

# **RECORD OF BOARD PROCEEDINGS (MINUTES)**

## **August 14, 2018 Lee County Board of Education Regular Meeting**

**The Lee County Board of Education met in Regular Session in the Central Office Board Room at 6:00 PM, on August 14, 2018.**

**Attendance Taken at 6:00 PM:**

**Present Board Members:**

**Mr. Lamont Coldiron**

**Mr. Donald Napier**

**Dr. Avis Thompson**

**Ms. Janie Thorpe**

**Updated Attendance:**

**Mr. William Owens was updated to present at: 6:09 PM**

### **CALL TO ORDER**

Discussion:

Board Vice Chair Janie Thorpe called the meeting to order, as Chairman William Owens was delayed.

### **10-19 APPROVE AGENDA**

Discussion:

The August 14, 2018 Lee County Board of Education Regular Meeting Agenda was presented for review and approval. The agenda was approved as presented.

**Motion Passed:** Approval of the August 14, 2018 Lee County Board of Education Regular Meeting Agenda as presented passed with a motion by Dr. Avis Thompson and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Absent
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

## CELEBRATIONS

Discussion:

Superintendent Evans said the school year is off to a really good start. Dr. Evans thanked the Board, staff, students and the community for efforts in making this happen, and said it has been one of the smoothest starts in a long time.

## COMMUNICATION REPORT

Discussion:

Superintendent Evans shared the following Communication Report with the Board:

- The KSBA Regional Meeting will be held Monday, September 17 at Lee County Middle High School. As regional chairperson for KSBA, Chairman William Owens has been asked to host the meeting. One-hour training sessions will be held from 5:00-6:00pm on the following topics: Preparing for Charter School Applications Part I, Finance II: Dollars and Sense, and The Ethics of School Board Service. Dinner will begin at 6:00pm, and the official meeting will begin at 7:00pm. Board members should plan to attend.
- The Juniper Health, Inc. Dental Agreement remains in review stages. The board attorney has concerns regarding a number of paragraphs and clauses, particularly those that could pose liability issues for the District. It has also been determined the services provided will not be free to students/parents. Next steps will involve the attorney putting concerns in writing and presenting them to Juniper Health, Inc.
- A draft of an SRO agreement has been created. The agreement reflects payment terms as discussed at the previous meeting, reflecting the Board's commitment of \$10,000. Next steps will be for the agreement to be submitted to the county and the city for their review.

## **11-19 REVIEW/APPROVE MONTHLY BUDGET REPORT**

Discussion:

Tina Lucas, District Finance Officer, presented the July 2018 expenditure and revenue reports (copies on file) for review and approval. General fund revenue for July 2018 was \$373,186.65; general fund expenditures for July 2018 were \$260,175.36. Projections were not presented since they are based on the working budget which has not been finalized.

**Motion Passed:** Approval of the July 2018 Expenditure and Revenue Reports as presented by District Finance Officer Tina Lucas passed with a motion by Mr. Lamont Coldiron and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Absent
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

**12-19 REVIEW/APPROVE LEE COUNTY SCHOOLS'**  
**2018 ANNUAL FINANCIAL REPORT**

Discussion:

Tina Lucas, District Finance Officer, presented the FY2018 Annual Financial Report (AFR) for review and approval. Ms. Lucas explained the AFR is a summary of revenues and expenditures for the year. The report is required by KDE and triggers tax rates.

Superintendent Evans added that, although approved by KDE, the AFR presented by Ms. Lucas is unaudited. Auditors will be on site in early October to conduct an annual review of the District's finances, including review of the AFR.

