

RECORD OF BOARD PROCEEDINGS (MINUTES)

June 12, 2018 Lee County Board of Education Regular Meeting

The Lee County Board of Education met in Regular Session in the Central Office Board Room at 6:00 PM, on June 12, 2018.

Attendance Taken at 5:56 PM:

Present Board Members:

Mr. Lamont Coldiron

Mr. Donald Napier

Mr. William Owens

Ms. Janie Thorpe

CALL TO ORDER

Discussion:

Board Chairman William Owens called the meeting to order.

132-18 APPROVE AGENDA

Discussion:

The June 12, 2018 Lee County Board of Education Regular Meeting Agenda was presented for board review and approval.

Motion Passed: Approval of the June 12, 2018 Lee County Board of Education Regular Meeting agenda as presented passed with a motion by Ms. Janie Thorpe and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron Yes

Mr. Donald Napier Yes

Mr. William Owens Yes

Ms. Janie Thorpe Yes

CELEBRATIONS

Discussion:

Superintendent Evans shared the following reasons to celebrate:

- Kindergarten, 5th Grade, 8th Grade and 12th Grade Graduations were all huge successes. Hats off to staff who organized the ceremonies.
- The graduation ceremonies marked the end of a successful school year.

COMMUNICATION REPORT

Discussion:

Superintendent Evans shared the June Communication Report, including the following:

- The 2018 KSBA Summer Leadership Institute will be held at the Marriott Griffin Gate Resort on July 13 and 14. Please let Shana know this week if you would like to attend. Board member attendance was approved at the May meeting.
- Innovative Readiness Training (IRT) Operation Bobcat will take place at Lee County Middle High School June 15-24. Medical, dental and vision services will be provided from 8:00am - 4:00pm on a first-come, first-served basis. The Governor may visit the facility on Saturday, June 23.

133-18 ACCEPT FIRST READING OF LEGISLATIVE UPDATES AND BOARD POLICIES 01.0; 01.11; 01.111; 01.2; 01.42; 01.43; 01.83; 01.91; 01.911; 01.9111; 01.912; 01.913; 01.914; 02.421; 02.442; 03.11; 03.121; 03.1235; 03.18; 03.21; 03.221; 03.27; 03.4; 03.6; 04.1; 04.32; 04.91; 05.5; 06.33; 06.34; 08.1341; 08.1345; 08.13451; 08.3; 09.11; 09.12; 09.1231; 09.36 AND REVIEW OF PROCEDURES 01.91AP.1; 01.911AP.1; 01.9111AP.1; 02.14AP.2; 03.11AP.1; 03.121AP.1; 03.121AP.22; 03.21AP.254; 03.221AP.22; 05.45AP.1; 06.32AP.1; 08.133AP.1; 09.12AP.1; 09.224AP.1

Discussion:

Board members received, via KSBA, the 2018-2019 Legislative Updates and recommended Policies and Procedures to review prior to the meeting. The Board accepted the first reading of the following policies: 01.0; 01.11; 01.111; 01.2; 01.42; 01.43; 01.83; 01.91; 01.911; 01.9111; 01.912; 01.913; 01.914; 02.421; 02.442; 03.11; 03.121; 03.1235; 03.18; 03.21; 03.221; 03.27; 03.4; 03.6; 04.1; 04.32; 04.91; 05.5; 06.33; 06.34; 08.1341; 08.1345; 08.13451; 08.3; 09.11; 09.12; 09.1231; 09.36. The Board reviewed the following procedures: 01.91AP.1; 01.911AP.1; 01.9111AP.1; 02.14AP.2; 03.11AP.1; 03.121AP.1; 03.121AP.22; 03.21AP.254; 03.221AP.22; 05.45AP.1; 06.32AP.1; 08.133AP.1; 09.12AP.1; 09.224AP.1. Forty of the policies are required by legal mandates and must be adopted.

