

**LEE COUNTY BOARD OF EDUCATION
REGULAR MEETING MINUTES**

May 13, 2014

6:00 P.M.

Members Present: William Owens, Larry Burgess, Curtis Davis, and Janie Thorpe

CALL TO ORDER

The meeting was called to order by Chairman William Owens.

CELEBRATE DR. EVANS GRADUATION

Board Chairman, William Owens, recognized Superintendent James Evans, Jr., who graduated May 10, 2014 from Morehead State University with a doctorate in Education Leadership. An ice-cream cake was provided by Chairman Owens who invited all present to join in the celebration honoring Superintendent Evans.

112-14 APPROVE AGENDA

Upon recommendation, on motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to approve the May 13, 2014 Agenda as presented. Copy on file.

113-14 ACCEPT BOARD MEMBER RESIGNATION LETTER

Upon recommendation, on motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to accept Lee County Board of Education member Melissa L. Judd's letter of resignation as submitted and notify KDE and KSBA. Copy on file.

GREAT NEWS

Superintendent James Evans, Jr. reported the following great news items:

- Several Lee County High School students were recognized for their achievements. Dakota Ross and Bethany Kirby have been selected as 2014 Governors' Scholars; Miss Taylor Jewell has been selected by Berea College as a Pinnacle Scholar in Music; Justin Austin has earned a TEALS' Scholarship to the

University of Pennsylvania; and Dillon Moore has advanced to State Competition in tennis.

- The District received a display banner in recognition of being a University of Kentucky Next Generation Learning Partner.
- The district has implemented the S.T.O.P! Bullying Tipline. Community members, parents, staff, and students may access the tipline via the district and school websites.
- Lee County Area Technology Center (LCATC) has received news that two programs will be added for the center; welding, and medical technology. A TEALS Career Pathway will also be available to students in the upcoming school year.
- All Lee County Staff were celebrated during Staff Appreciation Week. Thanks to Lee County Board of Education, Citizens Bank and Trust, and Murphy Graves Trimble for sponsoring the week-long event.

COMMUNICATION REPORT

Superintendent Evans began his Communication Report by reading the district's vision and mission statement, and then shared the following:

- Tommy Floyd from the Kentucky Department of Education contacted Superintendent Evans and asked that he prepare a video regarding continuous improvement to be shared with other superintendents and education leaders throughout the state.

ARCHITECT UPDATE

Mr. Chuck Trimble of Murphy-Graves-Trimble Architects updated board members on the current schedule of the Southside Elementary Renovation/Addition Project.

BUDGET

Zina Gibson, District Finance Officer, provided the monthly budget report of projected expenditures and revenue for April 2014. Copy of budget report on file.

114-14 APPROVE USE OF CAPITAL OUTLAY FUNDS

Zina Gibson, District Finance Officer, presented a Kentucky Department of Education Capital Funds Request for Board review and approval. If approved, funds will be used for KISTA Debt Service Transfer, Property Insurance, Maintenance Equipment, and Technology Hardware. On motion of Curtis Davis, seconded by Janie Thorpe, and by unanimous vote, it was ordered to approve the Capital Funds Request as presented and submit to the Kentucky Department of Education for further approval. Copy on file.

115-14 APPROVE 2014-2015 TENTATIVE BUDGET

Zina Gibson, District Finance Officer, presented the FY15 Tentative Budget for Board approval. On motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to approve the FY15 Tentative Budget as presented. Copy on file.

116-14 AWARD LEE COUNTY SCHOOLS' 2014-2015 BANKING SERVICES BID AND DESIGNATE PRIMARY AND SECONDARY DEPOSITORIES

Zina Gibson, District Finance Officer, informed board members that two bids had been received for Lee County Schools' 2014-2015 Banking Services. Peoples Exchange Bank submitted a bid with .15% rate and Citizens Bank and Trust submitted a bid with .25% rate. Recommendation was made to award the 2014-2015 Banking Services Bid to Citizens Bank and Trust, naming them as the Primary Depository. Peoples Exchange Bank will be named as a Secondary Depository. On motion of Curtis Davis, seconded by Janie Thorpe, and by unanimous vote, it was ordered to award Lee County Schools' 2014-2015 Banking Services Bid to Citizens Bank and Trust and name Citizens as the district's Primary Depository. Peoples Exchange Bank will be named a Secondary Depository.

117-14 APPROVE CONSENSUS ITEMS

On motion of Janie Thorpe, seconded by Curtis Davis, and by unanimous vote, it was ordered to approve the following consensus items:

APPROVE MINUTES

Upon recommendation, it was ordered to approve the minutes of the April 8, 2014 Lee County Board of Education Regular Board Meeting and April 9, 2014 Special Board Meeting as presented. Copies on file.

