

RECORD OF BOARD PROCEEDINGS (MINUTES)

July 10, 2018 Lee County Board of Education Regular Meeting

The Lee County Board of Education met in Regular Session in the Central Office Board Room at 6:00 PM, on July 10, 2018.

Attendance Taken at 5:59 PM:

Present Board Members:

Mr. Lamont Coldiron

Mr. Donald Napier

Mr. William Owens

Dr. Avis Thompson

Ms. Janie Thorpe

CALL TO ORDER

Discussion:

Board Chair William Owens called the meeting to order.

ADMINISTER OATHS OF OFFICE TO NEWLY APPOINTED BOARD MEMBER

Discussion:

Shana Minter, Notary Public, administered the oaths of office to Dr. Avis L. Thompson. Dr. Thompson was appointed by Interim Commissioner of Education Dr. Wayne D. Lewis to fill the vacancy in District 1 that has existed since Mr. Curtis Davis' resignation in February 2018. Dr. Thompson took a verbal oath required by Kentucky Constitution Section 228 and a written oath required by KRS 160.170. The appointment is effective for the remainder of the year. The seat will be up for election in November and will fill the vacancy for the remainder of the term through 2020.

01-19 APPROVE AGENDA

Discussion:

The July 10, 2018 Lee County Board of Education Regular Meeting Agenda was submitted for review and approval.

Motion Passed: Approval of the July 10, 2018 Lee County Board of Education Regular Meeting Agenda as presented passed with a motion by Ms. Janie Thorpe and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

02-19 SCHOOL RESOURCE OFFICER UPDATE WITH MAYOR JOHN SMITH

Discussion:

Mayor John Smith informed the Board \$64,800 for a School Resource Officer salary would be split equally between the city and the county for a calendar year. The amount is based upon rate of \$14/hour with retirement and insurance benefits. The city will provide all equipment and training. The SRO will be an employee of the city, and will be part of the police department. The SRO's main duty will be as a resource officer, but the SRO will assume duties within the police department during days school is not in session. The city plans to reach out to colleagues who have resource officers for assistance. The ideal person to assume the role would be a retiree as the position is not ideal for someone young and just starting. Presence at extra-curricular activities will be a job requirement.

Dr. Evans said the Kentucky Center for School Safety would be an excellent resource, and SROs are required to have specific training and curriculum. Mayor Smith said the position would additionally require attendance at a three or four week program in Richmond at the training academy. Due to the training required, the officer would likely not be ready to assume duties until second semester of the school year.

Board member Janie Thorpe inquired about funding beyond the first year, to which Mayor Smith assured the Board the city is committed and he "...does not see anything that would prevent continuing". He went on to say the SRO has full support of the council, and "... as long as funding remains the same, I don't see a problem."

Mayor Smith said Superintendent Evans will have input in hiring decisions. Next steps will involve working with the city and county and all representing attorneys in moving forward.

Motion Passed: Approval to partner with the city and county and work with the Board Attorney to develop a contract for a School Resource Officer and to partner with the city on the COPS grant passed with a motion by Mr. Donald Napier and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

CELEBRATIONS

Discussion:

Superintendent Evans shared the following reasons to celebrate:

- The District was named a recipient of a \$1,000 United Against Bullying grant;
- The District received Level II recognition from the Kentucky Center for Performance Excellence. The District applied for Level III, and Lee County is one of two districts in the state working toward the Level III. Level III is not an easy goal to achieve since it is difficult to turn around recommendations quickly;
- The District was named a recipient of the Steele-Reese Foundation Grant in the amount of \$50,000, payable over two years for a minivan and LED lighting.
- Operation Bobcat was a huge success. Final numbers indicate over 2,662 patients received over \$1 million of no-cost health care at four clinics June 15 - 24. During ten days, doctors, dentists, optometrists, and medics performed 11,275 procedures and provided 1,457 pair of glasses. The event provided hands-on training for troops and provided much-needed services to the eastern Kentucky region. The Board approved the preliminary concept of Operation Bobcat 18 months previously.

COMMUNICATION REPORT

Discussion:

Superintendent Evans provided the July Communication Report.

