

# **RECORD OF BOARD PROCEEDINGS (MINUTES)**

## **Lee County Board of Education Regular Meeting**

**The Lee County Board of Education met in Regular Session in the Lee County Board of Education Board Room Board Room at 6:00 PM, on July 14, 2015.**

**Attendance Taken at 5:58 PM:**

**Present Board Members:**

**Mr. Lamont Coldiron**

**Mr. Curtis Davis**

**Mr. Donald Napier**

**Mr. William Owens**

**Ms. Janie Thorpe**

### **CALL TO ORDER**

Rationale:

Board Chairman William Owens will call the meeting to order.

Discussion:

Board Chairman William Owens called the meeting to order.

### **01-16 APPROVE AGENDA**

**Motion Passed:** Approval of the July 14, 2015 Lee County Board of Education Regular Meeting Agenda as presented passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron            Yes

Mr. Curtis Davis                Yes

Mr. Donald Napier              Yes

Mr. William Owens             Yes

Ms. Janie Thorpe                Yes

### **GREAT NEWS**

Rationale:

Superintendent Evans will share Great News with board members and the public.

Discussion:

Board members congratulated Superintendent Evans and Board Chairman William Owens for receiving the Kids First Advocacy Award from KSBA at the Summer Leadership Conference.

A. LEE COUNTY HIGH SCHOOL 2014 GRADUATE JAMES KASH ELECTED TO SERVE AS THE 2015-2016 KENTUCKY FFA STATE VICE PRESIDENT

Rationale:

This is a high honor for James, his parents, the community, and the Lee County School District. Candidates for state office participate in a series of interviews which measure competencies identified as crucial for leaders, such as communication, character, influence, critical thinking, and passion for success.

Discussion:

James was unable to attend, but Superintendent Evans shared his accomplishment with board members.

B. LEE COUNTY ACHIEVED TOP 10% AMONG KENTUCKY'S PUBLIC HIGH SCHOOLS/AREA TECHNOLOGY CENTERS AND CAREER & TECHNOLOGY CENTERS IN COLLEGE AND CAREER READINESS RANKINGS

Rationale:

Lee County will be honored during the Opening Session of the 2015 Career and Technical Education (CTE) Summer Program to be held in Louisville at the Galt House Hotel and Suites.

Discussion:

Superintendent Evans informed board members that Lee County ranked in the top 10% in College and Career Readiness among Kentucky public high schools and Area Technology Centers/Career and Technology Centers.

C. LEE COUNTY FBLA STUDENTS SUCCESSFUL AT NATIONALS

Discussion:

Superintendent Evans informed board members that Lee County FBLA students placed second in the nation at national competition this year.

COMMUNICATION REPORT

Rationale:

Superintendent Evans will present his Communication Report.

A. KINDERGARTEN ORIENTATION SCHEDULED AT LCES BEATTYVILLE  
ELEMENTARY CAMPUS ON JULY 20, 2015 FROM 4:00 P.M. TO 6:00 P.M.

Discussion:

Superintendent Evans invited board members to attend the Kindergarten Orientation to be held at the Lee County Elementary School Beattyville Elementary Campus from 4:00 to 6:00 p.m. on July 20th, 2015. The orientation will be run similar to Readifest. Backpacks, supplies, and fact sheets will be provided to students; and two lucky winners will take home a bicycle.

B. OPENING DAY ACTIVITIES FOR ALL LEE COUNTY STAFF TO BE HELD IN THE LEE  
COUNTY HIGH SCHOOL GYMNASIUM AT 8:30 A.M. AUGUST 3, 2015

Discussion:

Superintendent Evans invited board members to attend Opening Day activities for all Lee County School employees on Monday, August 3, 2015. The activities will begin at 8:30 a.m. with breakfast served in the Lee County High School Gymnasium.

**02-16 SECOND READING OF LEGISLATIVE UPDATES, BOARD POLICIES, &  
PROCEDURES**

Rationale:

Superintendent Evans will present KSBA recommended and legislative updates to board members for the second reading. Board members will read the legal and KSBA recommended Board Policy and Procedure updates for the second time and decide which to adopt.