APPROVE BUS AND BUILDING APPLICATIONS

Upon recommendation, it was ordered to approve the following bus and building applications

Bus Applications

- 04-26 LCHS Baseball to Wolfe County – Campton
- 05-01 LCHS Tennis to Estill County – Irvine
- 05-02 LCHS Tennis to Regionals at Knott County Tennis Complex - Hindman
- 05-03 LCHS Tennis to Regionals at Knott County Tennis Complex – Hindman
- 05-04 LCHS Tennis to Semi-finals at Knott County Tennis Complex – Hindman
- 05-06 LCHS Track to Morgan County High – West Liberty

05-06 LCMS Beta Club to Hastings Book Store - Richmond
05-09 LCHS Gear Up to Berea College
05-09 LCATC Health Science Students to Malibu Jacks – Lexington
05-09 LCHS Baseball to Hazard
05-09 BE & SS Academics to Wilderness of the Smokies – Sevierville, Tennessee
05-15 LCHS Tennis State Tournament at UK Tennis Courts – Lexington
05-16 SS 3rd Grade to Berea College
05-27 LCATC Electricity & Office Tech to Somerset Community College
05-29 SS 5th Grade to Three Forks Historical Center – Beattyville
05-29 SS 2nd Grade to Happy Top
05-30 LCMS 8th Grade to Youth Haven Bible Camp
06-02 SS Attendance Reward Trip to Renfro Valley – Mt. Vernon

Building Applications

None at this time.

APPROVE FUND RAISER APPLICATIONS

Upon recommendation, it was ordered to approve the following fund raiser applications:

TBA

LCHS Girls Basketball will sell Tupperware.

May 12, 2014 – June 5, 2014

Seniors 2015 will sell Old KY Chocolate

May 17, 2014

LCHS Batkats will host auction/dinner.

May 24, 2014

Seniors 2015 will sell pop, hotdogs, chips, candy, etc. at the Mud Sling.

May 30, 2014

LCHS Band will hold Cake Walk at Cruisin Friday Night.

May 31, 2014 or June 7, 2014

LCHS Girls Basketball will host Golf Scramble.

June & July 2014

Seniors 2015 will hold Car Wash.

July 4, 2014

Seniors 2015 will sell face painting, cotton candy, snow cones, and lemonade.

July 11, 2014

Seniors 2015 will host a car show.

June 2014 & August 2014
Seniors 215 will sell concessions at horse shows.

May 2014, June 2014, & July 2014
Seniors 2015 will have bucket shakes.

APPROVE 2014 SUMMER SCHOOL PROGRAM (CAMPS & ESS)

Upon recommendation, it was ordered to approve the 2014 Summer School Program (Camps & ESS) as submitted. Copy on file.

APPROVE 2014 SUMMER FOOD SERVICE PROGRAM

Upon recommendation, it was ordered to approve the 2014 Summer Food Service Program as submitted. Copy on file.

AUTHORIZE SUPERINTENDENT TO AWARD 2014-2015 FUEL BID (DIESEL, 15W40, & PROPANE)

It was ordered to authorize Superintendent Evans to award the 2014-2015 Fuel Bid (Diesel, 15W40, & Propane) as deemed best.

AWARD BUS SUPPLIES & REPAIR ITEMS BID FOR 2014-2015

Upon recommendation, it was ordered to award the 2014-2015 Bus Supplies & Repair Items Bid per line item as deemed best. Copy on file.

AUTHORIZE ADVERTISING 2014-2015 PARENT/PUPIL HANDBOOKS BID

Upon recommendation, it was ordered to authorize Superintendent Evans to advertise for the 2014-2015 Parent/Pupil Handbook Bid.

AWARD 2014-2015 STUDENT INSURANCE BID

Upon recommendation, it was ordered to award the 2014-2015 Student Insurance Bid to Scholastic Insurors, Inc. as their bid of \$13,950.00 was deemed lowest and best. Copy on file.

APPROVE KY AHED GRANT

It was ordered to approve the KY AHED Grant (Morehead State and Hazard Colleges).

APPROVE SUBSTITUTE TEACHER APPLICATIONS

It was ordered to authorize Superintendent Evans to approve substitute teacher applications for 2014-2015.

APPROVE SHORTENED DAY FOR SPECIAL NEEDS STUDENT

Upon recommendation, it was ordered to approve the Shortened School Day request for a special needs student as presented by Director of Special Education, Glenna Cummins.