- Lee Co Professional Learning Days will be held July 30 and 31;
- August 2 and 6 will be Teacher Planning Days;
- Active shooter training will be held August 2 for both schools; LCES will participate from 8:30 - 11:30 am and LCMHS will participate from 12:00 - 3:00pm;
- Readifest will be held at Lee County Elementary School on August 3;
- Opening Day will be Wednesday, August 1 in the Lee County Middle High School Gymnasium;
- The first day of school for students will be Tuesday, August 7;
- LCMHS will have Open House on Monday, August 6 from 4:00-6:00pm;
- Sixth grade Early Start is scheduled for July 26th from 10:30am - noon;
- LCE will have orientation during Readifest.

03-19 SECOND READING AND ADOPTION OF LEGISLATIVE UPDATES AND BOARD POLICIES

**01.0; 01.11; 01.111; 01.2; 01.42; 01.43; 01.83; 01.91; 01.911; 01.9111; 01.912; 01.913; 01.914;
02.421; 02.442; 03.11; 03.121; 03.1235; 03.18; 03.21; 03.221; 03.27; 03.4; 03.6; 04.1; 04.32;
04.91; 05.5; 06.33; 06.34; 08.1341; 08.1345; 08.13451; 08.3; 09.11; 09.12; 09.1231; and 09.36**

Discussion:

Superintendent Evans presented KSBA recommended policies and legislative updates to board members for the second reading.

KSBA Recommended Board Policy Updates: 01.0; 01.11; 01.111; 01.2; 01.42; 01.43; 01.83; 01.91; 01.911; 01.9111; 01.912; 01.913; 01.914; 02.421; 02.442; 03.11; 03.121; 03.1235; 03.18; 03.21; 03.221; 03.27; 03.4; 03.6; 04.1; 04.32; 04.91; 05.5; 06.33; 06.34; 08.1341; 08.1345; 08.13451; 08.3; 09.11; 09.12; 09.1231; and 09.36.

KSBA Recommended Board Procedures 01.91AP.1; 01.911AP.1; 01.9111AP.1; 02.14AP.2; 03.11AP.1; 03.121AP.1; 03.121AP.22; 03.21AP.254; 03.221AP.22; 05.45AP.1; 06.32AP.1; 08.133AP.1; 09.12AP.1; 09.224AP.1 were reviewed at the June meeting.

All KSBA recommended policies and legislative updates were adopted.

Motion Passed: Approval to conduct the second reading and adopt Board Polices 01.0; 01.11; 01.111; 01.2; 01.42; 01.43; 01.83; 01.91; 01.911; 01.9111; 01.912; 01.913; 01.914; 02.421; 02.442; 03.11; 03.121; 03.1235; 03.18; 03.21; 03.221; 03.27; 03.4; 03.6; 04.1; 04.32; 04.91; 05.5; 06.33; 06.34; 08.1341; 08.1345; 08.13451; 08.3; 09.11; 09.12; 09.1231; and 09.36 passed with a motion by Mr. Lamont Coldiron and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

04-19 REVIEW/APPROVE MONTHLY BUDGET REPORT

Discussion:

Tina Lucas, District Finance Officer, presented the monthly Expenditure and Revenue reports for review and approval. General fund revenue for June was \$459,524.98; expenditures were \$740,817.88. The higher than normal expenditures were attributed to June payrolls to finalize the year.

By September 30, a working budget is required, and this will closely resemble the budget approved in the spring.

Motion Passed: Approval of the Expenditure and Revenue reports as presented passed with a motion by Mr. Lamont Coldiron and a second by Dr. Avis Thompson.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

05-19 APPROVE DISTRICT FUNDING ASSURANCES

Discussion:

Superintendent Evans presented District Funding Assurances for 2018-2019 for Board review and approval. The District must provide assurances indicating required guidelines will be followed to claim federal dollars. The majority of this funding is used for salaries.

Motion Passed: Approval of District Funding Assurances for 2018-2019 passed with a motion by Ms. Janie Thorpe and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

06-19 APPROVE CONSENT AGENDA

Discussion:

It was ordered to approve the Consent Agenda as presented.

Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Lamont Coldiron and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

XA. APPROVE BOARD MINUTES

Discussion:

It was ordered to approve the minutes of the June 12, 2018 Lee County Board of Education Regular Meeting as presented (copy on file).

