

**LEE COUNTY BOARD OF EDUCATION  
MEETING MINUTES**

**November 12, 2013**

**6:00 P.M.**

Members Present: William Owens, Larry Burgess, Janie Thorpe, Melissa L. Judd, and Curtis Davis

CALL TO ORDER

The meeting was called to order by Chairman William Owens.

**33-14 APPROVE AGENDA**

On motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to approve the agenda as presented. Copy on file.

GREAT NEWS

Superintendent Evans shared the following Great News items. State Fire Marshall, Dewey Phelps, visited the central office and advised Mr. Evans that the middle school librarian and all maintenance/custodial staff should be commended on the excellent condition of the middle school library, and all schools in general. Middle school social studies teacher, George Chaney, was recognized for being selected as the first staff member to be highlighted in the Teacher Feature section recently added to the district newsletter. The district was presented the Appalachian Innovation Collaboration (AIC) award by former Governor Paul Patton for strategic planning.

COMMUNICATION REPORT

Superintendent Evans reported that the district Woolly Worm booth was a great success. He recognized Thomas Investments for donating two UK Wildcat basketball tickets that the district was able to give away at the booth.

Board members were informed that district nurse, Mrs. Cassandra Morris, will be attending the upcoming Parent Breakfast on Monday, November 18<sup>th</sup>, at 9:00 a.m. to share important tips to promote student health during the flu season.

Superintendent Evans presented the proposed district Vision and Mission Statement, developed in collaboration with all stakeholders. Vision: Lee County Schools, creating a successful future one student at a time. Mission Statement: The mission of the Lee County School District is to foster trust, growth, and accountability in partnership with students, staff, parents, and the community.

**34-14 ADOPT LEE COUNTY SCHOOL DISTRICT VISION AND MISSION STATEMENT**

On motion of Janie Thorpe, seconded by Curtis Davis, and by unanimous vote, it was ordered to adopt the Lee County Vision and Mission Statement as presented. Vision: Lee County Schools, creating a successful future one student at a time. Mission Statement: The mission of the Lee County School District is to foster trust, growth, and accountability in partnership with students, staff, parents, and the community.

**SUPERINTENDENT PILOT EVALUATION UPDATE**

Superintendent Evans presented the eight standards he will be evaluated on as part of his participation in piloting the new Superintendent Evaluation System. He informed board members that he is utilizing folders to document his work for each standard and will share out periodically at upcoming board meetings.

**TAX PETITION VALIDATION/NEXT STEPS**

Superintendent Evans informed those present that on November 1, 2013, Lee County Clerk Kim Noe certified a petition regarding the recallable nickel tax and informed Superintendent Evans that the board had 15 days to decide next steps regarding a special election. Mr. Evans thanked board members for supporting the proposed recallable nickel stating, "I know you supported this for kids and 21<sup>st</sup> Century Learning." Superintendent Evans also advised members that a special election would cost the district between \$18,000 and \$25,000 making it unfeasible at this time. He further recommended that the board cancel the recallable nickel and rescind the board order. Lee County retains the lowest school tax rate in the state, and would have had this distinction, if the proposed recallable nickel had passed.

**35-14 RESCIND RECALLABLE NICKLE TAX BOARD ORDER & SET 2013 LEE COUNTY SCHOOL DISTRICT GENERAL FUND REAL AND PERSONAL TAX RATES**

Upon recommendation of Superintendent Evans, on motion of Larry Burgess, seconded by Janie Thorpe, and by unanimous vote, it was ordered to rescind Board Order 18-14 for the proposed levied recallable nickel tax and set, the following tax rates for 2013:

Real Estate & Property 29.3 + .2 cents added to recover prior year losses due to  
exonerations 29.5 Total Tax

Tangible & Personal 29.3 + .2 cents added to recover prior year losses due to  
exonerations 29.5 Total Tax

### BUDGET REPORT

Zina Gibson, District Finance Officer, presented the monthly budget report including revenue and expenditures. Copy on file.