AUTHORIZE SUPERINTENDENT TO NEGOTIATE ONE YEAR
EXTENSION WITH PEPSI FOR SOFTDRINK AGREEMENT
FOR THE 2014-2015 SCHOOL YEAR

Upon Principals' recommendation, it was ordered to authorize Superintendent Evans to negotiate a one year extension with Pepsi for the 2014-2015 Soft drink Agreement.

APPROVE TWO (2) STUDENT WORK COOPERATIVES WITH
JACKSON ENERGY

Upon recommendation of Ray Shuler, it was ordered to approve Student Work Cooperatives at Jackson Energy for two (2) Lee County High School seniors provided all site visits and required paperwork is complete.

APPROVE INDEPENDENT AUDITOR'S CONTRACT &
AUDIT ACCEPTANCE STATEMENT

Upon recommendation of Superintendent Evans, and District Finance Officer Zina Gibson, it was ordered to approve White and Associates, PSC Independent Auditor's Contract and Audit Acceptance Statement as presented to audit Lee County School District's 2013-2014 Financial Records, and forward to KDE with request for final approval. Copy on file.

APPROVE KEDC 2014-215 COOPERATIVE
MEMBERSHIP AGREEMENT

Upon recommendation, it was ordered to approve the KEDC 2014-2015 Cooperative Membership Agreement in the amount of \$1,803.70 as presented. Copy on file.

APPROVE EKU 2014-2015 STUDENT TEACHER MOA

Upon recommendation, it was ordered to approve the EKU 2014-2015 Student Teacher MOA as presented. Copy on file.

APPROVE KDE EDUCATION RECOVERY SERVICES MOU

Upon recommendation, it was ordered to approve the KDE Education Recovery Services MOU. Copy on file.

AUTHORIZE PARTICIPATION IN KSBA EMPLOYEE HANDBOOK SERVICE
AND APPROVE THE 2014-2015 EMPLOYEE HANDBOOK AS PRESENTED

Upon recommendation, it was ordered to authorize participation in KSBA's Employee Handbook Service and approve the 2014-2015 Employee Handbook as presented. Copy on file.

GIFTED & TALENTED, HIGH ACHIEVING
MIDDLE SCHOOL CAMP SCHEDULED

Mrs. Amy Johnson, Lee County Middle School Guidance Counselor, reported that Lee County Middle School would be hosting a camp for Gifted & Talented and high achieving middle school students on June 23rd, 24th, and 25th from 9:00 a.m. until 2:00 p.m. each day. Students will have opportunities to participate in enrichment camps in the areas of Math/Science, Computer Science, Art, and Music. Several sponsors have made it possible to offer the camp for \$25.00 per student. The middle school will need a minimum of 40 participants to support the camp. Students from surrounding counties have been invited to attend.

**118-14 ENTER CLOSED SESSION TO DISCUSS SUPERINTENDENT
EVALUATION & CONTRACT RENEWAL/SALARY**

On motion of Curtis Davis, seconded by Larry Burgess, and by unanimous vote, it was ordered to enter into Closed Session to discuss Superintendent Evans' Evaluation and Contract Renewal/Salary.

119-14 LEAVE CLOSED SESSION

On motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to leave Closed Session.

120-14 PRESENT SUPERINTENDENT'S SUMMATIVE EVALUATION

On motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to approve Superintendent James Evans, Jr.'s summative evaluation. Board members voted unanimously to approve an evaluation of excellent for all ten (10) of the superintendent evaluation standards developed by the Kentucky School Boards Association at the direction of the Kentucky Commissioner of Education. Copy on file.

121-14 SUPERINTENDENT'S CONTRACT RENEWAL/SALARY

On motion of Curtis Davis, seconded by Janie Thorpe, and by unanimous vote, it was ordered to offer Superintendent Evans a four-year contract renewal. Superintendent Evans' salary will be negotiated and approved at the June 2014 board meeting.

122-14 APPROVE 2014-2015 TENTATIVE SALARY SCHEDULES

Zina Gibson, District Finance Officer, presented the 2014-2015 Tentative Certified, Classified, Substitute, Extended Day, Supervisory Duties, and Extra Services Salary Schedules for Board review and approval. These schedules reflect the mandated 1% increase for the 2014-2015 school year. On motion of Larry Burgess, seconded by Janie Thorpe, and by unanimous vote, it was ordered to approve the Classified, Substitute, Extended Day, Supervisory Duties, and Extra Services 2014-2015 Salary Schedules as presented. The Certified Salary Schedule will be amended with the addition of a Doctorate Rank Category with an initial \$5,000.00 increase above Rank I. The revised Certified Salary Schedule will be presented to the Board at the June 10, 2014 Board Meeting for review and final approval. Copies on file.