Motion Passed: Approval to accept the first reading of the 2018 Legislative Updates and KSBA-recommended Board Policies 01.0; 01.11; 01.111; 01.2; 01.42; 01.43; 01.83; 01.91; 01.911; 01.9111; 01.912; 01.913; 01.914; 02.421; 02.442; 03.11; 03.121; 03.1235; 03.18; 03.21; 03.221; 03.27; 03.4; 03.6; 04.1; 04.32; 04.91; 05.5; 06.33; 06.34; 08.1341; 08.1345; 08.13451; 08.3; 09.11; 09.12; 09.1231; 09.36 and Procedures 01.91AP.1; 01.911AP.1; 01.9111AP.1; 02.14AP.2; 03.11AP.1; 03.121AP.1; 03.121AP.22; 03.21AP.254; 03.221AP.22; 05.45AP.1; 06.32AP.1; 08.133AP.1; 09.12AP.1; 09.224AP.1 passed with a motion by Mr. Donald Napier and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

134-18 APPROVE A RESOLUTION AUTHORIZING THE EXECUTION OF A PARTIAL RELEASE OF STATUTORY MORTGAGE LIENS SECURING CERTAIN SERIES 2015 BONDS AND THE EXECUTION OF A DEED CONVEYING A PORTION OF SOUTHSIDE ELEMENTARY SCHOOL PROPERTY TO THE COMMONWEALTH OF KENTUCKY DEPARTMENT OF HIGHWAYS

Discussion:

Superintendent Evans presented a Notice of Proposed Acquisition and an Offer to Purchase presented by the Kentucky Transportation Cabinet for Board consideration at the May meeting.

The Board considered a resolution to partially release the liens securing Series 2015 Bonds and to execute a deed transferring the .405 acres of property to the Kentucky Department of Highways. The property will be transferred to the Kentucky Transportation Cabinet/Department of Highways for the construction of a left turn lane on KY 11 into Lee County Elementary School. KYTC extended an offer for the property in the amount of \$5,425.

Motion Passed: Approval of a resolution authorizing the execution of a partial release of statutory mortgage liens securing certain Series 2015 bonds and the execution of a deed conveying a portion of Southside Elementary (Lee County Elementary) school property to the Commonwealth of Kentucky Department of Highways passed with a motion by Mr. Lamont Coldiron and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

135-18 REVIEW/APPROVE MONTHLY BUDGET REPORT

Discussion:

Tina Lucas, District Finance Officer, presented the May 2018 Expenditure and Revenue Reports for Board review and approval. General fund revenues for May were \$437,067.80; General fund expenditures for May were \$422,260.49. All projections are on target with nothing showing out of the ordinary. The budget has been submitted to KDE and no changes are expected.

Motion Passed: Approval of the May 2018 Revenue and Expenditure Reports as presented (copy on file) passed with a motion by Mr. Donald Napier and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

INSTRUCTION REPORT

Discussion:

Steve Carroll, ARI Coordinator/Instructional Supervisor, provided an update on the following instructional initiatives:

- KinderCamp - The event went really well, with about 30 kids in attendance.
- ACE Program - Career Cruising is no longer supported by the state, and it will cost \$2800 to continue the product without state support. Achievement through Career Education (ACE) will be a replacement to Career Cruising offered through KEDC.
- Nontraditional Camps - Camps were held at the ATC and were organized by Ms. Amy Johnson and Mr. Craig Herald. The camps focused on genders getting involved in nontraditional programs, such as females participating in automotive camps.
- PD Trainings - School safety, including active shooter training and general safety training, will be a focus with the active shooter training scheduled for August 2. The training will be 1/2 day at each school. Staff can opt out and make a substitution due to liability issues and the training's traumatic nature.
- Kellogg's Training - The training is in progress and focuses on systems thinking. Four teachers are involved in each of the first and second cohorts.
- Social Studies Camp - The camp is in progress. Students are receiving \$100 to attend.
- Grant Applications - A preschool grant is available, with a deadline of August 6. The structure is similar to Ms. Kristy Dunaway's program that is ending. The district would like to submit an application for the grant.