Ms. Gibson also informed board members that she had contacted the Kentucky Department of Education (KDE) to ask their advice regarding a change in the Working Budget submitted in September. The district received a change to SEEK funding immediately following budget submission that would alter the Working Budget significantly. Due to this, Ms. Gibson requested permission to resubmit a revised Working Budget with board approval.

#### **36-14 APPROVE REVISED WORKING BUDGET AND SUBMISSION TO KDE**

On motion of Melissa L. Judd, seconded by Larry Burgess, and by unanimous vote, it was ordered to approve the revised Working Budget as presented by Zina Gibson, and authorize submission to KDE. Copy on file.

### LEE COUNTY MIDDLE SCHOOL PRESENTATION

Lee County Middle School Principal Karen Angel, accompanied by Assistant Principal David Lyons, and Counselor Amy Patrick, provided the middle school SBDM presentation to board members. Ms. Angel reported on the School Improvement Plan, which she stated, “drives the middle school”. She discussed parent involvement (the middle school has 40 parent volunteers); RTI (teachers from each grade level are staying for Lighthouse to assist students); LDC and MDC, which have made a significant difference at the school; and the PLC’s where staff work collaboratively to increase student achievement. Mr. Lyons and Mrs. Johnson reported on discipline, and actives/ programs in place to educate students on bullying prevention. Superintendent Evans recognized the middle school staff for a great job.

#### **37-14 CONSENSUS ITEMS**

On motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to approve the following consensus items:

## APPROVE MINUTES

Upon recommendation, it was ordered to approve the minutes of the October 8, 2013 Lee County Board of Education Regular Board Meeting. Copy on file.

## APPROVE BUS & BUILDING APPLICATIONS

Upon recommendation, it was ordered to approve the following applications as presented:

### Bus Applications

- 10-10 LCHS Agriculture Students to Southside Elementary
- 10-11 LCHS Agri-Science/Equine Unit to Kentucky Horse Park - Lexington
- 10-17 LCMS Girls' Basketball to Sebastian Middle School - Jackson
- 10-19 LCHS Band to Regional Band Competition at Madison Southern - Berea
- 10-19 LCHS Cross Country to Owsley County - Booneville
- 10-21 LCHS Boys' Basketball to Owsley County - Booneville
- 10-22 LCHS Agriculture Students to Lee County Museum
- 10-30 LCHS Girls' Basketball to Perry Central – Hazard
- 11-02 LCHS Chess Team to Montgomery County High – Mt. Sterling
- 11-04 LCMS Boys' Basketball to Morgan County – West Liberty
- 11-05 LCMS Boys' Basketball to McNabb Middle School – Mt. Sterling
- 11-12 Health Science Students to UK Outreach Center - Lexington
- 11-14 BE Basketball to Owsley County – Booneville
- 11-14 LCHS Academic Team to Breathitt County High – Jackson
- 11-15 LCMS Boys' Basketball to McNabb Middle School – Mt. Sterling
- 11-19 LCMS Boys' Basketball to Jackson City
- 11-20 IDEA B Student to KVEC for Evaluation - Hazard
- 11-21 IDEA B Student to KVEC for Evaluation – Hazard
- 11-21 LCHS Girls' Basketball to Wolfe County High – Campton
- 11-22 LCHS FMD to Save A Lot - Beattyville
- 11-23 LCMS Boys' Basketball to Estill County Middle – Irvine
- 11-23 LCHS Cheerleaders to Breathitt County High – Jackson
- 11-23 Berea Upward Bound Students to Berea College & ECU – Berea/Richmond
- 11-23 ECU Upward Bound Students to ECU – Richmond
- 11-24 LCHS Cheerleaders to Letcher County High - Whitesburg
- 11-26 LCHS FFA to Lexington Ice Skating Rink
- 11-26 BE & LCHS STLP Clubs to Adron Doran University Center - Morehead
- 12-06 LCHS Girls' Basketball to Estill County High – Irvine
- 12-07 Lighthouse Students to Lexington Center Museum & Gallery – Lexington
- 12-07 LCHS Chess Team to Morgan County High – West Liberty
- 12-07 ECU Upward Bound Students to ECU – Richmond
- 12-10 LCHS Girls' Basketball to Buckhorn High – Buckhorn
- 12-11 LCHS Freshman Leadership Team to Gear Up Leadership Summit - Hazard
- 12-13 LCHS Agriculture Students to North Laurel High – London

