

RECORD OF BOARD PROCEEDINGS (MINUTES)

Lee County Board of Education Regular Meeting

The Lee County Board of Education met in Regular Session in the Lee County Board of Education Board Room at 6:00 PM, on November 08, 2016.

Attendance Taken at 6:00 PM:

Present Board Members:

Mr. Lamont Coldiron

Mr. Curtis Davis

Mr. Donald Napier

Mr. William Owens

Ms. Janie Thorpe

CALL TO ORDER

Discussion:

Board Chair William Owens called the meeting to order.

48-17 APPROVE AGENDA

Rationale:

Dr. Evans presented the November 8, 2016 Lee County Board of Education Regular Meeting Agenda for board approval.

Motion Passed: Approval of the Lee County Board of Education November 8, 2016 Regular Meeting Agenda (Copy on file) as presented passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron Yes

Mr. Curtis Davis Yes

Mr. Donald Napier Yes

Mr. William Owens Yes

Ms. Janie Thorpe Yes

GREAT NEWS

Rationale:

Superintendent Evans will share a Great News report with board members.

IIIA. LEE COUNTY VOLLEYKATS WIN 2016 DISTRICT VOLLEYBALL TOURNAMENT

Discussion:

Coach Jessica Todd and members of the Lee County Middle High School Varsity Volleyball Team were recognized at the November 8th school board meeting for their success this season. First-year Coach Todd led the girls through a winning season earning the title of 2016 District Volleyball Champs. Dr. Evans introduced Coach Todd, and then each member of the Volleykats Volleyball Team introduced themselves and gave the position they played. Mrs. Todd thanked Dr. Evans and board members for the opportunity to coach and stated, "I'm very proud of these girls; they worked hard, and didn't give up." Dr. Evans and board members congratulated the team for their hard work and dedication.

COMMUNICATION REPORT

Rationale:

The Communication Report will include:

A presentation from Carl Varney regarding the "Give Me A Reason" program.

49-17 GIVE ME A REASON (OPERATION UNITE) PRESENTATION

Discussion:

Dr. Evans introduced Mr. Carl Varney and informed board members he would be discussing a program for students and parents sponsored by Operation Unite. Mr. Varney told members that the focus of Operation Unite has shifted from law enforcement to prevention, in hopes of stopping problems associated with addiction before they begin. The "Give Me A Reason" program centers on providing students with tools to help them withstand peer pressure. Board members voted unanimously in favor of the program within the school district. Varney said that plans to provide additional information to the community are currently underway.

Motion Passed: Approval of distribution of drug kits to parents at school through the Give Me A Reason Program passed with a motion by Ms. Janie Thorpe and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

50-17 APPROVE MONTHLY BUDGET REPORT

Rationale:

Zina Gibson, District Finance Officer, will present the October 2016 Expenditure and Revenue Reports for board review and approval.

Discussion:

In her revenue and expenditures reports, Mrs. Gibson told board members that the General Fund is on target for this time of year. We are a third through the school year and 32.5% of the budgeted revenue has been received. Food service has received 33% of the budgeted revenue. We have received our first tax revenue of which \$318,000.00 will remain in General Fund. We've also received \$66,000.00 in Franchise Tax and had budgeted \$65,000.00.

In expenditures, 31% of the total funds budgeted (does not include contingency) for Fund I has been spent. We have not expended any Capital Outlay funds yet; we will transfer funds from this account to the General Fund to pay our property insurance this year with state approval. Food Service has expended \$62,000.00 this month.

Motion Passed: Approval of the Budget Report of expenditures and revenue for October 2016 as presented by Zina Gibson, District Finance Officer passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

51-17 ACCEPT SFCC 2017 KETS FIRST OFFER OF ASSISTANCE IN THE AMOUNT OF \$7,649.00 AND MATCH TOTAL AMOUNT AT THE PRESENT TIME

Discussion:

Zina Gibson informed board members that the district had received an SFCC KETS First Offer of Assistance in the amount of \$7,649.00. Districts accepting the offer may escrow the funds or accept and match the full amount at the present time. This funding helps with technology expenditures in the district. Board members voted to accept and match the full amount.

