

# **RECORD OF BOARD PROCEEDINGS (MINUTES)**

## **Lee County Board of Education Special Meeting May 19, 2016 @ 6:00 P.M.**

**The Lee County Board of Education met in Special Session in the Lee County Board of Education Board Room Board Room at 6:00 PM, on May 19, 2016.**

**Attendance Taken at 6:02 PM:**

**Present Board Members:**

**Mr. Lamont Coldiron**

**Mr. Curtis Davis**

**Mr. Donald Napier**

**Mr. William Owens**

**Ms. Janie Thorpe**

### **CALL TO ORDER**

Discussion:

William Owens, Board Chairman, called the meeting to order.

### **122-16 APPROVE AGENDA**

Rationale:

Dr. Evans presented the May 19, 2016 agenda recommended for approval.

**Motion Passed:** Approval of the May 19, 2016 Lee County Board of Education Special Meeting agenda as presented passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron            Yes

Mr. Curtis Davis                Yes

Mr. Donald Napier              Yes

Mr. William Owens             Yes

Ms. Janie Thorpe                Yes

## GREAT NEWS

Rationale:

Superintendent Evans will share Great News items.

### III A. RECOGNITION OF GOVERNOR'S SCHOLAR

Discussion:

Dr. Evans introduced Ethan Smith and congratulated him on being selected as a 2016 Governor's Scholar. Ethan will spend 5 weeks at college later this spring with other Governor Scholars from Kentucky. The college location has not been determined at this time.

### III B. HOSA RECOGNITION

Discussion:

FBLA Advisor Becky Mullins introduced Lee County High School senior Kayla Combs. Kayla has been selected as one of 16 top high school senior females across the U.S. to receive the KPMG Future Leaders Scholarship. As part of the scholarship award, Kayla will attend a three day retreat this summer at Stanford University; will receive \$10,000 per year for four years; and will participate in a one-year mentoring program. KPMG has also selected Kayla as one of three of the sixteen students awarded the scholarship to represent the group in Washington D.C

Kayla has represented Lee County Schools well serving as the FBLA President, Region 6 Reporter, and being a National FBLA winner in Chicago last year. Mrs. Mullins told the board, "It is an honor to be her teacher. She is making Lee County proud."

Mrs. Mullins also requested the board provide assistance in the FBLA trip to Nationals in Atlanta.

Dr. Evans and board members congratulated Kayla on her accomplishments.

### III C. LEE COUNTY APPALACHIAN STUDENT VOICE TEAM

Discussion:

Mr. Glenn Baker, District Administrator from Owsley County and Pam Cornelius, Lee County Youth Service Center Director, along with members of the Lee County Student Voice Team provided a presentation.

Taylor Gross, a freshman at Lee County High School, shared that participation in the Student Voice Team had allowed her to be positive about school and herself. She sang Tim McGraw's song "Humble and Kind", accompanied on the guitar by Glenn Baker.

Erin McIntosh, a seventh Grader at Lee County Middle School shared a reading. Included were the words, To accomplish great things....It only takes One voice. "I hope to be that one voice."

Madison Begley, an eighth grader at Lee County Middle School, recited "My Comfort Zone".

Graham Durbin, a Lee County High School junior, shared quotes from Diana Ross and the Dalai Lama.

William Hillman, a Lee County High School sophomore, recited the poem "Don't Quit".

Owen Minter, a freshman at Lee County High School, told board members, "Being a member of the Student Voice Team has given me the opportunity to share my thoughts and concerns with those who are involved in decision making. It makes me feel like my views and the views of my fellow students matter. It lets us have a say in issues important to us."

Dr. Evans and board members thanked the Student Voice Team for a wonderful presentation.

### COMMUNICATION REPORT

Rationale:

Dr. Evans will share his monthly Communication Report.

#### IV A. SUPERINTENDENT EVALUATION UPDATE

Rationale:

Superintendent Evans will inform board members that his superintendent evaluation should be completed at the June 2016 board meeting. Members have access to the SPGES document on-line and through the portal.

Discussion:

Dr. Evans advised board members that the attached Goal Reports contain information and documentation presented at board meetings which addressed both the Board Goals and Superintendent Evaluation Standards. Members may use this documentation when completing the SPGES.

#### **123-16 APPROVE MONTHLY BUDGET REPORT**

Discussion:

Zina Gibson presented the monthly Budget Report of Expenditures and Revenue for April 2016. Ms. Gibson reported that \$457,694.00 in revenue was received for the month; that is 69.04% of the budgeted revenue received. We are pretty much on track, but the Delinquent Property Tax is down from what it was last year. We collected approximately \$58,000 last year and have collected only \$17,000 to date this year.