136-18 APPROVE FY2019 CERTIFIED EVALUATION PLAN WITH REVISIONS

Discussion:

Karen Angel, Director of District-Wide Programs, presented the FY2019 Certified Evaluation Plan for review and approval. The plan was approved at the May meeting, but after review by KDE, minor changes-primarily in definitions and clarifications-were made.

Motion Passed: Approval of the revised FY2019 Certified Evaluation Plan passed with a motion by Mr. Lamont Coldiron and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

137-18 APPROVE FY2019 CERTIFIED EVALUATION PLAN ASSURANCES

Discussion:

Karen Angel, Director of District-Wide Programs, presented Assurances for the revised FY2019 Certified Evaluation Plan for review and approval. Minor changes were made to the CEP, and the Board has been asked to update the Assurance page, as well.

Motion Passed: Approval of the FY2019 Certified Evaluation Plan Assurances passed with a motion by Mr. Donald Napier and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

138-18 APPROVE CONSENT AGENDA

Discussion:

Superintendent Evans presented the Consent Agenda for Board review and approval. It was ordered to approve the Consent Agenda as presented.

Motion Passed: Approval of the consensus items as presented passed with a motion by Mr. Lamont Coldiron and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

XIA. APPROVE BOARD MINUTES

Discussion:

It was ordered to approve the May 10, 2018 Lee County Board of Education Special Meeting Minutes as presented.

XIB. APPROVE BUS/TRIP APPLICATIONS

Discussion:

It was ordered to approve the following trips and bus applications as presented:

- Kentucky State FFA Convention by Mr. Orville Bennett for the dates of June 4-7, 2018; The group will be transported by bus to/from the Hyatt Regency in Lexington, KY.
- Kentucky FFA Leadership Camp by Mr. Orville Bennett for the dates of June 11-15, 2018; The group will be transported by bus to/from the FFA Camp in Hardinsburg, KY.

BUS REQUESTS FOR BOARD APPROVAL - JUNE 11, 2018

DATE SUBMITTED	SCHOOL	DEPARTURE DATE	RETURN DATE	LOCATION & DESCRIPTION	PERSON RESPONSIBLE	OVERNIGHT?	TRIP # IN TRAVEL TRACKER
5/4/2018	LCMHS	5/9/2018	5/9/2018	Powell Co. Middle School - Stanton, KY/Boys Baseball	Danny Wright	N	1569
5/7/2018	LCMHS	5/18/2018	5/18/2018	Berea College - Berea, KY/Gear-Up Students	Matt Watterson	N	1570
5/7/2018	LCMHS	5/20/2018	5/20/2018	Berea College - Berea, KY/Gear-Up Students	Matt Watterson	N	1571
5/8/2018	LCMHS	5/9/2018	5/9/2018	Lee Co. Elem. - Beattyville, KY/Gear-Up Mentoring	Matt Watterson	N	1572
5/8/2018	LCMHS	5/10/2018	5/10/2018	Pond on HWY 11 South - Across from Church of Christ - Beattyville, KY/Fishing Club	Jason Jewell	N	1573
5/8/2018	LCMHS	6/4/2018	6/7/2018	Hyatt - Lexington, KY/FFA Students attend KY Region FFA Competition	Orville Bennett	Y	1574
5/8/2018	LCMHS	6/11/2018	6/15/2018	FFA Camp - Hardinsburg, KY/FFA Club Students	Orville Bennett	Y	1575
5/9/2018	LCMHS	5/19/2018	5/19/2018	Berea College - Berea, KY/Upward Bound Students	Shelby Richardson	N	1576
5/9/2018	LCMHS	6/5/2018	6/5/2018	Berea College - Berea, KY/Upward Bound Students	Holly Branscum	N	1577
5/9/2018	LCMHS	6/7/2018	6/7/2018	Berea College - Berea, KY/Upward Bound Students	Holly Branscum	N	1578

