jana Durbin, Leslie Cable, and Lee County High School PRIDE students were recognized for their unique bird nest project. Lee County Area Technology Center Principal Craig Herald, and automotive instructor John Lucas along with automotive students Corey Lykins and Bradley Creech were recognized for their success at both the state and national Ford AAA competition. Corey and Bradley won the state competition and set a Kentucky record at nationals by placing sixth.

COMMUNICATION REPORT

Superintendent Evans reported on the following: a Budget Report section has been added to the district newsletter to keep all stakeholders informed – an attendance section will be added next month; Delivery Targets in the Strategic Plan; the big rocks identified in the TELL Survey will also be incorporated into the Strategic Plan; 30 parents were in attendance at the September Superintendent/Parent Breakfast; and Citizens Bank & Trust will be providing an appreciation luncheon for all staff on behalf of the Lee County Board of Education from 11:00 a.m. until noon tomorrow.

MONTHLY BUDGET REPORT

Zina Gibson, District Finance Officer, presented the monthly budget report.

20-14 APPROVE FY14 WORKING BUDGET

Zina Gibson, District Finance Officer, presented the FY14 Working Budget for Board review and approval. On recommendation of Superintendent Evans, on motion of Melissa L. Judd, seconded by Larry Burgess, and by unanimous vote, it was ordered to approve the FY14 Working Budget as presented. Copy on file.

21-14 APPROVE SUPERINTENDENT EVALUATION INSTRUMENT

On recommendation of Superintendent Evans, on motion of Janie Thorpe, seconded by Melissa L. Judd, and by unanimous vote, it was ordered to approve the Superintendent Evaluation Instrument recommended by Kentucky School Boards Association as presented. Copy on file.

22-14 ADOPT BOARD RESOLUTION CHALLENGING KENTUCKY LEGISLATORS TO FULLY FUND MANDATES OF UNBRIDLED LEARNING

Board Chairman William Owens shared information regarding adoption of a resolution challenging Kentucky Legislators to fully fund the mandates of Unbridled Learning. On motion of Larry Burgess, seconded by Janie Thorpe, and by unanimous vote, it was ordered to adopt a Board Resolution Challenging Kentucky Legislators to Fully Fund Mandates of Unbridled Learning. Copy on file.

23-14 CONSENSUS ITEMS

On motion of Larry Burgess, seconded by Melissa L. Judd, and by unanimous vote, it was ordered to approve the following consensus items:

APPROVE MINUTES

Upon recommendation, it was ordered to approve the minutes of the August 13, 2013 Lee County Board of Education Regular Board Meeting and September 4, 2013 Special Board Meeting as presented. Copies on file.

APPROVE BUS & BUILDING APPLICATIONS

Upon recommendation, it was ordered to approve the following applications as presented:

Bus Applications

- 09-30 SS & BE Academics to Match at Owsley County – Booneville
- 10-08 LCHS Academic Team to Owsley County High School – Booneville
- 10-17 LCHS Agriculture Students to UK Quicksand Win With Wood – Jackson
- 10-21 SS Academics to Jackson City School – Jackson
- 10-24 LCHS Agriculture Students to KY River Meeting at EKU- Richmond
- 10-29 LCHS Bowling to Forest Lanes – Corbin
- 10-30 Lee County Agriculture Students to KY Fair Grounds – Louisville
- 11-02 LCHS Bowling to Match With Madison Central – Richmond
- 11-05 LCHS Bowling to Forest Lanes – Corbin
- 11-11 LCHS Academics to West Irvine
- 11-14 LCHS Bowling to Madison Southern – Richmond
- Upon Board Approval & Every Thursday
 - LCMS Gear Up Students to BE & SS for Mentoring
- 08-19 LCHS Student Advisory to Happy Top
- 08-27 LCMS Girls' Basketball to Wolfe County Middle – Campton
- 08-29 LCHS Cross Country to Oneida Baptist Institute – Oneida
- 09-03 LCHS Bowling to Lee County Recreational Center
- 09-03 LCHS Golf to Sag Hollow Golf Course – Booneville
- 09-05 LCHS Cross Country to Powell County High School – Stanton
- 09-10 LCHS Bowling to Lee County Recreational Center
- 09-10 LCHS Golf to Beechfork Golf Course – Clay City
- 09-11 LCMS Cross Country to Campton Elementary – Campton
- 09-11 LCHS Golf to Shady Brook Golf Course - Paris
- 09-12 SS 4th Grade to EKU – Richmond
- 09-12 Health Science Students to Practicums at Mountain Physical Therapy & Booneville Discount Drug – Booneville
- 09-16 YSC Leadership Council to Chamber of Commerce Meeting at September Place – Beattyville
- 09-16 LCHS Golf to Sugar Camp Golf Course – Jackson
- 09-17 LCHS Agriculture Students to Turf and Garden Class at Jackson County Cannery – McKee
- 09-17 Health Science Students to Practicums at Mountain Physical Therapy & Booneville Discount Drug – Booneville
- 09-18 Lee County 4-H Students to 4-H Salsa Project at Jackson County Regional Food Center – McKee
- 09-17 Health Science Students to Practicums at Mountain Physical Therapy & Booneville Discount Drug – Booneville
- 09-19 LCHS Cross Country to Riverside Christian High School – Lost Creek