Expenditures were reported as follows:

\$453,000.00 for the month in Fund I

\$152,000.00 Construction Fund

\$ 62,000.00 Food Service

**Motion Passed:** Approval of the April 2016 monthly budget report of expenditures and revenue as presented (copy on file) passed with a motion by Ms. Janie Thorpe and a second by Mr. Donald Napier.

Mr. Lamont Coldiron            Yes

Mr. Curtis Davis                Yes

Mr. Donald Napier               Yes

Mr. William Owens              Yes

Ms. Janie Thorpe                Yes

#### **124-16 APPROVE USE OF CAPITAL OUTLAY FUNDS THROUGH GENERAL FUND**

Discussion:

Mrs. Gibson reported that we must submit a Funds Request listing how we plan to spend Capital Outlay Funds through the General Fund. We are submitting a request to spend funds on Property Insurance, KISTA debt, and a small amount for general building maintenance.

**Motion Passed:** Approval of the Capital Funds Request as presented passed with a motion by Mr. Curtis Davis and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron            Yes

Mr. Curtis Davis                Yes

Mr. Donald Napier               Yes

Mr. William Owens              Yes

Ms. Janie Thorpe                Yes

#### **125-16 APPROVE 2016-2017 TENTATIVE BUDGET**

Rationale:

Dr. Evans and Zina Gibson will present the 2016-2017 Tentative Budget for board review and approval.

Discussion:

Zina Gibson and Dr. Evans presented the 2016-2017 Tentative Budget for board review and approval.

Ms. Gibson reported that the revenue projected is based on tentative SEEK of 7 million + dollars for Fund I (Down \$351,000 from the current working budget). The Budget must be balanced so revenue and expenditures must balance; the difference is the contingency. By law, we must maintain a minimum of 2%. Our current projected budget shows a 2.75% contingency.

We cannot bring a budget to the board which is less than 2 %. If we leave staffing as it is currently, we would have less than a 2% contingency. We must make cuts, not because we want to, but because we have to.

Dr. Evans informed the board that we have been working with Chay Ritter from KDE for some time now. We asked that our finances be analyzed to see if there were any recommendations for savings and were told, "You all have been doing everything to stay afloat, provide services, have a good school district and provide quality education. You have a death sentence and are bleeding out."

Mr. Ritter suggested holding an Attendance Blitz at the beginning of the 2016-2017 school year to help us with SEEK funding the next school year.

This Tentative Budget is our best estimate based on what we currently have. We have sent letters to all home school kids (approximately 70) inviting them back to the district.

**Motion Passed:** Approval of 2016-2017 Tentative Budget as presented (copy on file) passed with a motion by Ms. Janie Thorpe and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

## **126-16 APPROVE 2016-2017 SCHOOL ACTIVITY FUND BUDGETS**

Discussion:

Zina Gibson presented the School Activity Fund Budgets for board review and approval. She advised board members that these budgets are governed by the Red Book regs which is part of KRS on how Activity Fund Budgets may be spent.

**Motion Passed:** Approval of 2016-2017 School Activity Fund Budgets as presented (copy on file) passed with a motion by Mr. Lamont Coldiron and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**127-16 APPROVE 2016-2017 BANKING SERVICES QUOTE AND DESIGNATE LEE COUNTY SCHOOLS' PRIMARY AND SECONDARY DEPOSITORIES**

Discussion:

Zina Gibson presented a banking services agreement from Peoples Exchange Bank with a .40% interest rate for board approval. RFPs had been sent to surrounding banks, but Peoples was the only bank to respond. Their initial proposed interest rate was .31%; Dr. Evans called and negotiated it to the current quote of .40%. Last year we had a rate of .450%. Mrs. Gibson told members that she had checked with surrounding districts and most were receiving a lower interest rate.

**Motion Passed:** Approval of the 2016-2017 Banking Services Quote received from Peoples Exchange Bank and Designation of Peoples Exchange Bank as Lee County Schools' Primary Depository and Citizens Bank and Trust as Lee County Schools' Secondary Depository as recommended by Superintendent Evans and Zina Gibson passed with a motion by Ms. Janie Thorpe and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**128-16 ADMINISTRATIVE STRUCTURE CHANGE**

Rationale:

Dr. Evans will discuss consolidation of Lee County Middle School and Lee County High School Administrative Structure and request authorization to take next steps due to:

- Declining student enrollment
- PLA status ends
- One governing SBDM
- Reporting for one facility
- Current Tentative Budget Status
- Danger of Falling below 2%
- Combining both schools will provide the opportunity to maximum staff and facility space