5/10/2018	LCMHS	5/15/2018	5/15/2018	Lees College - Jackson, KY/Gear-Up Students	Matt Watterson	N	1579
5/14/2018	LCMHS	5/25/2018	5/25/2018	Lee Co. Elem. - Beattyville, KY/Gear-Up Mentoring	Matt Watterson	N	1580
5/15/2018	LCMHS	5/31/2018	6/3/2018	Feltner - 4-H Camp - Feltner, KY/4-H Students	Amy Johnson	N	1581 1582
5/16/2018	LCMHS	5/21/2018	5/21/2018	Estill Co. High School - Irvine, KY/Boys Baseball	Danny Wright	N	1583
5/16/2018	LCMHS	5/21/2018	5/21/2018	Estill Co. High School - Irvine, KY/Girls Softball	Danny Wright	N	1584
6/8/2018	LCMHS	6/8/2018	6/8/2018	Freedom Hall - Louisville, KY/Archery Team	Susan Perdue	N	1585
5/18/2018	LCE	5/24/2018	5/24/2018	Sedley Stewart Auditorium - High School Beattyville, KY/LCE Students to watch play	Sandy Moore	N	1586
5/18/2018	LCMHS	6/12/2018	6/12/2018	Lee Co. Courthouse - Beattyville, KY/Students participating in the Social Studies Camp at LCHS	Phillip Durbin	N	1587
5/18/2018	LCMHS	6/14/2018	6/14/2018	City Hall - Beattyville, KY/Students participating in the Social Studies Camp at LCHS	Phillip Durbin	N	1588
6/8/2018	LCMHS	6/8/2018	6/8/2018	Lee Co. State HWY Garage - Beattyville, KY/Students attending the Non-Traditional Camp at the Vocational School	Amy Johnson	N	1589

XIC. APPROVE FUNDRAISER APPLICATIONS

Discussion:

It was ordered to approve the following fundraiser requests as presented:

Requesting Group	Name of Fundraiser	Items to Be Sold	Dates of Fundraiser
LCMHS Cheerleaders (HS)	Hillbilly Kettle Corn	Hillbilly Kettle Corn	June 13 – 27, 2018
LCMHS Band	Lunch Sales	Lunches	June 27, 2018 and July 18, 2018
LCMHS Band	Sponsorships	Sponsorships/Ads for T-Shirts	July 23 – August 6, 2018
LCMHS (HS) Girls Basketball	Lunch Sales	Lunches	June 20, 2018 and July 11, 2018

XID. AWARD FY2019 SCHOOL PHOTOGRAPHY BID

Discussion:

It was ordered to approve Lifetouch National School Studios as provider of school photography services for the 2018-2019 school year. One year will remain on the renewal option.

XI.E. AWARD FY2019 SOFT DRINK BID

Discussion:

It was ordered to award the 2018-2019 soft drink/beverage bid to Coca Cola Bottling Company. The bid will be for the period of one year, from July 1, 2018 - June 30, 2019, with the option to renew for two additional years on a year-by-year basis.

XIF. AWARD FY2019 MODEL PROCUREMENT BID

Discussion:

It was ordered to award the 2018-2019 Model Procurement bid to multiple vendors as presented. A copy of the vendor listing shall remain on file and will be posted to the district webpage.

XIG. APPROVE APPLICATION SUBMISSION FOR A PRE-SCHOOL GRANT OFFERED THROUGH KDE

Discussion:

It was ordered to submit an application for the preschool grant available through the Kentucky Department of Education with a deadline of August 6.

XIH. APPROVE COLLECTION OF INDIRECT COST FROM FOOD SERVICE FOR FY2019

Discussion:

It was ordered to collect indirect cost from Lee County School Food Service during the 2018-2019 school year.