- 09-20 SS 5th Grade Students to Gladie Cultural Environmental Learning Center – Sky Bridge Stanton
- 09-20 BE 5th Grade to Gladie Cultural Environmental Learning Center – Sky Bridge Stanton
- 09-21 LCHS Cheerleaders to Stunt Clinic at Breathitt County High – Jackson
- 09-23 LCHS Golf to Crooked Creek Golf Club – London
- 09-23 LCMS Girls’ Basketball to Sebastian Middle School – Jackson
- 09-24 LCHS Bowling to Lee County Recreational Center
- 09-24 Health Science Students to Practicums at Mountain Physical Therapy & Booneville Discount Drug – Booneville
- 09-25 LCHS Volleyball to Morgan County - West Liberty
- 09-26 Health Science Students to Practicums at Mountain Physical Therapy & Booneville Discount Drug – Booneville
- 09-27 SS Kindergarten to Lee County Recreational Center
- 09-28 ECU Upward Bound Students to ECU Wallace Building – Richmond
- 09-28 Berea Upward Bound Students to Berea College - Berea
- 09-30 LCHS Golf to Region 5 Waitsboro Hills Golf Course – Somerset
- 10-01 LCHS Golf to Burnside Island Golf Course – Burnside
- 10-01 Health Science Students to Practicums at Mountain Physical Therapy & Booneville Discount Drug – Booneville
- 10-02 BE 1st Grade Students to Marcum Wallace Hospital – Irvine
- 10-02 SS 1st Grade Students to Marcum Wallace Hospital – Irvine
- 10-03 LCHS Academic Team to Wolfe County High – Campton
- 10-03 Health Science Students to Practicums at Mountain Physical Therapy & Booneville Discount Drug – Booneville
- 10-07 LCHS Volleyball to Owsley County – Booneville
- 10-08 Health Science Students to Practicums at Mountain Physical Therapy & Booneville Discount Drug – Booneville
- 10-10 LCHS Academic Team to Owsley County High School – Booneville
- 10-10 Health Science Students to Practicums at Mountain Physical Therapy & Booneville Discount Drug – Booneville
- 10-15 Health Science Students to Practicums at Mountain Physical Therapy & Booneville Discount Drug – Booneville
- 10-17 LCHS Academic Team to Estill County High School – Irvine
- 10-17 Health Science Students to Practicums at Mountain Physical Therapy & Booneville Discount Drug – Booneville
- 10-19 ECU Upward Bound Students to ECU Wallace Building – Richmond
- 10-22 Health Science Students to Practicums at Mountain Physical Therapy & Booneville Discount Drug – Booneville
- 10-29 Health Science Students to Practicums at Mountain Physical Therapy & Booneville Discount Drug – Booneville
- 10-30 YSC Drug Prevention Council to Day Conference at HCTC – Hazard
- 10-31 Health Science Students to Practicums at Mountain Physical Therapy & Booneville Discount Drug – Booneville
- 11-21 BE K-5 Students to Sedley Stewart Auditorium for UK Opera Outreach Jack And the Beanstalk

11-21 SS K-5 Students to Sedley Stewart Auditorium for UK Opera Outreach Jack
And the Beanstalk

Building Applications

10-25 & 10-26

LCHS Class of 214 will use BE parking lot to charge for parking during the Woolly
Worm Festival.