12-13 LCHS Girls' Basketball to Owsley County High – Booneville  
12-16 SS Basketball to Jackson City  
12-28 LCHS Girls' Basketball to Breathitt County – Jackson  
01-06 LCHS Girls' Basketball to Wolfe County – Campton  
01-07 Health Science to Mountain Physical Therapy & Booneville Discount Drug – Booneville  
01-09 LCHS Girls' Basketball to Menifee County High – Frenchburg  
01-09 Health Science to Mountain Physical Therapy & Booneville Discount Drug – Booneville  
01-11 ECU Upward Bound Students to ECU- Richmond  
01-14 Health Science to Mountain Physical Therapy & Booneville Discount Drug – Booneville  
01-16 Health Science to Mountain Physical Therapy & Booneville Discount Drug – Booneville  
01-20 LCHS Girls' Basketball to Powell County – Stanton  
01-21 Health Science to Mountain Physical Therapy & Booneville Discount Drug – Booneville  
01-23 Health Science to Mountain Physical Therapy & Booneville Discount Drug – Booneville  
01-24 LCHS Girls' Basketball to Jackson City  
01-27 LCHS Girls' Basketball to Jackson County High – McKee  
01-28 LCHS Girls' Basketball to Riverside High – Lost Creek  
01-28 Health Science to Mountain Physical Therapy & Booneville Discount Drug – Booneville  
01-30 Health Science to Mountain Physical Therapy & Booneville Discount Drug – Booneville  
02-01 LCHS Girls' Basketball to Morgan County High – West Liberty  
02-04 Health Science to Mountain Physical Therapy & Booneville Discount Drug – Booneville  
02-06 Health Science to Mountain Physical Therapy & Booneville Discount Drug – Booneville  
02-11 Health Science to Mountain Physical Therapy & Booneville Discount Drug – Booneville  
02-13 Health Science to Mountain Physical Therapy & Booneville Discount Drug – Booneville  
02-14 LCHS Girls' Basketball to Leslie County – Hyden  
02-18 LCHS Health Science to Mountain Physical Therapy & Booneville Discount Drug – Booneville  
02-20 Health Science to Mountain Physical Therapy & Booneville Discount Drug – Booneville  
02-25 Health Science to Mountain Physical Therapy & Booneville Discount Drug – Booneville  
02-27 Health Science to Mountain Physical Therapy & Booneville Discount Drug – Booneville

### APPROVE FUND RAISER APPLICATIONS

Upon recommendation, it was ordered to approve the following fund raiser applications:

November 15, 2013 LCHS Cheerleaders will host a dinner auction.

Upon approval, LCHS Class of 2014 will sell lunches.

Upon approval, and until all are sold, LCHS Class of 2014 will sell local merchant discount cards.

December 2013, Class of 2014 will sell admission to a Bounce House Night at LCHS.

Upon approval through April 2014, Class of 2014 will host an on-line spirit store.

Upon approval through November 22, 2013, Class of 2014 will sell cabin raffle tickets.

Upon approval through November 22, 2013, Class of 2014 will sell blanket raffle tickets.

Upon approval, bi-monthly, Class of 2014 will sell lunches.

Upon approval, Class of 2014, will sell bingo cards.

December 7, 2013 Class of 2014, will host a dinner auction.

Upon approval through May 2014, Class of 2014 will host Subway nights.