**Motion Passed:** Approval of Lee County Schools' FY18 Annual Financial Report (copy on file) as presented by District Finance Officer Tina Lucas passed with a motion by Dr. Avis Thompson and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Absent
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

**13-19 APPROVE CAPITAL OUTLAY AND CONSTRUCTION FUNDS TO BE USED**  
**FOR HVAC IMPROVEMENTS PENDING KDE ACCEPTANCE**

Discussion:

Tina Lucas, District Finance Officer, submitted a request to the Board to utilize Capital Outlay Funds in the amount of \$49,658 and Construction Funds in the amount of \$22,805 for HVAC needs. Use of these funds will require approval by KDE. The District also hopes to utilize \$40,683 in Flex Focus monies to put toward HVAC costs. The total amount of these funds is approximately \$113,000. HVAC repair costs at Lee County Middle High School, including the Sedley Stewart Auditorium, may be in excess of \$150,000. Use of these funds for HVAC purposes will help offset the amount that comes from the general fund.

**Motion Passed:** Approval to utilize capital outlay and construction funds for HVAC improvements pending KDE acceptance passed with a motion by Mr. Donald Napier and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Absent
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

**14-19 SET 2018-2019 GENERAL FUND REAL ESTATE, GENERAL FUND  
PERSONAL PROPERTY, MOTOR VEHICLE & UTILITY TAX RATES**

Discussion:

The Board has the option of three tax assessments: Compensating Tax Rate (45.6), 4% Increase (47.4), or Subsection 1 (51.4).

Superintendent Evans recommended adopting the 4% option and setting a General Fund-Real Estate tax rate of 47.4 with the addition of .3 cents added to property rates to recover prior year losses due to exonerations and setting a General Fund-Personal Property rate of 47.4 with the addition of .3 cents added to property rates to recover prior year losses due to exonerations.

One-hundred percent collection of real property taxes based on 4% would produce revenue of \$1,025,033 and 100% collection of personal property taxes based on 4% would produce revenue of \$204,012. Adoption of the 4% would amount to an increase of approximately \$40,000 over the prior year.

The extra \$40,000 could be used to help offset the costs of adding a second grade teacher and a special education teacher that are needed. In addition, a number of positions will fall back to the general fund as grants end over this year and next year.

If the recommended 4% option is approved, the Lee County Board of Education will hold a public hearing in the Lee County Board of Education boardroom to hear public comments regarding proposed general fund tax levy on real property and on personal property.

Recommendation is also made to set the motor vehicle tax rate at 52.3 (same as last year) and the utility tax rate at 3% (same as last year). 6.0 cents of the total property rate shown above is required to produce the 5 cent equivalent tax necessary for participation in the SFCC and FSPK programs.

**Motion Passed:** Approval to set the 2018-2019 tax rates as follows: general fund tax levy of 47.7 cents on real property and 47.7 cents on personal property, motor vehicle tax rate at 52.3 (same as last year) and utility tax rate at 3% (same as last year) passed with a motion by Mr. Donald Napier and a second by Dr. Avis Thompson.

Mr. Lamont Coldiron	No
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

## **15-19 ADOPT RESOLUTION CONCERNING POSSIBLE UTILITY RATE INCREASES**

### Discussion:

Superintendent Evans informed the Board of notification by KSBA that Louisville Gas and Electric and Kentucky Utilities intend to submit requests to the Public Service Commission (PSC) for authority to increase electric and gas rates. KSBA has pledged to intervene on school districts' behalf, but has asked for each district to make a monetary commitment to the intervention fund. The intervention fund will cover costs for attorneys and professional witnesses. The amount of the intervention for the Lee County School District will be up to \$231, depending on the number of districts that contribute. Superintendent Evans recommended adopting a resolution committing up to \$231 toward the fund.

**Motion Passed:** Adoption of a resolution authorizing the Superintendent to provide funding up to \$231 to represent the interests of the Board before the PSC passed with a motion by Mr. Lamont Coldiron and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

## **INSTRUCTION REPORT**

### Discussion:

Karen Angel, Director of District-Wide Programs, provided the instruction report:

- Ms. Angel asked Lee County Elementary School Principal Carol Napier to share how staff are using Google to replace CIITS for instructional planning. The free program promotes collaboration and efficiency. Ms. Napier explained how lesson plans and other documents were shared and utilized among staff.
- Ms. Angel reviewed PLCs. Each school has a completed plan based on the school's needs. Initially, PLCs were not going as hoped, but following teacher input and after reviewing best practices, the schools began to formulate plans. The schools drafted expectations, characteristics and connections to evaluations. The resulting plans are well thought out and will create more effectiveness.
- Map will be the benchmark assessment tool for K - 8 and Cert will be used as the benchmark assessment tool for 9 - 12.
- KTIP no longer exists, but we still have an instructional coach - Ms. Connie Smith - that will be an asset to new teachers. She will work with new teachers on formative assessment, classroom management and lesson development. Three days in the fall and three days in the spring will be dedicated specifically to new teachers, and she will also be in their classrooms regularly.