Three Options:

1. Continue current Administrative Structure (will be under 2% with this option)
2. Eliminate Assistant Principal Position and have one Principal at each building
3. Consolidate Lee County Middle and Lee County High School into six-twelve and have one Principal and one Assistant Principal

Discussion:

Dr. Evans made a recommendation to consolidate Lee County Middle School and Lee County High School with one Principal and one Assistant Principal for one school. He informed those present

that it was a necessity for our school district to continue to function. This administrative structure would allow the Principal to focus on staff and instruction, and the Assistant Principal to focus on discipline and students. We have never reduced salary schedules, or rified tenured teachers. We are a rural district with limited resources; we must maximize what we have.

Several members of the audience contributed to the discussion regarding the recommended consolidation:

Karen Angel, Director of District-wide Programs - I feel like having one principal and one assistant principal would be best so that they could have a focus. We administrators from the Central Office would be here to support the school.

Ray Shuler, D.P.P. - I have been in a district with consolidated middle and high school. We can always add administrators back if student enrollment numbers go up.

Karen Angel - Answered a question from the audience regarding test scores. If we consolidate, the one school will start as a new baseline. Middle grade levels will be compared to middle grades.

Jessica Napier, Lee County Middle/High School Teacher - My preference is to have two principals and one assistant principal as we have now.

David Lyons, Lee County Middle School Principal - You can pick tradition or increase student achievement every day - right now you can't have both. One Principal and one Assistant Principal would be the best option.

Concerns were expressed regarding the makeup of the SBDM Council by George Chaney and Kim Williams.

Jamie Stickler - Discussed concerns regarding the limited time one principal would have to show extra attention to students who are at risk.

Janie Thorpe, School Board Member - Know where your kids are coming from and adopt them and help them.

Josh Smith, parent/newspaper editor - Other agencies and businesses as well as the school district, are experiencing budget issues.

Bob Smith, Three Forks Tradition - Taught us in school to marry and have two kids. Now we need to populate more.

Steve Carroll, Instructional Supervisor - A consolidated school with one Principal and One Assistant Principal would be the best option. If we fall below the mandated 2%, the State will take over the district and will make all decisions.

William Owens, Board Chairman - Superintendent Evans has made a recommendation. We can accept his recommendation or make another motion.

Donald Napier, School Board Member - Expressed his concern regarding SBDM makeup for one school. He would like to talk more to the teachers before making the decision to consolidate.

Lamont Coldiron, School Board Member - Made a motion to postpone the vote on Administrative Structure until next Thursday, May 26, 2016 at 6:00 p.m.

Donald Napier seconded the motion.

Curtis Davis and Janie Thorpe voted against postponing the vote; Lamont Coldiron, Donald Napier, and William Owens voted for postponing the vote.

The Board will meet in special session May 26, 2016 at 6:00 p.m. to address the Administrative Structure of Lee County Middle and Lee County High Schools.

**Motion Passed:** Postpone vote on administrative structure until May 26, 2016 @ 6:00 p.m. passed with a motion by Mr. Lamont Coldiron and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	No
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	No

### INSTRUCTION

Discussion:

Mr. Carroll reported the following:

We have wrapped up testing; materials are packed up.

Testing is not the end all - we are about creating student opportunities.

Professional Learning Plans - We have been looking at the data we have and identifying needs.

What do teachers feel they need and how are we in the district going to make that happen?

Program Reviews are complete.



**129-16 APPROVE MASTERS SCHEDULES FOR 2016-2017**

Rationale:

Steve Carroll and Karen Angel will present the 2016-2017 Master Schedules for board review and approval.

Discussion:

All schedules will be approved tentatively until configuration is determined.

We are trying to provide opportunities so that our students can take more career college hours or college hours when they are juniors and seniors.

These will change if we have to make cuts to address the 2% contingency.

Elementary schedule is built around common planning for staff.

**Motion Passed:** Tentative Approval of the 2016-2017 Master Schedules as presented passed with a motion by Ms. Janie Thorpe and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**130-16 APPROVE CREDIT BARING COURSES FOR INTEGRATED SCIENCE AND INTEGRATED SOCIAL STUDIES FOR MIDDLE SCHOOL STUDENTS**

Rationale:

Steve Carroll and Karen Angel will discuss credit baring courses for Integrated Science and Integrated Social Studies for middle school students. These are in addition to the math and English courses previously approved.