Upon approval throughout basketball season, Class of 2014 will host 50/50.

### APPROVE 2014-2015 CONTRACTS FOR NON-RESIDENT PUPILS:

In past years, Lee County has entered into any and all agreements with neighboring counties for non-resident students. No tuition fees have been charged. It is time to negotiate non-resident pupil contracts for the upcoming 2014-2015 school year. Ray Shuler, Director of Pupil Personnel recommended these contracts be negotiated in the same manner. It was ordered to authorize negotiation of contracts with surrounding counties for students attending school in Lee County from surrounding counties and for students from Lee County attending school in surrounding counties during the 2014-2015 school year as recommended.

APPROVE KENTUCKY RIVER DISTRICT HEALTH DEPARTMENT  
USE OF SCHOOL FACILITIES FOR MASS  
TREATMENT/VACCINATION/OR  
PROPHYLAXIS CLINICS MEMORANDUM OF UNDERSTANDING

Upon recommendation, it was ordered to approve the Memorandum of Understanding with Kentucky River District Health Department as presented for use of school facilities in the event mass treatment for vaccination or Prophylaxis clinics are required. Copy on file.

REVIEW/APPROVE CONTRACTED DAYS PER POSITION FOR ALL LEE  
COUNTY SCHOOL DISTRICT EMPLOYEES

Upon recommendation, it was ordered to approve the contracted days as presented per position for all Lee County School District employees. Copy on file.

DECLARE BUS 81 AS SURPLUS PROPERTY AND  
AUTHORIZE DISPOSAL

Upon recommendation, it was ordered to declare bus number 81 as surplus property and authorize disposal.

AUTHORIZE SUPERINTENDENT EVANS TO SIGN ACH AGREEMENT  
WITH CITIZENS BANK AND TRUST

Upon recommendation, it was ordered to authorize Superintendent Evans to sign an ACH Agreement with Citizens Bank and Trust.

ATTENDANCE UPDATE

Ray Shuler, Director of Pupil Personnel, provided a student attendance rate update for board members.

<b>DISTRICT/ SCHOOL</b>	<b>ATTENDANCE RATE</b>
Beattyville Elementary	94.62%
Southside Elementary	94.46%
Lee County Middle School	93.69%
Lee County High School	93.07%
Lee County District	93.91%

## TRANSPORTATION REPORT

Ray Shuler reported that trips were currently costing the district \$1.94 per mile to run the school bus. The current trip fees charged by the board are not sufficient to cover the actual cost. Mr. Shuler recommended the Board consider raising the trip cost for both school groups and outside organizations to offset the cost.

### **38-14 REVISE/SET TRIP FEES CHARGED TO SCHOOL GROUPS AND OUTSIDE ORGANIZATIONS**

Upon recommendation of Ray Shuler, District Transportation Director, on motion of Janie Thorpe, seconded by Melissa L. Judd, and by unanimous vote, it was ordered to set the School Trip Fees as follows:

Local School Groups Fee - \$1.95 per mile  
Outside Organization Fee - \$2.40 per mile

### **39-14 APPROVE SCHOOL BUS PURCHASE**

Ray Shuler, District Transportation Director, recommended the district purchase one (1) school bus now with the possibility of purchasing another in the spring if funding permits. He further recommended that the Thomas built Cummins (Item #20) be the model purchased due to safety and ease of maintenance. The basic cost is \$87,873.00 with an additional \$960.00 charge for a luggage unit. On motion of Curtis Davis, seconded by Larry Burgess, and by unanimous vote, it was ordered to purchase one (1) Item #20 Thomas built Cummins with luggage unit school bus at the present, with the possibility of purchasing another in the spring if funding permits.