XII. APPROVE PARTICIPATION IN THE COMMUNITY ELIGIBILITY PROVISION FOR PUBLIC SCHOOLS DURING FY2019

Discussion:

It was ordered that Lee County Schools will participate in the Community Eligibility Provision for Public Schools during the 2018-2019 school year.

XIJ. APPROVE LEE COUNTY SCHOOLS PROCUREMENT CERTIFICATION

FOR ALL SCHOOL FOOD AUTHORITIES FOR FY2019

Discussion:

It was ordered to approve the Procurement Certification for all school food authorities for the 2018-2019 school year.

XIK. ACCEPT FY2019 FOOD SERVICE BIDS THROUGH KVEC

Discussion:

It was ordered to accept the 2018-2019 food service bids as awarded through KVEC.

XIL. ACCEPT FY2019 PEST CONTROL BID THROUGH KVEC

Discussion:

It was ordered to accept the pest control bid with Blue Grass Pest Management through KVEC for the 2018-2019 school year.

FACILITY REPORT

Discussion:

Superintendent Evans provided a facility report. He informed board members the custodial staff are preparing for extensive cleaning at all facilities over the break. Superintendent Evans also reminded the Board of IRT personnel utilizing Central Office and Lee County Middle High School facilities over the next two weeks.

139-18 APPROVE FY2019 BUS ROUTES

Discussion:

Superintendent Evans presented the FY2019 bus routes for Board review and approval. Keith Smith retired midway through the 2017-2018 year, providing an opportunity to consolidate routes, particularly some routes that over-wrapped. The proposed new routes will not add times to the drivers. The bus routes will be advertised in the newspapers to make sure parents are aware of changes.

Motion Passed: Approval of 2018-2019 bus routes as presented passed with a motion by Ms. Janie Thorpe and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

140-18 ENTER CLOSED SESSION IN COMPLIANCE WITH KRS 61.810(K) AND KRS 156.557(C) FOR A PRELIMINARY DISCUSSION RELATING TO THE SUPERINTENDENT'S FORMATIVE EVALUATION

Discussion:

The Board entered closed session per KRS 61.810(K) and KRS 156.557(C) for a preliminary discussion of the superintendent's formative evaluation.

Motion Passed: Approval to enter closed session per KRS 61.810(k) and KRS 156.557(c) for a preliminary discussion of the superintendent's formative evaluation passed with a motion by Ms. Janie Thorpe and a second by Mr. Lamont Coldiron .

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

141-18 RETURN TO OPEN SESSION

Discussion:

The Board returned to open session following preliminary discussion in closed session regarding superintendent's evaluation (per KRS 61.810(k) and KRS 156.557(c)).

Motion Passed: Approval to enter open session following preliminary discussion of superintendent's evaluation in closed session passed with a motion by Mr. Donald Napier and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

142-18 APPROVE SUPERINTENDENT'S EVALUATION SUMMATIVE

Discussion:

Board Chairman William Owens presented Superintendent Evans' Superintendent Evaluation Summative. The Board ordered approval of the Summative with the following ratings on the following standards:

1. Strategic Leadership - Exemplary
2. Instructional Leadership - Exemplary
3. Cultural Leadership - Exemplary
4. Human Resource Leadership - Exemplary
5. Managerial Leadership - Exemplary
6. Collaborative Leadership - Exemplary
7. Influential Leadership - Exemplary

Chairman Owens said the Board appreciates all Superintendent Evans does for the students and for the district. Board member Lamont Coldiron said there was sufficient evidence to support the ratings assigned. All Board members expressed appreciation for Dr. Evans' work.