09-18, 19, 25, 26, 30, 10-02, 03, 04, & 05

Lee County Woolly Worm Committee will use Sedley Stewart Auditorium for Woolly
Worm Princess and Queen Pageants and practice.

10-27

Woolly Worm Committee to use Beattyville Elementary parking lot/playground for car
show.

APPROVE FUND RAISER APPLICATIONS

Upon recommendation, it was ordered to approve the following fund raiser applications:

Upon Approval

LCMS Archery - Special Day Messages, Gas Card Raffle, & Dance

Fall 2013

LCMS 8th Grade - 8th Grade Special Designed T-shirts

Fall & Winter 2013

LCMS Beta Club - Cookie Dough

Spring 2014

LCMS Yearbook - Selling Yearbooks

Fall 2013

LCMS Cheerleading - Krispy Kreme

October 28, 2013 thru November 6, 2013

BE - Cookie Dough

September 24, 2013 thru October 4, 2013

BE - Cherrydale Brochure

September 2013 thru March 2014

BE Academic Team - Old KY Chocolates

October 11, 12, 2013
LCHS Softball - Co-Ed Softball Tournament

October 26, 26, 2013
LCHS Class of 2014 - BE Parking During Woolly Worm Festival 10-25 & 10-26

Upon Approval
LCHS Boys' Basketball - T-shirt Sale

September 28, 2013
LCHS Boys' Basketball - Golf Scramble

Bowling Season
LCHS Bowling - Color Creek T-shirts

October 5, 2013
LCHS Bowling - Tournament, Bake Auction

Upon Approval
LCHS Cheerleading - Cards for a Cause

Upon Approval
LCHS Class of 2014 – Tupperware

Upon Approval
LCHS Class of 2014 - Little Caesars

September 27, 2013, October 25, 2013, November 26, 2013, December 20, 2013,
January 31, 2014, February 28, 2014 March 28, 2014
LCHS Class of 2014 - Popcorn, Sno Cones, Drinks on club days at LCHS

September 2013
LCHS Class of 2014 - Concession items at Cruise In

Remainder 2013-2014 Volleyball Season
LCHS Class of 2015 - Concessions at Volleyball Games

October 25, 26, 27, 2013
LCHS Class of 2015 - Raffle, Face Paint, Drinks, Snacks (Woolly Worm Booth)

Upon Approval
LCHS Class of 2014 - Bucket Shake/Raffle

September & October 2013
LCHS Soph. Class - School T-shirts

October thru November 15, 2013
LCHS Soph. Class - Yankee Candles

APPROVE CHARGING INDIRECT COST RATES TO APPROPRIATE PROGRAMS

Upon recommendation, it was ordered to charge indirect cost rates to appropriate programs when applicable.

2013-2014 YEARBOOK BID AWARD

It was ordered to award the 2013-2014 yearbook bid to Inter-State Publishing. Copy of bid on file.

AUTHORIZE SUPERINTENDENT TO ADVERTISE 2013-2014 TIRE BID

Upon recommendation, it was ordered to authorize Superintendent Evans to advertise for the 2013-2014 tire bid.

AUTHORIZE SUPERINTENDENT TO ADVERTISE FOR ARCHITECT SERVICES

Upon recommendation, it was ordered to authorize Superintendent Evans to advertise for architect services for the Southside Elementary Project.

DECLARE COMPUTERS LISTED AS SURPLUS AND AUTHORIZE DISPOSAL

Upon recommendation, it was ordered to declare the computer listing presented as surplus and authorize disposal. List on file.

APPROVE STUDENT COOPERATIVE AT DON BEGLEY AUTO SALES

Upon recommendation of Ray Shuler, it was ordered to approve the student work cooperative at Don Begley Auto Sales.

INSTRUCTION

Sharon Bush, Instructional Supervisor reported the following: Credit Recovery training will be held Friday; all schools are working on TPGES – Mr. Mark Murray is piloting the principal evaluation; all schools are working on their CSIP – they must address gaps by

October 1, 2013. The Comparability Report is complete – 7.35 teachers are paid from Title I.

REVIEW AND DISCUSS TITLE II REPORT

Sharon Bush, Instructional Supervisor, provided a Title II Report. Title II funds are currently used primarily for class size reduction. We pay 2 ½ teachers from Title II. Remaining Title II funds are used to pay tuition for staff members returning to school to obtain dual credit certification.