**16-19 APPROVE CONSENT AGENDA**

Discussion:

It was ordered to approve the Consent Agenda as presented.

**Motion Passed:** Approval of the Consent Agenda as presented passed with a motion by Mr. Donald Napier and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron            Yes  
Mr. Donald Napier            Yes  
Mr. William Owens            Yes  
Dr. Avis Thompson            Yes  
Ms. Janie Thorpe            Yes

**XIA. APPROVE BOARD MINUTES**

Discussion:

It was ordered to approve the July 10, 2018 Lee County Board of Education Regular Meeting Minutes as presented.

**XIB. APPROVE BUS APPLICATIONS**

Discussion:

It was ordered to approve the following trip requests as presented:

- LCMHS Band - Overnight trip to Washington DC March 21-24, 2019
- LCMHS HOSA - Overnight trip to Louisville October 20-22, 2018
- LCMHS FFA - Overnight trip to Louisville August 16-17, 2018
- LCMHS FFA - Overnight trip to Hardinsburg September 14-15, 2018
- LCMHS FFA - Day Trip to London September 21, 2018

DATE SUBMITTED	SCHOOL	DEPARTURE DATE	RETURN DATE	LOCATION & DESCRIPTION	PERSON RESPONSIBLE	OVERNIGHT?	TRIP # IN TRAVEL TRACKER
7/19/2018	LCMHS	8/6/2018	8/6/2018	Wolfe Co. High School - Campton, KY/Girls Volleyball	Danny Wright	N	1592
7/21/2018	LCMHS	9/13/2018	9/13/2018	Morgan Co. High School - West Liberty, KY/Girls Volleyball	Danny Wright	N	1593
7/21/2018	LCMHS	8/23/2018	8/23/2018	Berea Community High School - Berea, KY/Girls Volleyball	Danny Wright	N	1594
7/21/2018	LCMHS	8/28/2018	8/28/2018	Jackson City High School - Jackson, KY/Girls Volleyball	Danny Wright	N	1595

7/27/2018	LCMHS	9/15/2018	9/15/2018	North Laurel High School - London, KY/Band	Michelle Estes	N	1596
7/27/2018	LCMHS	9/29/2018	9/29/2018	Corbin High School - Corbin, KY/Band	Michelle Estes	N	1597
7/27/2018	LCMHS	10/13/2018	10/13/2018	South Laurel High School - London, KY/Band	Michelle Estes	N	1598
8/2/2018	LCMHS	8/28/2018	8/28/2018	Powell Co. High School - Stanton, KY/Cross Country	Danny Wright	N	1599
8/2/2018	LCMHS	9/8/2018	9/8/2018	Lexington, KY/Cross Country	Danny Wright	N	1600
8/2/2018	LCMHS	9/11/2018	9/11/2018	Wolfe Co. High School - Campton, KY/Cross Country	Danny Wright	N	1601
8/2/2018	LCMHS	9/15/2018	9/15/2018	Somerset, KY/Cross Country	Danny Wright	N	1602
8/2/2018	LCMHS	9/25/2018	9/25/2018	Morgan Co. High School - West Liberty, KY/Cross Country	Danny Wright	N	1603
8/2/2018	LCMHS	9/22/2018	9/22/2018	Wayne Co. High School - Monticello, KY/Cross Country	Danny Wright	N	1604
8/2/2018	LCMHS	9/29/2018	9/29/2018	Harlan County/Cross Country	Danny Wright	N	1605
8/2/2018	LCMHS	10/20/2018	10/20/2018	Wayne Co. High School - Monticello, KY/Cross Country	Danny Wright	N	1606
8/2/2018	LCMHS	10/27/2018	10/27/2018	Wayne Co. High School - Monticello, KY/Cross Country	Danny Wright	N	1607
8/7/2018	LCMHS	8/28/2018	8/28/2018	Wolfe Co. Middle School - Campton, KY/Girls Basketball	Danny Wright	N	1608
8/7/2018	LCMHS	9/3/2018	9/3/2018	Jackson City High School - Jackson, KY/Girls Basketball	Danny Wright	N	1609
8/8/2018	LCMHS	9/20/2018	9/20/2018	Powell Co. Middle School - Stanton, KY/Girls Basketball	Danny Wright	N	1610
8/8/2018	LCMHS	9/4/2018	9/4/2018	Owsley Co. High School - Booneville, KY/Girls Volleyball	Danny Wright	N	1611
8/8/2018	LCMHS	9/6/2018	9/6/2018	Knott Co. Central High School - Hindman, KY/Girls Volleyball	Danny Wright	N	1612
8/8/2018	LCMHS	9/6/2018	9/6/2018		Danny Wright	N	1613