**Motion Passed:** Approval of credit baring courses for Integrated Science and Integrated Social Studies for middle school students passed with a motion by Ms. Janie Thorpe and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**131-16 APPROVE 2016-2017 CERTIFIED EVALUATION PLAN/ASSURANCES**

Rationale:

Steve Carroll, ARI Coordinator, will present the Certified Evaluation Plan/Assurances for board review/approval. We are required by the state to redo/update the evaluation process each year.

**Motion Passed:** Approval of the 2016-2017 Certified Evaluation Plan and Assurances as presented passed with a motion by Mr. Donald Napier and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**132-16 APPROVE LEE COUNTY SCHOOLS 2017 STRATEGIC PLAN**

Rationale:

Karen Angel, Director of District-wide Programs, will present Lee County Schools 2017 Strategic Plan for board review and approval.

Discussion:

Karen Angel, Director of District-Wide Programs informed board members that the Strategic Plan include six objectives. Under each objective there are targets for which strategies are identified. This plan will involve all staff and stakeholders. The administration will meet with each department every nine weeks to monitor progression of the plan.

**Motion Passed:** Approval of Lee County Schools 2017 Strategic Plan as presented passed with a motion by Mr. Lamont Coldiron and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**133-16 APPROVE CONSENSUS AGENDA**

Discussion:

It was ordered to approve the Consent Agenda as presented.

**Motion Passed:** Approval of the Consent Agenda as presented passed with a motion by Mr. Lamont Coldiron and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes

Mr. William Owens            Yes  
 Ms. Janie Thorpe            Yes

XVI A. APPROVE MINUTES

Discussion:

It was ordered to approve the April 12, 2016 Lee County Board of Education Regular Meeting minutes as presented.

XVI B. APPROVE BUS APPLICATIONS

Rationale:

Dr. Evans will present the following bus applications recommended for board review and approval:

**BUS REQUESTS FOR BOARD APPROVAL - MAY 19, 2016**

DATE SUBMITTED	SCHOOL	DEPARTURE DATE	RETURN DATE	LOCATION & DESCRIPTION	PERSON RESPONSIBLE	OVERNIGHT?	TRIP # IN TRAVEL TRACKER
4/8/2016	Lee Co. High	4/12/2016	4/12/2016	Leslie Co. High - Boys Baseball	J.D. Stamper	N	724 725
4/11/2016	Lee Co. High	4/12/2016	4/12/2016	Leslie Co. High - Girls Softball	Danny Wright	N	726
4/11/2016	Lee Co. Middle	4/29/2016	4/29/2016	4-H Extension Office - Beattyville, KY - LCMS Students	David Lyons	N	727
4/11/2016	Lee Co. Middle	4/15/2016	4/15/2016	Happy Top - Beattyville, KY - LCMS Students	David Lyons	N	728
4/11/2016	Lee Co. High	4/23/2016	4/23/2016	Crab Orchard, KY - Agriculture Students	Orville Bennett	N	729
4/11/2016	Lee Co. High	04/24/16	4/27/2016	Dollywood - Pigeon Forge, TN - FFA Students	Orville Bennett	N	730
4/12/2016	Lee Co. High	4/15/2016	4/15/2016	Eastern KY University - Richmond, KY	Judy Jennings	N	731

- Tennis

4/12/2016	Lee Co. High	4/21/2016	4/21/2016	June Buchanan High School - Hindman, KY - Tennis	Judy Jennings	N	732
4/13/2016	Lee Co. Elem.	4/19/2016	4/19/2016	Breathitt Co. Life Skills - Jackson, KY - Title I	Maureen Patrick	N	733
4/18/2016	Lee Co. High	4/21/2016	4/21/2016	Brack Seale's Farm - Beattyville, KY - Agriculture Class	Orville Bennett	N	734
4/20/2016	Lee Co. Middle	5/13/2016	5/13/2016	Sebastian Middle School - Jackson, KY - Girls Softball	Danny Wright	N	735
4/20/2016	Lee Co. Elem.	4/29/2016	4/29/2016	Lee Co. ATC (Career Readiness)- Beattyville, KY	Rhonda Estes	N	736 737
4/22/2016	Lee Co. Middle	4/29/2016	4/29/2016	Happy Top - Beattyville, KY - LCMS Students	David Lyons	N	738
4/22/2016	Lee Co. Middle	5/23/2016	5/23/2016	Youth Haven Camp - Beattyville, KY - 8th grade students	David Lyons	N	739
4/22/2016	Lee Co. Middle	5/19/2016	5/19/2016	Los Two Brothers - Beattyville, KY - Perfect Attendance Students	David Lyons	N	740
4/22/2016	Lee Co. High	4/29/2016	4/29/2016	Rockcastle Co. High - Vernon, KY - Agriculture	Orville Bennett	N	741