Motion Passed: Approval to accept the SFCC 2017 KETS First Offer of Assistance in the amount of \$7,649.00 and match the total amount at the present time passed with a motion by Mr. Lamont Coldiron and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**52-17 APPROVE PAY APPLICATION #15 FOR THE SOUTHSIDE ELEMENTARY
ADDITION/RENOVATION PROJECT IN THE AMOUNT OF \$39,651.33 &
CONTRACTORS' CLOSEOUT DOCUMENTS WITH
G704 FORMS OF SUBSTANTIAL COMPLETION**

Discussion:

Blanton Coates did not attend the school board meeting. Dr. Evans presented Pay Application #15 (\$39,651.3) and the G704 closeout documents recommended for payment for the Lee County Elementary School Project. He will contact Mr. Coates and ask him to follow-up at the next board meeting.

Motion Passed: Approval of Pay Application #15 for the Southside Elementary Addition/Renovation Project in the amount of \$39,651.33, along with the contractors' closeout documents including G704 Forms of Substantial Completion as recommended and submitted by Blanton Coates passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**53-17 APPROVE KENTUCKY INTERLOCAL SCHOOL TRANSPORTATION
ASSOCIATION (KISTA) PARTICIPATION RESOLUTION TO ENTER INTO AN
EQUIPMENT AND LEASE SECURITY AGREEMENT TO FINANCE THE PURCHASE
OF ONE SCHOOL BUS**

Rationale:

Dr. Evans will recommend approval of a Resolution to participate in the KISTA finance program and enter into an Equipment Lease and Security Agreement with KISTA to finance the purchase of one school bus.

Discussion:

Dr. Evans discussed the need to add a new school bus to the existing fleet; lack of funding has limited the district's ability to purchase buses annually in recent years. The Kentucky Interlocal School Transportation Association (KISTA) gives school districts the opportunity to finance bus purchases through their finance program each year. Dr. Evans informed members that he had spoken with the school district's fiscal agent Ross/ Sinclair regarding financing a purchase through KISTA at this time. It is his recommendation to approve a Participation Resolution and enter into an Equipment Lease and Security Agreement with KISTA to finance the purchase of one school bus while we can use flexible funds to do so. The bus will be a full 78 passenger with under-carriage and a camera system at a cost of \$93,000.00 on the road.

Dr. Evans advised, "The state only funds transportation at a rate of 58%. We need to lobby for this rate to increase."

Motion Passed: Approval of the Participation Resolution with KISTA to enter into an Equipment Lease and Security Agreement to finance the purchase of one school bus as recommended by Superintendent Evans passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

INSTRUCTION

Rationale:

Mr. Steve Carroll, Instructional Supervisor/ARI Coordinator, and Mrs. Karen Angel, Director of District-wide Programs will share the monthly Instruction Report.

Discussion:

Mr. Carroll discussed the ARI Conference recently held in Pikeville, which showcased what's going on in southeastern Kentucky. Five Lee County teachers who received ARI grant awards attended and presented their grant proposals. Mr. Carroll also informed board members that Morehead State University is interested in partnering with the district on a CTE Math Program as part of the carpentry class.

Mrs. Angel shared that a focus of the Principals' PLCs, has been to look at targets and what is going on in the classrooms. All principals have completed an action plan. As far as Differentiation, we are really pleased with what we have done in the district. Mrs. Angel also shared a video of teacher led PLCs focusing on different strategies.

54-17 CONSENSUS ITEMS

Discussion:

Dr. Evans presented the consent agenda recommended for approval.

Motion Passed: Approval of consent agenda items as presented passed with a motion by Mr. Lamont Coldiron and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

XA. APPROVE MINUTES

Discussion:

It was ordered to approve the minutes of the Lee County Board of Education October 11, 2016 Regular Board Meeting as recommended and presented.

XB. APPROVE BUS APPLICATIONS

Discussion:

It was ordered to approve the bus trips recommended and presented by Dr. Evans.