8/8/2018	LCMHS	9/20/2018	9/20/2018	Estill Co. High School - Irvine, KY/Girls Volleyball	Danny Wright	N	1614
8/8/2018	LCMHS	9/25/2018	9/25/2018	Oneida Baptist Institute - Oneida, KY/Girls Volleyball	Danny Wright	N	1615
8/8/2018	LCMHS	10/1/2018	10/1/2018	Jackson Co. High School - McKee, KY/Girls Volleyball	Danny Wright	N	1616
8/8/2018	LCMHS	10/2/2018	10/2/2018	Powell Co. High School - Stanton, KY/Girls Volleyball	Danny Wright	N	1617
8/8/2018	LCMHS	9/6/2018	9/6/2018	Jackson City High School - Jackson, KY/Girls Basketball	Danny Wright	N	1618
8/8/2018	LCMHS	9/26/2018	9/26/2018	Wolfe Co. Middle School - Campton, KY/Girls Basketball	Danny Wright	N	1619
8/8/2018	LCMHS	8/27/2018	8/27/2018	Powell Co. Middle School - Stanton, KY/Cross Country	Danny Wright	N	1620
8/9/2018	LCMHS	8/16/2018	8/17/2018	Kentucky State Fairgrounds - Louisville, KY/FFA Students	Orville Bennett	YES	1621

**XIC. APPROVE FUND RAISER REQUESTS**

Discussion:

It was ordered to approve the following fundraiser requests as presented:

Requesting Group	Name of Fundraiser	Items to Be Sold	Dates of Fundraiser
LCMHS Senior Class	Kona Ice	Kona Ice Products	08/29, 09/26, 10/31, 11/28, 01/30, 2/27, 3/27/4/24 and 5/29
LCMHS Senior Class	Yankee Candle	Yankee Candle Products	August/September 2018
LCMHS Senior Class	Car Show Food Booth	Food Items	10/21/18
LCMHS Senior Class	Candy Bars	Candy Bars	August 2018 – May 2019
LCMHS TEALS	Little Caesars Pizza	Little Caesar’s Pizza Kits	August/September 2018
LCMHS Cross Country	Run-A-Thon		08/20/18
LCMHS Band	Fruit Sale	Fruit	09/03/18 – 11/09/18
LCMHS Band	Little Caesars Pizza	Little Caesar’s Pizza Kits	08/20-31/2018
LCMHS Middle School Cheer	Bake Sale	Baked Goods	September and December 2018, Woolly Worm Festival, Others Through Year
LCMHS Middle School Cheer	Candy Bars	Candy Bars	September – December 2018
LCMHS Middle School Cheer	RADA	RADA Products	September – December 2018
LCMHS High School Cheer	Fair Booth	Food and Drinks	August 23 – 25, 2018
LCMHS High School Cheer	Mum Sales	Mums	09/03-17/2018
LCMHS High School Cheer	Auction & Dinner	Dinner and Donated Goods	09/07/18
LCMHS High School Cheer	Apple Watch Raffle	Raffle Tickets	August/September 2018
LCES School Wide	Kona Ice	Kona Ice Products	Various Dates Throughout the 2018-2019 School Year
LCES FRC	Book Fair	Books, Pencils, Craft Items	09/04-12/18