PRINCIPAL REPORTS

Each principal reported to board members on implementation of their individual School Communication Plans, and provided 30-60-90 Plan updates.

TRANSPORTATION REPORT

Ray Shuler, Director of Pupil Personnel, reported on transportation. Of the 1055 students currently enrolled, 758 are transported by bus. 617 of these are transported both to and from school, with 129 transported only one way. 12 students are transported on the special needs bus. Our fleet consists of 23 buses total (2 handicap and 21 regular) of which 15 are completely depreciated out. We currently run 15 regular buses per day. No new buses have been purchased in the last two years.

ATTENDANCE UPDATE/REVIEW DROP-OUT RATE & QUESTIONNAIRE

Director of Pupil Personnel, Ray Shuler, provided the 2012-2013 Dropout Report. There were a total of three (3) drop outs (two males & one female). Of these three, there was one (1) sophomore and two (2) seniors. All listed failing classes as the reason for dropping out of school. Of these three, one senior returned to school this year and one obtained a GED.

24-14 AMEND 2013-2014 CLASSIFIED SALARY SCHEDULE TO REFLECT THE FOLLOWING EFFECTIVE SEPTEMBER 29, 2013: ADDITION OF PAY SCALES TO INCLUDE THE POSITIONS OF MECHANIC WITH CERTIFICATION, ASSISTANT MAINTENANCE WITH CERTIFICATION, AND DISTRICT TECHNOLOGY COORDINATOR WITH CERTIFICATION; ADD 53 EXTENDED DAYS TO THE CENTRAL OFFICE TRANSPORTATION/TITLE I ADMINISTRATIVE ASSISTANT & CENTRAL OFFICE RECEPTIONIST/ADMINISTRATIVE ASSISTANT POSITIONS DUE TO ADDITIONAL JOB DUTIES; AND ADD 20 EXTENDED DAYS TO THE FOOD SERVICE DIRECTOR POSITION DUE TO ADDITIONAL JOB DUTIES

Upon recommendation of Superintendent Evans, on motion of Larry Burgess, seconded by Janie Thorpe, and by unanimous vote, it was ordered to amend the 2013-2014 Classified Salary Schedules effective September 29, 2013, to reflect the following: addition of pay scales for the positions of mechanic with certification, assistant maintenance with certification, and District Technology Coordinator with certification; addition of 53 extended days to the positions of Central office Transportation/Title I Administrative Assistant and Central Office Receptionist/Administrative Assistant positions; and addition of 20 extended days to the Food Service Director position due to additional job duties as presented. Copy on file.

25-14 APPROVE INTERMITTENT UNPAID LEAVE REQUEST

Upon recommendation of Superintendent Evans, on motion of Melissa L. Judd, seconded by Janie Thorpe, and by unanimous vote, it was ordered to approve an intermittent unpaid leave request for Virginia Phillips. Copy of request on file.

PERSONNEL

Superintendent Evans informed board members that Wayne Cornett had resigned his position as Lee County High School English teacher. The position has been posted. Sondra Kidd retired from her position as central office custodian. This position will not be filled.

26-14 PAY BILLS & CLAIMS

On motion of Larry Burgess, seconded by Melissa L. Judd, and by unanimous vote, it was ordered to pay the bills and claims that are in order. Copy on file

SET SBDM COUNCIL PRESENTATION DATES

School SBDM (Advisory Council for the high school) presentation dates are set as follows:

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| October 2013 | Lee County High School/Lee County Area Technology Center - Lee County High School Library @ 6:00 p.m. |
| November 2013 | Lee County Middle School - Lee County Middle School Library @ 6:00 p.m. |
| December 2013 | Beattyville Elementary - Lee County Board of Education Board Room @ 6:00 p.m. |
| January 2014 | Southside Elementary - Lee County Board of Education Board Room @ 6:00 p.m. |

ANY OTHER BUSINESS

Superintendent Evans informed board members that a luncheon sponsored by Citizens Bank & Trust on behalf of the Lee County Board of Education would be served at each school location including the LCATC, the bus garage and central office for all staff in appreciation of their hard work and dedication to Lee County students.

Upon motion, board adjourned.