XB. APPROVE TRIP REQUESTS

Discussion:

It was ordered to approve the following trip requests:

DATE SUBMITTED	SCHOOL	DEPARTURE DATE	RETURN DATE	LOCATION & DESCRIPTION	PERSON RESPONSIBLE	OVERNIGHT?	TRIP # IN TRAVEL TRACKER
7/5/2018	LCMHS	7/17/2018	7/17/2018	Berea College/ Upward Bound- Berea, KY	Holly Branscum	N	1590

7/5/2018	LCMHS	7/19/2018	7/19/2018	Berea College/ Upward Bound- Berea, KY	Holly Branscum	N	1591
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XC. APPROVE AIRFARE FOR GRACIE MCINTOSH TO ATTEND THE WASHINGTON LEADERSHIP CONFERENCE AS HOSA STATE SECRETARY

Discussion:

It was ordered to approve a request to cover the cost of airfare for HOSA State Secretary Gracie McIntosh to attend the Washington Leadership Conference.

XD. APPROVE FACILITY USE REQUESTS

Discussion:

It was ordered to approve a facility request from the American Red Cross to utilize Lee County Elementary and/or Lee County Middle High School on a temporary basis in the event of a disaster. A copy of the agreement is on file.

XE. APPROVE COPS SCHOOL VIOLENCE PREVENTION PROGRAM GRANT APPLICATION

Discussion:

It was ordered to approve partnership with the city in the application of the COPS School Violence Prevention Program grant.

XF. ACCEPT DONATION OF BOOKS TO LEE COUNTY ELEMENTARY SCHOOL

Discussion:

It was ordered to accept a donation of 400 beginning reader and chapter books for Lee County Elementary School. The books were collected by 7th graders at Christ the King School in Lexington as a community service project. Debbie Haydon of the College of Education at Eastern Kentucky University has reviewed the books and found them appropriate for the elementary level. She has volunteered to deliver the books to the elementary school.

XG. ACCEPT DONATIONS TO THE FRC FROM OPERATION SHARING (CAP) AND AMERICANS HELPING AMERICANS

Discussion:

It was ordered to accept donations to the Family Resource Center from Operation Sharing (known as CAP) and Americans Helping Americans. There are no restrictions on the donations; however, it is often unknown what will be sent by the donors. Donations usually consist of classroom supplies, books, backpacks, shoes, blankets, coats, dental kits, food items, cash donations, and donations for families.

XH. APPROVE FY2019 READ TO ACHIEVE MEMORANDUM OF AGREEMENT

Discussion:

It was ordered to approve the FY2019 Read to Achieve Memorandum of Agreement. A copy of the document is on file.

XI. APPROVE FY2019 MATHEMATICS ACHIEVEMENT FUND
MEMORANDUM OF AGREEMENT

Discussion:

It was ordered to approve the FY2019 Mathematics Achievement Fund Memorandum of Agreement. A copy of the document is on file.

XJ. APPROVE FY2019 HAZARD COMMUNITY & TECHNICAL COLLEGE
MEMORANDUM OF AGREEMENT

Discussion:

It was ordered to approve the FY2019 Hazard Community and Technical College Memorandum of Agreement. A copy of the document is on file.

XK. APPROVE FY2019 COMMUNITY WORK TRANSITION PROGRAM
MEMORANDUM OF UNDERSTANDING

Discussion:

It was ordered to approve the FY2019 Community Work Transition Program Memorandum of Understanding. A copy of the document is on file.

XL. APPROVE 2018-2019 LOCAL AGREEMENT FOR COOPERATION
ON FULL UTILIZATION OF HEAD START

Discussion:

It was ordered to approve the FY2019 Local Agreement for Cooperation on Full Utilization of Head Start. A copy of the document is on file.

XM. APPROVE FY2019 JUNIPER HEALTH, INC. MENTAL HEALTH/SUBSTANCE ABUSE
EDUCATION AND PREVENTION PROGRAMS MEMORANDUM OF AGREEMENT

Discussion:

It was ordered to approve the Juniper Health, Inc. Mental Health/Substance Abuse education and prevention program Memorandum of Agreement. A copy of the document is on file.

XN. APPROVE FY2019 JUNIPER HEALTH, INC. DENTAL SERVICE MEMORANDUM OF AGREEMENT, CONTINGENT UPON BOARD ATTORNEY APPROVAL OF CONTRACT LANGUAGE

Discussion:

It was ordered to tentatively approve the FY2019 Juniper Health, Inc. Dental Services Memorandum of Agreement, based upon Board Attorney recommendation. Language concerning insurance coverage must receive Board Attorney clearance. A copy of the document is on file.