#### XID. APPROVE FACILITY REQUESTS

Discussion:

It was ordered to approve the following facility requests as presented:

1. Kentucky Safe Driver, by Tori Ritchie; Purpose - 4-hour graduated drivers licensing course; Facility Required - a classroom at LCMHS, 09/18/18 4:00-8:00pm
2. Kentucky State Police by Superintendent Evans; Purpose - Training Sessions for K-9 Unit; Facility Required - Beattyville Elementary, approximately 10 days throughout the school year
3. Woolly Worm Committee, by Linda Smith; Purpose - Woolly Worm Car Show; Facility Required - Back yard and parking lot of Beattyville Elementary, 10/21/18
4. Woolly Worm Committee, by Linda Smith; Purpose - Woolly Worm Pageant Sign Ups, Practice and Pageants; Facility Required - Sedley Stewart Auditorium on 9/13, 9/24, 9/25, 9/26, 9/27 10/1, 10/2, 10/3, 10/4, 10/5 and 10/6

#### XIE. AUTHORIZE SUPERINTENDENT TO APPROVE ACADEMIC, ATHLETIC, AND BAND TRIPS

Discussion:

It was ordered to authorize Superintendent Evans to approve academic, athletic, and band trips during the 2018-2019 school year.

#### XIF. APPROVE 2018-2019 STAFF ATTENDANCE INCENTIVE

Rationale:

Superintendent Evans will recommend continuation of the staff attendance incentive allocation of \$2,000.00 for 2018-2019 with input from an attendance committee to determine how the allocation will be awarded to staff. Good staff attendance promotes increased student achievement.

For the past few years, the Lee County Board of Education has allocated \$2,000.00 annually for staff attendance incentives. The \$2,000.00 is divided into two drawings of \$500.00 for eligible certified employees and two drawings of \$500.00 for eligible classified employees. Eligible, full-time, employees missing two days or less, sick days and/or personal days combined within the 185 day school year are entering in the drawing. Additionally, one day of absence within the 185 day school year, entitled eligible employees to two (2) tickets in the drawing, and employees with perfect attendance for the 185 day school year are allotted three (3) tickets in the drawing.

Superintendent Evans would like to collaborate with the Attendance Committee to determine if the allocated money will be awarded in the same manner during 2018-2019, or if the committee would like to recommend the staff attendance allocation be used in a different manner.

Discussion:

It was ordered to continue the staff attendance incentive allocation of \$2,000 for the 2018-2019 school year.

XIG. REVIEW "MANAGING GOVERNMENT RECORDS" AND  
"YOUR DUTY UNDER THE LAW" DOCUMENTS

Rationale:

Superintendent Evans and members of the Board will review "Managing Government Records" and "Your Duty Under the Law". The documents require annual review and Board members must complete a form acknowledging receipt.

Discussion:

The Board reviewed "Managing Government Records" and "Your Duty Under the Law" documents and completed forms acknowledging receipt.

XIH. REVIEW KDE DATA SECURITY AND BREACH NOTIFICATION  
BEST PRACTICE GUIDES

Rationale:

Superintendent Evans will review KDE's informational and best practice guides pertaining to data integrity.

Discussion:

The Board reviewed KDE's informational and best practice guides pertaining to data integrity.

XII. ACCEPT QUOTE AND APPROVE PURCHASE OF A COMBI OVEN

Rationale:

Superintendent Evans will present quotes received for the purchase of a combi oven. Two vendors responded - C & T Design and Manning Brothers. Three quotes were requested; one vendor chose not to respond. Food Service Director Darian Burks recommends acceptance of the quote from Manning Brothers, who submitted a price of \$16,392.38. C & T Design's quote was \$18,989.47.