BUS REQUESTS FOR BOARD APPROVAL - NOVEMBER 8, 2016

<u>DATE SUBMITTED</u>	<u>SCHOOL</u>	<u>DEPARTURE DATE</u>	<u>RETURN DATE</u>	<u>LOCATION & DESCRIPTION</u>	<u>PERSON RESPONSIBLE</u>	<u>OVERNIGHT?</u>	<u>TRIP # IN TRAVEL TRACKER</u>
10/5/2016	Lee Co. Middle- High	10/6/2016	10/6/2016	Sebastian Middle School - Jackson, KY/Girls Basketball	Matt Watterson	N	891 892 893
10/10/2016	Lee Co. Middle- High	10/29/2016	10/29/2016	Boyd Co. High School - Ashland, KY/Cross Country	Matt Watterson	N	894 895
10/10/2016	Lee Co. Middle- High	10/18/2016	10/18/2016	Riverside High School - Lost Creek, KY/Boys Basketball	Danny Wright	N	896
10/11/2016	Lee Co. Middle- High	10/18/2016	10/18/2016	Three Forks Historical Center - Beattyville, KY/	Orville Bennett	N	897
10/11/2016	Lee Co. Middle- High	11/17/2016	11/17/2016	Jackson City High School - Jackson, KY/Boys Basketball	Phillip Angel	N	898

10/11/2016	Lee Co. Middle- High	11/10/2016	11/10/2016	Estill Co. Middle School - Irvine, KY/Boys Basketball	Phillip Angel	N	899
10/11/2016	Lee Co. Middle- High	11/17/2016	11/17/2016	Morgan Co. Middle School - West Liberty, KY/Boys Basketball	Phillip Angel	N	900
10/11/2016	Lee Co. Middle- High	11/22/2016	11/22/2016	Wolfe Co. Middle School - Campton, KY/Boys Basketball	Phillip Angel	N	901
10/11/2016	Lee Co. Middle- High	11/29/2016	11/19/2016	Powell Co. Middle School - Stanton, KY/Boys Basketball	Phillip Angel	N	902
10/11/2016	Lee Co. Middle- High	12/5/2016	12/5/2016	Jackson County Middle School - McKee, KY/Boys Basketball	Phillip Angel	N	903
10/11/2016	Lee Co. Middle- High	12/7/2016	12/7/2016	Owsley Co. High School - Booneville, KY/Boys Basketball	Phillip Angel	N	904
10/12/2016	Lee Co. Middle- High	10/17/2016	10/17/2016	Estill Co. High School - Irvine, KY/Volleyball	Danny Wright	N	905

10/12/2016	Lee Co. Middle- High	10/18/2016	10/18/2016	Estill Co. High School - Irvine, KY/Volleyball	Danny Wright	N	906 907
10/12/2016	Lee Co. Middle- High	10/20/2016	10/20/2016	Riverside High School - Lost Creek, KY/Boys Basketball	Danny Wright	N	908
10/17/2016	Lee Co. Elementary	10/26/2016	10/26/2016	Jackson City High School - Jackson, KY/Boys Baseball/Boys Basketball	James Dailey	N	909
10/17/2016	Lee Co. Middle- High	11/17/2016	11/17/2016	Morehead State University - Morehead, KY/College Tour	Jamie Stickler	N	910
10/17/2016	Lee Co. Middle- High	10/19/2016	10/19/2016	Lees College - Jackson, KY/Compass Testing	Danny Wright	N	911 912
10/17/2016	Lee Co. Middle- High	11/12/2016	11/12/2016	Owsley Co. High School - Booneville, KY/Chess Competition	Michelle Franklin	N	913 914
10/17/2016	Lee Co. Middle- High	12/17/2016	12/17/2016	Ss Entertainments - Flemingsburg, KY/Bowling	Wayne Moses	N	915
10/17/2016	Lee Co. Middle- High	1/7/2017	1/7/2017	Sterling Lanes - Mt. Sterling, KY/Bowling	Wayne Moses	N	916