### **40-14 ADOPT RESOLUTION TO PURCHASE A SCHOOL BUS THROUGH THE KISTA SCHOOL BUS ACQUISITION PROGRAM**

On motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to adopt a resolution of the Lee County Board of Education authorizing the execution of an equipment lease and security agreement between the Kentucky Interlocal School Transportation Association and the Lee County Board of Education providing for the acquisition and leasing of school buses and approving generally the plan of financing the acquisition of school buses for and on behalf of the board. Copy of agreement on file.



## FACILITIES REPORT

Discussion was held concerning the following facility items:

Ray Shuler informed board members that maintenance personnel were in the process of adjusting the heating and cooling system within the schools.

Melissa L. Judd suggested that middle and high school students needed protection from the weather while waiting on parent pickup in the afternoon.

A parent in attendance informed Mr. Shuler that a vendor truck was blocking the middle/high school entrance during drop-off and/or pickup.

Ray Shuler discussed the sale of the remaining St. Helens School Property. KDE personnel recommended the current board declare the property surplus and authorize disposal.

### **41-14 DECLARE REMAINING ST. HELENS SCHOOL PROPERTY SURPLUS AND AUTHORIZE SUPERINTENDENT EVANS TO ADVERTISE FOR SEALED BIDS**

On motion of Melissa L. Judd, seconded by Janie Thorpe, and by unanimous vote, it was ordered to declare the remaining St. Helens School Property (which consists of a voting house and a frame building with a basement, situated on a one acre lot), as surplus and authorize Superintendent Evans to dispose of the property through advertisement for sealed bids.

### **42-14 APPROVE SELECTION OF ARCHITECT FIRMS TO SUBMIT REQUEST FOR PROPOSAL (RFP) FOR SOUTHSIDE ELEMENTARY RENOVATION PROJECT**

Ray Shuler, Director of Pupil Personnel, updated board members on the status of the letters of interest received from architect firms regarding the Southside Elementary Renovation Project. He recommended limiting Request for Proposals to those architect firms who submitted letters of interest and followed up via telephone or site visit. Upon recommendation of Ray Shuler, on motion of Larry Burgess, seconded by Melissa L. Judd, and by unanimous vote, it was ordered to limit sending Request for Proposals to those architect firms who submitted letters of interest and followed up via telephone or site visit.

## INSTRUCTION

Sharon Bush, Instructional Supervisor, informed board members that all principals were currently working on many initiatives and were maxed out on time. Mr. Murray is a pilot for the Principal Evaluation System; the CDIP and CSIP's are due before Christmas break; and we will have a SIG monitoring visit this Thursday.

### PRINCIPAL 30-60-90/DATA ANALYSIS UPDATES

Each principal provided 30-60-90 plan, and data analysis updates for board member review.

#### **43-14 APPROVE PAYMENT OF BILLS & CLAIMS**

On motion of Curtis Davis, seconded by Larry Burgess, and by unanimous vote, it was ordered to pay the bills and claims as presented. Copy on file.

#### **44-14 ENTER CLOSED SESSION PER KRS 61.810 (b), and (c)**

Superintendent Evans recommended entering closed session per KRS 61.810 (b) and (c). On motion of Janie Thorpe, seconded by Larry Burgess, and by unanimous vote, it was ordered to enter closed session per KRS 61.810 (b) and (c).

#### **45-14 LEAVE CLOSED SESSION**

On motion of Curtis Davis, seconded by Larry Burgess, and by unanimous vote, it was ordered to leave closed session.

#### **46-14 AUTHORIZE SUPERINTENDENT EVANS TO NEGOTIATE SETTLEMENT OF INSURANCE PREMIUM PAYMENT BY SCHOOL PERSONNEL**

On motion of Larry Burgess, seconded by Janie Thorpe, and by unanimous vote, it was ordered to authorize Superintendent Evans to negotiate settlement of insurance premium payment by school personnel.

### RESCHEDULE REGULAR DECEMBER 2013 BOARD MEETING

Due to a scheduling conflict, the December 2013 Lee County Board of Education meeting will be held December 3, 2013 at 6:00 p.m.

Upon motion, board adjourned.