Discussion:

It was ordered to approve the quote as presented and authorize purchase of a combi oven from Manning Brothers as requested.

XIJ. APPROVE 2018 KENTUCKY INCENTIVES FOR PREVENTION (KIP) STUDENT  
SURVEY MEMORANDUM OF UNDERSTANDING

Rationale:

Superintendent Evans will recommend participation in the 2018 KIP Student Survey. The survey will be administered to 6th, 8th, 10th and 12th grade students and addresses issues such as alcohol and tobacco use and school safety. All parents will be given the option to decline student

participation in the survey. The survey will be administered at no cost to the District. It will provide important statistics on prevalence of certain types of behaviors, as well as safety concerns.

Discussion:

It was ordered to authorize participation in the 2018 KIP Student Survey as recommended.

XIK. APPROVE RIGHT OF WAY AGREEMENT WITH DELTA GAS COMPANY

Rationale:

Superintendent Evans will recommend acceptance of a Right of Way Agreement with Delta Natural Gas Company, Inc. necessary to modify gas lines due to the construction of a turning lane at Lee County Elementary School.

Discussion:

It was ordered to accept the Right of Way Agreement with Delta Natural Gas Company, Inc. as presented.

XIL. APPROVE CONTRACTUAL AGREEMENT WITH KENTUCKY RIVER DISTRICT HEALTH DEPARTMENT FOR VACCINATION/IMMUNIZATION SERVICES TO LEE COUNTY SCHOOL EMPLOYEES ON AN AS NEEDED BASIS

Rationale:

Superintendent Evans will recommend approval of a contract with the Kentucky River District Health Department to provide vaccination/immunization services to employees on an as needed basis. The agreement allows for the following:

Discussion:

It was ordered to approve the contract with Kentucky River District Health Department for vaccination/immunization services to employees on an as needed basis as presented.

XIM. APPROVE CONTRACTUAL AGREEMENT WITH WOLFE COUNTY BOARD OF EDUCATION TO PROVIDE PHYSICAL THERAPY SERVICES

Rationale:

Superintendent Evans will recommend approval of the 2018-2019 Contractual Agreement with Wolfe County Board of Education as presented to provide physical therapy services to Lee County students:

Physical Therapy on a scale of \$ 10,499.80 for one (1) day of service per week. (Physical Therapy services will be provided in accordance with state and federal regulations and in accordance with the Individual Education Plan of each student); Sick/Emergency days will be prorated per district percentage of service time allotted per each districts own policies.

Discussion:

It was ordered to approve the 2018-2019 Contractual Agreement with Wolfe County Board of Education for physical therapy services as presented.

XIN. APPROVE CONTRACTUAL AGREEMENT WITH WOLFE COUNTY BOARD OF EDUCATION TO PROVIDE OCCUPATIONAL THERAPY SERVICES

Rationale:

Superintendent Evans will recommend approval of the 2018-2019 Contractual Agreement as presented with Wolfe County Board of Education to provide Occupation Therapy Services to Lee County students:

Occupational Therapy on a scale of \$ 15,749.70 for 1 & 1/2 days of service per week. (Occupational Therapy services will be provided in accordance with state and federal regulations and in accordance with the Individual Education Plan of each student); Sick/Emergency days will be prorated per district percentage of service time allotted per each districts time allotted.

Discussion:

It was ordered to approve the 2018-2019 Contractual Agreement with Wolfe County Board of Education for occupational therapy services as presented.

XIO. DECLARE TECHNOLOGY ITEMS SURPLUS AND AUTHORIZE DISPOSAL

Rationale:

District Technology Coordinator John Profitt submitted a list technology items (copy on file) to be declared surplus. The items are non-functional and/or no longer useful or needed. Some parts will be salvaged and the rest will be sent to a recycling facility for disposal.

Discussion:

It was ordered to declare technology items as presented by District Technology Coordinator John Profitt as surplus and authorize disposal.

XIP. APPROVE BOARD MEMBER ATTENDANCE AT THE KSBA UPPER KENTUCKY RIVER REGION MEETING ON SEPTEMBER 17, 2018

Rationale:

Superintendent Evans will recommend approval for all board members to attend the September 17, 2018 KSBA Upper Kentucky River Region meeting held at Lee County Middle High School, as discussed in the communications segment.