				Students			
4/22/2016	Lee Co. High	5/13/2016	5/13/2016	Western KY University - Bowling Green, KY - 12 Grade English Class Upward Bound Students - Upward Bound - Berea College	Susan Tipton/Vilena Melton Isaacs	N	742
4/25/2016	Lee Co. High	6/12/2016	6/12/2016	Upward Bound Students - Upward Bound - Berea College	Holly Branscum	N	743
4/25/2016	Lee Co. High	7/1/2016	7/1/2016	Upward Bound Students - Upward Bound - Berea College	Holly Branscum	N	744
4/25/2016	Lee Co. High	7/5/2016	7/5/2016	Upward Bound Students - Upward Bound - Berea College	Holly Branscum	N	745
4/25/2016	Lee Co. High	7/22/2016	7/22/2016	Upward Bound Students - Upward Bound - Berea College Perry Central High School - Hazard, KY -	Holly Branscum	N	746
4/25/2016	Lee Co. High	4/25/2016	4/25/2016	Boys Baseball	Danny Wright	N	747 748
4/25/2016	Lee Co. High	4/30/2016	4/30/2016	Knott Co. Central High School - Hindman, KY - Tennis	Judy Jennings	N	749

4/26/2016	Lee Co. High	4/28/2016	4/28/2016	Lynn Camp - Corbin, KY - Girls Softball	Susan Tipton	N	750
4/27/2016	Lee Co. Middle	5/2/2016	5/2/2016	Happy Top - Beattyville, KY - LCMS Students	David Lyons	N	751
4/28/2016	Lee Co. Middle	5/3/2016	5/3/2016	Lee Co. Recreational Center - Beattyville, KY (AR Trip)	Kim Williams	N	752
4/28/2016	Lee Co. Middle	5/9/2016	5/9/2016	Lee Co. Recreational Center - Beattyville, KY (AR Trip)	Kim Williams	N	753
04/285/16	Lee Co. High	5/4/2016	5/4/2016	Estill Co. High School - Irvine, KY - Boys Baseball	J.D. Stamper	N	754
4/29/2016	Lee Co. Middle	5/6/2016	5/6/2016	Estill Co. High School - Irvine, KY - Girls Softball	Danny Wright	N	755
4/29/2016	Lee Co. High	5/6/2016	5/6/2016	Morgan Co. High School - West Liberty, KY - Girls Softball	Susan Tipton	N	756
4/29/2016	Lee Co. High	5/11/2016	5/11/2016	Owsley Co. High School - Booneville, KY - Boys Baseball	J.D. Stamper	N	757
5/3/2016	Lee Co. Elem.	5/4/2016	5/4/2016	Lee Co. Middle School - Beattyville, KY - 5th gr. to tour the middle school.	Maureen Patrick	N	758 759

5/9/2016	Lee Co. Middle	5/17/2016	5/17/2016	Lee Co. Recreational Center - Beattyville, KY - Reward for students who performed well on testing.	Amy Johnson	N	760
5/9/2016	Lee Co. High	5/9/2016	5/9/2016	Knott Co. Central High School - Hindman, KY - Tennis	Judy Jennings	N	761
5/9/2016	Lee Co. High	5/10/2016	5/10/2016	Knott Co. Sportsplex - Leburn, KY - Tennis	Judy Jennings	N	762
5/9/2016	Lee Co. High	5/11/2016	5/11/2016	Knott Co. Sportsplex - Leburn, KY - Tennis	Judy Jennings	N	763
5/10/2016	Lee Co. High	5/18/2016	5/18/2016	Fleming Co. High School - Flemingsburg, KY - Girls Softball	Susan Tipton	N	764
5/10/2016	Lee Co. High	5/19/2016	5/19/2016	Morgan Co. High School - West Liberty, KY - Girls Softball	Susan Tipton	N	765

Discussion:

It was ordered to approve the bus applications as presented.

XVIC. APPROVE FACILITY USE APPLICATIONS

Rationale:

Dr. Evans will present Facility Request Applications for board review and approval.

Kentucky River Community Care would like to use two Lee County High School classrooms and occasionally the high school gym for their Summer Program from 8:30 a.m. until 2:30 p.m. each day on June 6th thru June 24th, and July 11th thru July 29th.

Lee County Youth Sports would like to use the Lee County High School Softball Field and the Lee County Elementary School Baseball Field until the Lee County Youth Sports Field repairs are completed.

Discussion:

It was ordered to approve the facility use applications as presented.