10/17/2016	Lee Co. Middle- High	1/14/2017	1/14/2017	Galaxy Bowling - Richmond, KY/Bowling	Wayne Moses	N	917
10/17/2016	Lee Co. Middle- High	1/21/2017	1/21/2017	Galaxy Bowling - Richmond, KY/Bowling	Wayne Moses	N	918

XC. APPROVE FUND RAISER REQUEST APPLICATIONS

Discussion:

It was ordered to approve the following Fund Raiser Requests as submitted:

- Beta Club Christmas Bazaar Fundraiser
- Class of 2019 YETI Raffle Fundraiser
- LCES Fall Festival Fundraiser
- LCES Popcorn Fundraiser
- LCMHS (Grades 6-8) Christmas Bazaar 2016 Fundraiser
- 2017 Senior Class Dinner Before Basketball Games Fundraiser
- 2017 Senior Class On-line Auction Fundraiser
- Revised 2017 Senior Class Auction & Tupperware at LCMHS Fundraiser
- UK Dance Blue Mini Marathon Admission & Baked Goods Fundraiser
- TEALS T-shirt Sale Fundraiser
- TEALS Miller's Restaurant Fundraiser

XD. APPROVE BOARD MEMBER ATTENDANCE AT THE KSBA WINTER SYMPOSIUM CONFERENCE IN DECEMBER 2016

Discussion:

The KSBA Winter Symposium will be held December 2-3, 2016 at the Marriott East, in Louisville, Kentucky. School board members Curtis Davis, Lamont Coldiron, and Superintendent Evans plan to attend. It was ordered to approve board members' attendance and lodging/travel for the Symposium.

XE. DECLARE TECHNOLOGY EQUIPMENT (COMPUTERS, PRINTER, INTERACTIVE TABLETS) AS SURPLUS AND AUTHORIZE DISPOSAL

Discussion:

It was ordered to declare the listing of technology equipment presented as surplus and authorize disposal. This equipment is non-functional and/or no longer useful or needed. Some parts will be salvaged and the rest will be sent to a recycling facility for disposal.

XF. 2016 SCHOOL DISTRICT NUTRITION AND PHYSICAL ACTIVITY REPORT CARD

Rationale:

Dr. Evans will distribute the 2016 School District Nutrition and Physical Activity Report Card. Following the wellness meeting in November, Teresa Thomas, District Food Service Director, will discuss the Report Card with board members along with recommended updates for the wellness policy prior to January 31st, 2017.

ATTENDANCE/ENROLLMENT UPDATE

Discussion:

Mr. David Lyons, D.P.P., presented the monthly attendance/enrollment report. As of November 6th, we had an overall total enrollment of 940. Our attendance rate has gone down since the beginning of the school year. Sickness is hurting us.

He also discussed the number of students in home schools. Board Chair, William Owens asked, "Is there any way that we can test them to see if they are valid?" Mr. Lyons - We are trying to get the courts involved more with students who are in home school.

55-17 APPROVE 2016-2017 SNOW ROUTE PLAN

Discussion:

David Lyons informed board members that there was not much change in the 2017 Snow Route Plan as presented. It's close to what was approved last year. The roads listed are our worst roads. As in previous years, drivers will make contact with the homes affected and have parents meet them a specified location.

Motion Passed: passed with a motion by Mr. Curtis Davis and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

PERSONNEL

Discussion:

Dr. Evans informed board members that Mr. John David Sipple, Lead Maintenance Worker, will be retiring as of December 31st. He shared Mr. Sipple's letter addressed to the board.

56-17 APPROVE PAYMENT OF BILLS AND CLAIMS

Rationale:

Superintendent Evans will present bills and claims recommended for payment.

Motion Passed: Approval of payment of bills and claims in order at this time as presented passed with a motion by Mr. Donald Napier and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

57-17 ADJOURN

Motion Passed: Approval to adjourn the November 8, 2016 Lee County Board of Education Regular Meeting passed with a motion by Ms. Janie Thorpe and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

Chairperson

Superintendent