INSTRUCTION

Sharon R. Bush, Instructional Supervisor, informed board members of the following:

- By June 2, 2014 the Title I Ranking Report and Title II Report must be completed. This is an earlier due date than in previous years.
- A new version (4.0) of the Certified Evaluation Plan (CEP) has been released. Changes have been made to Lee County's CEP to reflect language in CEP 4.0. PGES staff members have reviewed the new document. We now need Board review and approval so that we can send Lee County's CEP Version 4 on to the State for final approval.

123-14 APPROVE LEE COUNTY SCHOOL DISTRICT'S CEP VERSION 4

On motion of Curtis Davis, seconded by Larry Burgess, and by unanimous vote, it was ordered to approve Lee County School District's CEP Version 4 as presented and send to the State for final approval. Copy on file.

DISTRICT PROFESSIONAL DEVELOPMENT REPORT

Sharon R. Bush, Instructional Supervisor, reported on professional development scheduled for the upcoming school year. The district will hold Student Growth and Professional Growth Plans on July 31st and August 1st. Individual Schools have not yet submitted training/dates.

DIAGNOSTIC REVIEW RESULTS

Superintendent Evans presented a synopsis of the Diagnostic Review results. He informed board members that the district will work with Education Recovery Leader (ERL) Lewis Willian to develop and implement strategies to address deficiencies. He also informed board members that the district would be losing Education Recovery Specialist Mike Hughes who had been assigned to Lee County High School.

REVIEW ESS PROGRAM

Glenna Cummins, Special Programs Director, reported on the district's ESS Program. Lee County students in grades K-8 will have opportunities to attend enrichment camps this summer, and high school students will be able to participate in programs to earn high school credit. A complete listing of camps and programs is available at the Board Office. Transportation will not be provided this summer.

PRINCIPALS' 30-60-90 REPORTS

Principals Steve Carroll, Mark Murray, and Maureen Patrick provided student data updates for their schools. Sharon Bush presented for Karen Angel who was unable to attend.

- Sharon Bush shared middle school Star Reading and Star Math data. Students show more growth in math than in reading.
- Mr. Steve Carroll provided a comparison of previous year Think Link D test data and current data in the areas of reading, math, and social studies.
- Mr. Mark Murray informed board members that the high school would have additional career pathways available to students. LCATC will be getting welding and medical technology programs back for the upcoming school year; the high school will be able to offer a computer science pathway through the TEALS program; and industrial arts will be changed to pre-engineering. Mr. Murray reported that the Career Readiness score is currently 86; the high school wants to increase that to 94. Mr. Murray also discussed readjusting the framework in order to increase EOC scores.
- Mrs. Maureen Patrick shared Star Reading, and Star Math results. Math scores were better than reading scores.

124-14 LEE COUNTY HIGH SCHOOL HUMANITIES PROPOSAL

Lee County High School Principal, Mark Murray, shared a Humanities proposal for board approval. Mr. Murray stated that this proposal would allow students more opportunities to experience different arts (pathways) without the need to hire additional teachers. On motion of Janie Thorpe, seconded by Curtis Davis, and by unanimous vote, it was ordered to approve the Lee County High School Humanities Proposal as presented.

REVIEW/REVISE STUDENT CODE OF CONDUCT

Superintendent Evans informed board members that each school was currently working on their Student Code of Conduct for their parent/pupil handbook manuals. The Board has adopted a basic Student Code of Conduct. Each school will develop theirs around those parameters.

ATTENDANCE REPORT

Ray Shuler, Director of Pupil Personnel provided an attendance update. Total student enrollment is currently 1,019. This time last year total student enrollment was 1,061. We are down 42 students as of today. The district attendance rate today is 93.55%; up .72 hundredths of a percent from the 92.83% rate this time last year.

PERSONNEL

Superintendent Evans reported the following personnel changes: Cassandra Morris has resigned as the school nurse; Roxanne Evans has been selected as the Read to Achieve teacher at Southside Elementary and Cynthia Johnson has been selected as the Read to Achieve teacher at Beattyville Elementary. The ARI position has not yet been filled. Julia Evans, instructional assistant at Southside Elementary has requested FMLA Leave.

125-14 PAY BILLS & CLAIMS

On motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to pay the bills and claims in order at this time. Copy on file.

ANY OTHER BUSINESS

None at this time.

Upon motion, board adjourned.