#### XVID. APPROVE FUND RAISER APPLICATIONS

Rationale:

Superintendent Evans will recommend the following fund raiser applications for approval:

LCMS 2017 Senior Class Bucket Shake July 9, 2016 for Senior Trip 2017

LCMS 2017 Senior Class will sell Sunglass and Ornament for Senior Trip thru end of 2017 School Year or When all items are sold

LCMS Band Bucket Shakes May, June, July, and August 2016

LCMS Band Candy Bar Sales May 2016 Thru May 2017

LCMS Band Pan Sales May 2016 Thru May 2017

LCMS Softball Box Lunch Sales June 9 and July 7, 2016

LCMS Softball Bucket Shake June 4, 2016

LCMS Softball Pictures Fund Raiser May 2016 Thru May 2017

LCMS Cheerleader Parents Rada Fund Raiser June 2016

LCMS Cheerleaders' Bake Sale and Yard Sale June or July 2016

LCMS Cheerleaders' Bucket Shake June or July 2016

LCMS Cheerleaders' Dairy Queen Fund Raiser June or July 2016

Discussion:

It was ordered to approve the fund raiser applications as presented.



XVI E. AWARD THE 2016-2017 PROPANE, FUEL & LUBRICANTS BID

Rationale:

Superintendent Evans will present the 2016-2017 Propane, Fuel & Lubricant bid recommended for board approval (See recommendation below).

**Diesel Fuel 2016/2017 School Year:**

Vendor - Kentucky Petroleum Supply  
Rack Price Location - Lexington  
Delivery Cost & Differential/Gallon - \$.045  
Maintenance (Yes/No) - Yes  
Maintenance Cost - \$0/Hour  
Fuel Pump Sell/Loan - Will Sell/Loan Equip

\*\*Kentucky Petroleum is the diesel fuel bid holder for the 2015/2016 school year. The submitted bid price for the 2016/2017 school year remains the same as the current price.

**Lubricants 2016-2017 School Year:**

Vendor - Kentucky Petroleum Supply  
Brand - Phillip 76 Guardol ECT Select  
Cost/55 Gallon Drum - \$499.95

\*\*Kentucky Petroleum is the lubricants bid holder for the 2015/2016 school year. The submitted bid price and product for the 2016/2017 school year remains the same as the current price and product.

**Propane 2016/2017 School Year:**

Vendor - Ferrellgas  
Price Per Gallon - Fixed @ 1.309  
Delivery Cost - 6.99  
Hazmat Cost - 12.99  
Maintenance (Yes/No) - Yes  
Cost of Maintenance - \$00  
Delivery Time - Within 24 Hours

\*Ferrellgas is the current bid holder for propane. The price per gallon for the 2015/2016 school year is \$1.449. The proposed price for the 2016/2017 school year represents a reduction of \$.14/gallon.

Discussion:

It was ordered to award the 2016-2017 Propane Bid to Ferrellgas and the Diesel Fuel & Lubricants Bid to Kentucky Petroleum Supply as presented.

XVI F. APPROVE SUBSTITUTE TEACHER APPLICATIONS FOR 2016-2017

Rationale:

Authorize Superintendent Evans to approve substitute teacher applications for the 2016-2017 School Year.

Discussion:

It was ordered to authorize Superintendent Evans to approve substitute teacher applications for the 2016-2017 school year.

XVI G. AUTHORIZE SUPERINTENDENT TO RENEW THE 2016-2017 SOFT DRINK BID WITH PEPSI

Rationale:

Dr. Evans will recommend renewing the 2016-2017 Soft Drink with Pepsi (see attached agreement changes and considerations).

Discussion:

It was ordered to authorize Dr. Evans to renew the 2016-2017 Soft Drink Agreement with Pepsi as presented.

XVII. APPROVE KY AHED GRANT THROUGH MOREHEAD STATE UNIVERSITY & HAZARD

Rationale:

Lee County School District has received this grant for the past several years. Recommendation is to approve the grant for the 2016-2017 school year.

Discussion:

It was ordered to approve the KY AHED Grant through Morehead State and Hazard.

XVIII. APPROVE INDEPENDENT AUDITOR'S CONTRACT & AUDIT ACCEPTANCE STATEMENT

Rationale:

The board has already approved White & Associates quote to audit the FY16 financial records of the Lee County School District. Approval of the contract is needed.

Discussion:

It was ordered to approve the Independent Auditor's Contract and Audit Acceptance Statement as submitted by White & Associates.