Discussion:

It was ordered to authorize board member attendance at the September 17, 2018 KSBA Upper Kentucky River Region meeting.

## ENROLLMENT/ATTENDANCE REPORT

### Discussion:

David Lyons, Director of Pupil Personnel, provided an attendance and enrollment update. Currently, 944 students are enrolled. This number is slightly up from the end of the 2018 school year, where we ended with approximately 923 students. We have 417 students enrolled K-5 and 527 students enrolled and 6-12. Mr. Lyons stated he expects to lose some students over the next few weeks as students enroll in districts that will begin the school year later than Lee County. The schools have just now started posting attendance, so there is no attendance update at this time.

## SECURITY UPDATE

### Discussion:

David Lyons, District Safety Coordinator, provided a security update, including the following:

- Feedback from the active shooter training has been positive, and although it was difficult, it was a good thing for staff to experience
- It is doubtful the District will receive the \$40,000 requested funds from coal severance monies. The District hoped to use these funds to install access controls.
- Mr. Phillip Angel is to be commended for checking exterior doors and following up where it has been determined that potential security issues exist.

## PERSONNEL REPORT

### Discussion:

Superintendent Evans reported the following personnel changes since the last meeting:

#### Resignations:

- Rhonda Linkous - LA/Spanish Teacher (accepted a position in Wolfe County)
- Martha Kaye Addison - LCMHS Cook (retired)
- Jacob McCoy - LCMHS (Middle Grades) Boys Basketball Coach (accepted a position in Breathitt County)

#### New Hires:

- Janis Harvey - LCMHS Cook
- Barbara Lutes - LCMHS Cook
- Rhonda Kendall - School Nurse
- Brandi Martin - LCMHS Middle Grades Science
- Loretta Turner - LCMHS Middle Grades Language Arts
- Kimberly Barnett - LCMHS Instructional Aide
- Jeff Perdue - LCMHS Archery Coach (High School)
- Dustin Barnett - LCMHS Chess Coach (High School)
- Ricky Reed - LCMHS Softball Coach (Middle School)

#### Newly Posted Positions:

- Lee County Elementary School 2nd Grade
- Lee County Middle High School Language Arts/Spanish
- Special Education (K-12) / Workbase Community Transition Program

**17-19 AUTHORIZE SUPERINTENDENT TO SUBMIT A CA-F4 APPLICATION FOR FULL-TIME EMERGENCY CERTIFICATION TO THE EDUCATION PROFESSIONAL STANDARDS BOARD FOR THE SCIENCE VACANCY AT LEE COUNTY MIDDLE HIGH SCHOOL**

Discussion:

Superintendent Evans requested Board approval to submit a CA-F4 application to EPSB for Ms. Brandi Martin. Ms. Martin currently holds a 5-9 certificate in math and is certified in elementary education. As there have been no qualified applicants for the 6-9 science position at LCMHS, this emergency certificate would allow Ms. Martin to teach in this area for the 2019 school year.

**Motion Passed:** Approval to authorize Superintendent Evans to submit a CA-F4 application for Brandi Martin's emergency certification to the EPSB to fill the science position (grades 6-9) at Lee County Middle High School passed with a motion by Ms. Janie Thorpe and a second by Dr. Avis Thompson.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

**18-19 PAY BILLS & CLAIMS**

Discussion:

It was ordered to pay bills and claims as presented (copy on file).

**Motion Passed:** Approval of the bills and claims as presented passed with a motion by Mr. Lamont Coldiron and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

**19-19 ADJOURN MEETING**

Discussion:

It was ordered to adjourn the August 14, 2018 Lee County Board of Education Regular Meeting.

**Motion Passed:** Approval to adjourn the August 14, 2018 Lee County Board of Education Regular Meeting passed with a motion by Mr. Donald Napier and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Dr. Avis Thompson	Yes
Ms. Janie Thorpe	Yes

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Chairperson

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Superintendent