Motion Passed: Approval of Superintendent Evans' Superintendent Evaluation Summative passed with a motion by Mr. Donald Napier and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

143-18 SET SUPERINTENDENT'S SALARY FOR FY2019

Discussion:

The Lee County Board of Education set the Superintendent's salary for the 2018-2019 year as follows: The salary will be based on 243 Contract Days, Doctorate Rank with 25 years' experience, and a 59.74 index for supervisory duties. The board will, by direct payment, provide for the superintendent's family health insurance and KASA (including liability insurance), KASS, and AASA professional dues. The board will, by reimbursement, allow for KTRS contribution reimbursement.

Superintendent Evans said he enjoys his job and will continue to work very hard for the Board, the district and the students.

Motion Passed: Approval to set Superintendent Evans' FY2019 annual salary as follows: 243 contract days; Doctorate rank with 25 years' experience; a 59.74 index for supervisory duties; inclusion of family health insurance; inclusion of KASA (including liability insurance), KASS, and AASA professional dues; and inclusion of KTRS reimbursement passed with a motion by Ms. Janie Thorpe and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

PERSONNEL REPORT

Discussion:

Superintendent Evans reported the following personnel changes/assignments, which will begin July 1, 2018:

Name	Position	Location
Darlene Jewell	6 th Grade Team Leader	LCMHS
Donna Pelfrey	7 th Grade Team Leader	LCMHS
Serita McCoy	8 th Grade Team Leader	LCMHS

Kim Williams	MS MathCounts Coach MS Academic Team Coach	LCMHS
Chris Noe	HS Academic Team Coach	LCMHS
Michelle Estes	Band Director	LCMHS
Danny Wright	District Athletic Director MS Girls' Head Basketball Coach	LCMHS
Paula Warner	HS Bowling Coach	LCMHS
Jessica Todd	Head Volleyball Coach	LCMHS
Ricky Reed	HS Assistant Softball Coach	LCMHS
Anthony Hayes	HS Head Baseball Coach	LCMHS
David Wolfe	MS Head Baseball Coach HS Assistant Baseball Coach	LCMHS
Sherry Frye	MS Head Archery Coach	LCMHS
Jeremy Holt	MS Head Track Coach HS Head Track Coach	LCMHS
Paul Samples	HS Head Softball Coach HS Head Cross Country Coach MS Head Cross Country Coach	LCMHS
Matt Watterson	HS Girls' Head Basketball Coach HS Girls' Freshmen Basketball Coach HS Head Golf Coach MS Head Golf Coach	LCMHS
Karen Angel	MS Cheerleading Coach	LCMHS
Jacob McCoy	MS Boys' Head Basketball Coach	LCMHS
Carol Napier	LCES Principal	LCES
Alexandria Hall	LCES 2 nd Grade Teacher	LCES
Debbie Pelfrey	Instructional Aide	LCMHS

144-18 APPROVE PAYMENT OF BILLS & CLAIMS

Discussion:

Bills and claims (copy on file) were approved for payment as presented.

Motion Passed: Approval to pay bills and claims as presented (copy on file) passed with a motion by Ms. Janie Thorpe and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron Yes
Mr. Donald Napier Yes
Mr. William Owens Yes
Ms. Janie Thorpe Yes

ANY OTHER BUSINESS

Discussion:

Superintendent Evans provided an update concerning the possibility of employing a School Resource Officer (SRO) for the district. At this time, the city is willing contribute approximately \$32,000 toward the cost of a resource officer. The county's position/contribution is unclear. Superintendent Evans said he felt the maximum the school district would be financially able to contribute would be \$10,000. The annual cost of an officer is estimated at \$60,000-\$65,000. The position would be considered a hazardous duty position which drives up cost. Following discussion, it was decided to continue information gathering. Mayor John Smith may be invited to attend a future meeting to share his thoughts on the topic.

145-18 ADJOURN

Motion Passed: Approval to adjourn the June 12, 2018 Lee County Board of Education regular meeting passed with a motion by Ms. Janie Thorpe and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

Chairperson

Superintendent