XVI J. APPROVE KEDC 2016-2017 COOPERATIVE MEMBERSHIP AGREEMENT

Rationale:

Membership in KEDC has proven to be beneficial for our school district in both purchasing and professional development. It is recommended that we continue as a member.

Discussion:

It was ordered to approve the 2016-2017 KEDC Cooperative Membership Agreement as submitted.

XVI K. AUTHORIZE PARTICIPATION IN KSBA EMPLOYEE HANDBOOK, COACH HANDBOOK, AND SUBSTITUTE TEACHER HANDBOOK SERVICES AND APPROVE THE DRAFT 2016-2017 HANDBOOKS FOR EACH AS PRESENTED (SUPERINTENDENT EVANS WILL APPROVE ADDITIONAL MODIFICATIONS BASED ON LEGISLATIVE UPDATES AND BOARD POLICY)

Rationale:

KSBA is an asset to us by helping to ensure our staff handbooks contain accurate information from current policies and law updates. It is recommended that we continue the Employee Handbook service and add the Coach Handbook and Substitute Teacher Handbook services for 2016-2017.

Discussion:

It was ordered to participate in KSBA's Employee Handbook, Coach Handbook, and Substitute Teacher Handbook service with approval of the draft handbooks for each as presented and authorization for Superintendent Evans to approve additional modifications based on Legislative Updates and Board Policy.

XVI L. APPROVE 2016-2017 CERTIFIED, CLASSIFIED, SUBSTITUTE TEACHER, EXTENDED DAY, SUPERVISORY DUTIES, AND EXTRA SERVICES TENTATIVE SALARY SCHEDULES AS PRESENTED

Rationale:

It is recommended to approve all salary schedules as presented. Only experience and rank increases will be added. Copy on file.

Discussion:

It was ordered to approve the 2016-2017 Certified, Classified, Substitute Teacher, Extended Day, Supervisory Duties, And Extra Services Tentative Salary Schedules as presented. Only experience and rank increases will be added.

XVI M. DECLARE COMPUTER EQUIPMENT SURPLUS AND AUTHORIZE DISPOSAL

Rationale:

Dr. Evans will present a listing of computer equipment recommended as surplus and request authorization to dispose of the items listed. This equipment is non-functional and/or no longer useful or needed. Some parts will be salvaged and the rest will be sent to a recycling facility for disposal.

Discussion:

It was ordered to declare the computer equipment as presented surplus and authorize Dr. Evans to dispose of the items listed.

XVI N. ADJUST LEE COUNTY SCHOOLS' MILEAGE REIMBURSEMENT RATE TO ALIGN WITH MILEAGE RATE SET BY THE STATE (39 CENTS PER MILE)

Rationale:

Recommendation to adjust district mileage reimbursement rate to align with State. Reimbursed at 39 cents per mile.

Discussion:

It was ordered to adjust Lee County School District's mileage reimbursement rate to align with State. Travel expenses will be reimbursed at 39 cents per mile.

XVI O. APPROVE DUAL CREDIT AGREEMENTS FOR 2016-2017

Rationale:

Recommendation to approve Dual Credit Agreements for the 2016-2017 School Year.

Discussion:

It was ordered to approve Dual Credit Agreements for the 2016-2017 school year.

XVI P. REVIEW/APPROVE LEE COUNTY SCHOOLS EDUCATION ENHANCEMENT OPPORTUNITY BOARD PROCEDURE

Rationale:

Upon recommendation of Attendance Department personnel and review, Dr. Evans recommends approval of the Education Enhancement Opportunity Board Procedure as presented and submission to KSBA to be included in Lee County Schools Board Procedure Manual.

Discussion:

It was ordered to approve the Education Enhancement Opportunity Board Procedure as presented and submit to KSBA to be included in Lee County Schools' Board Procedure Manual.

XVI Q. APPROVAL OF 2015-2016 LEE COUNTY SCHOOL DISTRICT AND LEE COUNTY HEALTH DEPARTMENT CONTRACT FOR SERVICES

Rationale:

Dr. Evans will present the 2015-2016 Lee County Health Department Services Contract for board review/approval.

Discussion:

It was ordered to approve the 2015-2016 Lee County School District/Lee County Health Department Services Contract as presented.

ATTENDANCE UPDATE

Rationale:

Ray Shuler, Director of Pupil Personnel will present his monthly attendance update. He will also report findings of the task force formed to investigate possible reasons for the low attendance percentage rates (specifically at LCHS) and to verify if current student attendance policy, procedures, and regulations are being followed, or if they need to be modified.