XO. AUTHORIZE SUPERINTENDENT TO APPROVE CONTRACT TRANSPORTATION

Discussion:

It was ordered to authorize the superintendent to approve contract transportation as needed for the 2018-2019 school year.

XP. AUTHORIZE SUPERINTENDENT TO APPROVE EMERGENCY TRIP REQUESTS

Discussion:

It was ordered to authorize the superintendent to approve emergency trip requests on an as-needed basis for the 2018-2019 school year.

XQ. AUTHORIZE SUPERINTENDENT TO APPROVE 2018-2019 STUDENT HANDBOOKS

Discussion:

It was ordered to authorize the superintendent to review and approve amended handbooks in order to have them in place prior to the first day of school on August 7. Some modifications for both the Lee County Elementary School and Lee County Middle High School handbooks (date and form updates, policy updates, etc.) will be required. Copies of the unedited handbooks are on file.

XR. APPROVE EXTENDED EMPLOYMENT PERSONNEL FOR 2018-2019

Discussion:

It was ordered to approve the Extended Employment Personnel list for the 2018-2019 school year as presented. A copy of the list is on file.

XS. APPROVE LEE COUNTY SCHOOL DISTRICT AS FISCAL AGENT FOR ADULT EDUCATION PROGRAM FOR THE 2018-2019

Discussion:

It was ordered to authorize the District to serve as fiscal agent for the adult education program for the 2018-2019 school year.

ATTENDANCE/ENROLLMENT REPORT

Discussion:

David Lyons provided an enrollment update. The school year ended in May with total enrollment of 923 students. Current enrollment is 926 students. Some "no-shows" are expected when school starts.

FACILITY REPORT

Discussion:

David Lyons provided an update on facilities. The shorter summer break allowed for a shorter time to prepare facilities and grounds for the new school year. A lot of painting efforts are currently underway. A grant allowed for the purchase of paint, which will be used in the high school gym to replace the light blue with a navy blue.

SECURITY UPDATE

Discussion:

David Lyons, Facilities Director and Safety Coordinator, provided a safety and security update.

XIIIA. REUNIFICATION COMMUNITY PLAN SUMMARY

Discussion:

A reunification plan has been developed for the District. The plan provides good information in the event of an emergency, such as where parents should go to become reunited with children. We hope to have the document in pamphlet format to distribute at or near the beginning of school.

07-19 XIIIB. REVIEW EMERGENCY OPERATION PROCEDURES AND APPROVE RECOMMENDED CHANGES BY THE KENTUCKY CENTER FOR SCHOOL SAFETY

Discussion:

David Lyons, Facilities Director and Safety Coordinator, presented a modified version of the District's Emergency Operation Procedures. The modified version includes changes recommended by the Kentucky Center for School Safety.

All staff will be made aware of the EOP, its contents, and modifications prior to opening day for students. Much of the contents will be discussed during the staff training to take place on August 2. A copy of the Emergency Operation Procedures is on file.

Motion Passed: Approval of the amended Emergency Operation Procedures and authorization for Superintendent Evans to approve final revisions passed with a motion by Dr. Avis Thompson and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

PERSONNEL REPORT

Discussion:

Superintendent Evans reported the following personnel changes:

- Paul Samples resigned as Instructional Assistant from Lee County Middle High School- the position is currently posted;
- Lois Norman resigned (retired) as Cook from Lee County Middle High School;
- Steve Carroll resigned (retired) as ARI Coordinator from Central Office;
- A middle grades science teacher position has been posted - this was the position held in FY2018 by Jacob McCoy;
- A middle grades ELA teacher position has been posted - this position opened following Charla White's application and acceptance to the LCES humanities position;
- Stephanie Floyd was recommended as Elementary Teacher;
- Sydney Taulbee was recommended as Elementary Teacher.

The District has applicants for the middle school and for substitute maintenance and cook positions.

08-19 PAY BILLS & CLAIMS

Discussion:

It was ordered to pay bills and claims as presented. A copy is on file.

Motion Passed: Approval of payments of the bills and claims as recommended and presented by Dr. Evans passed with a motion by Ms. Janie Thorpe and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

09-19 ADJOURN

Motion Passed: Approval to adjourn the July 10, 2018 Lee County Board of Education Regular Meeting passed with a motion by Mr. Donald Napier and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

Chairperson

Superintendent