Discussion:

Attendance is down .75%. Enrollment on 5-12-16 was 968. Current #'s-LCE-468, LCMS-207, LCHS-293. Last year at this time we had 998 students enrolled; we are down 30 students from this time a year ago and down one student from this time last month.

We formed the 2016-2017 Attendance Task Committee made up of Dr. Evans, Ray Shuler, Sherry Profitt, Pam Cornelius, and Karen Angel to carefully review our present attendance incentives, guidelines and policies for the schools and district. These committee recommendations were made following the review:

1. High School and Middle School strictly follow "No Pass/No Drive" Policy. DPP is to create a flow chart to give to principals. DPP will ensure this policy is being followed in future and report to Superintendent and Board.
2. Principals will set up and provide documentation on meetings with parents after a child receives five unexcused absences. Documentation will go into the child's attendance folder in office. A new straight to the point letter will be written by DPP/Attendance Assistant that can be used at all schools.
3. Use of EHO's to be explained early in year to parents by school staff.
4. KHSAA guidelines for grades and attendance will be more closely monitored. A flow chart will be developed by DPP/Attendance Assistant as to who is responsible. This is for both HS/MS sports.
5. Recommend councils review their policies on extracurricular and co-curricular activities in relationship to attendance. (They need to see whom and when is it being monitored and enforced).
6. Each school is to provide to DPP as part of the monthly board attendance report as to what activities is taking place for that month to boost attendance by students.
7. Attendance committees to develop criteria for board granted attendance funds that will be

utilized for the year and submitted to DPP/Supt. by September board meeting. Report submitted as part of Sept Attendance board report.

8. Seniors (Trip/Prom) ?????-Councils may develop criteria for attending based upon attendance or consider same guidelines as for extracurricular activities. YSC Director also had many ideals that she will be taking back to the high school attendance committee to consider.
9. Committee recommends only allowing six parent notes per year per child. Should help save district about \$95,000. This will take board action of changing policy 9.123.
10. Recommend visiting all home school students in July and asking to return to public schools (also to verify current address, and meeting home school requirements).
11. All principals possibly having a attendance goal in their professional growth plan for the upcoming year to increase attendance for staff and students

**134-16 APPROVAL TO PERMANENTLY REMOVE LEE COUNTY ELEMENTARY SCHOOL AS AN ELECTION SITE**

Rationale:

Ray Shuler, Director of Pupil Personnel, will discuss permanently removing Lee County Elementary as an election site.

Discussion:

Each school year, due to inclement weather, we end up asking permission to go to school on Election Day; and each year, we must ask permission from the County Clerk to have the polling place moved from Lee County Elementary School. Superintendent Evans recommended writing a letter to the County Clerk asking for the polling location to be permanently moved from Lee County Elementary School to another location.

**Motion Passed:** Approval to remove Lee County Elementary School as an election site passed with a motion by Mr. Curtis Davis and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**PERSONNEL REPORT**

Rationale:

Dr. Evans will report personnel changes since the last board meeting.

Discussion:

Dr. Evans reported the following personnel changes:

Charles Perdue (Chuck) has been hired as Lee County High School Boys' Basketball Coach.

Holly Newman has been hired as the Lee County High School Cheer Coach.

Karen Angel has been hired as the Lee County Middle School Cheer Coach (Katilynn Treadway will volunteer as an assistant).

Mark Murray has submitted a letter of resignation; he will be retiring at the end of the 2015-16 school year.

### **135-16 PAY BILLS & CLAIMS**

Rationale:

Superintendent Evans will recommend approval of the bills and claims as presented.

**Motion Passed:** Approval of the bills and claims as submitted passed with a motion by Ms. Janie Thorpe and a second by Mr. Lamont Coldiron .

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

### **CONSIDER CHANGING DATES FOR THE JUNE AND JULY 2016 BOARD MEETINGS DUE TO SCHEDULE CONFLICTS**

Rationale:

Dr. Evans will share possible dates to reschedule the June and July 2016 Lee County Board of Education meetings.

Discussion:

Superintendent Evans informed board member that he had been asked to go to Washing D.C. on behalf of the district to speak on a Superintendent Panel. Due to this and other conflicts, Superintendent Evans recommended changing the June and July Board Meeting dates to June 9th, and July 5th.

The Lee County Board of Education will meet in Special Session on June 9, 2016 and July 5, 2016.

### **136-16 ADJOURN MEETING**

Rationale:

Consider adjourning the May 19, 2016 Special Meeting of the Lee County Board of Education.

**Motion Passed:** Approval to adjourn the May 19, 2016 Special Meeting of the Lee County Board of Education passed with a motion by Mr. Curtis Davis and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

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Chairperson

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Superintendent