**Motion Passed:** As this is the second reading of proposed new/revised Board Policies 03.111, 03.12322, 03.13214, 03.18, 03.211, 03.22322, 03.23214, 04.32, 05.4, 05.42, 06.2, 06.342, 07.1, 07.13, 07.16, 08.133, 08.2323, 08.3, 08.31, 09.11, 09.111, 09.121, 09.122, 09.2, 09.211, 09.22, 09.224, 09.2241, 09.227, 09.34, 09.4261, 09.4361, and 10.5, approval to adopt these KSBA recommended board policies as written; and approval to adopt board procedures 02.14 AP.2, 03.111 AP.2, 03.121 AP.22, 03.16 AP.2, 03.162 AP.2, 03.162 AP.21, 03.211 AP.2, 03.221 AP.22, 03.262 AP.2, 04.9 AP.1, 05.42 AP.1, 07.13 AP.1, 08.133 AP.1, 09.121 AP.1, 09.15 AP.1, 09.211 AP.2, 09.224 AP.1, 09.4281 AP.1, 09.4281 AP.2, 09.42811 AP.2, and 09.42811 AP.21 as KSBA recommended and written passed with a motion by Mr. Curtis Davis and a second by Mr. Lamont Coldiron .

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

## **03-16 REVIEW/APPROVE MONTHLY BUDGET REPORT**

### Rationale:

Zina Gibson, District Finance Officer, will present the June 2015 Expenditure and Revenue Reports for board review and approval.

### Discussion:

Zina Gibson, District Finance Officer, presented the June 2015 Reports of Revenue and Expenditures for board review and approval. Revenue has come in greater than projected and expenditures have been less than projected. If all holds true, we could start out the year with approximately \$560,892.93.

**Motion Passed:** Approval of the June 2015 Expenditure and Revenue Reports as presented (copy on file) passed with a motion by Ms. Janie Thorpe and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

## **INSTRUCTION**

### Rationale:

Steve Carroll, ARI Coordinator will present the monthly instruction report.

### Discussion:

Mr. Steve Carroll, ARI Coordinator, shared the following:

- PLTW - a staff member has been trained for the engineering program at the middle school and high school. We already had a staff member who could teach the aerospace.
- All principals have completed re-calibration.
- APQC - we are working on processes for monitoring instruction.
- CEP - has been resubmitted to KDE; we are waiting on any additional feedback.
- GMAP - a new program for Title I and Title II Funding that we are piloting; 99% complete - will submit next week.

## **CONSTRUCTION REPORT FOR THE SOUTHSIDE ELEMENTARY ADDITION/RENOVATION PROJECT**

### Rationale:

Blanton Coates, Construction Manager for the Southside Elementary Addition/Renovation Project will update board members on progress since the last meeting.

Discussion:

Blanton Coates shared pictures of progress on the Southside Elementary Addition/Renovation Project since his last report, explaining the work performed in each picture. Included were the following:

- interior work for plumbing/electric underground work - will have access door to plumbing and boys and girls restrooms;
- vertical reinforcements for walls;
- reinforcement for footings;
- electrical conduit underground;
- front parking lot - all stone in except for 4 or 5 inches to let settle - purposely left short for traffic - will place rest of stone before blacktopping;
- horizontal bonding in bearing walls to provide additional strength for bearing walls;
- about a week and a half more on bearing walls;
- about a week behind, but will make up time on decking;
- have replaced all the pumps in the pump station - had to clean out lift station before they could place new pumps in;

William - Sewer system is ready to go?

Blanton - By end of this week, we should be in good shape.

Blanton - I feel good about where we are; we will start picking up time.

Chuck - We are getting good quality work.

Blanton - We want to help assist with information to the public.

Chuck - We could run slide show at open house for public.

**04-16 A. APPROVE COMPLETION OF BLACKTOP AT THE LEE COUNTY  
ELEMENTARY SCHOOL PRIOR TO THE START OF SCHOOL**

Rationale:

All blacktop should be completed at Lee County Elementary School prior to the start of school for ample parking and ease of bus travel.

Discussion:

Lamont - Has the bus entrance been taken care of?

Blanton - May need to add strip of blacktop so that two buses can pass with ease.

Blanton - Could blacktop parking lot before school starts.

Chuck - Would recommend capping blacktop to keep soil from getting loose from water.

**Motion Passed:** Approval to complete blacktopping at Lee County Elementary School prior to the start of school passed with a motion by Mr. Donald Napier and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron            Yes

Mr. Curtis Davis                Yes

Mr. Donald Napier              Yes

Mr. William Owens             Yes

Ms. Janie Thorpe                Yes

**05-16 APPROVE PAY APPLICATION #6 IN THE AMOUNT OF \$198,649.60 FOR THE SOUTHSIDE ELEMENTARY ADDITION/RENOVATION PROJECT**

Rationale:

Blanton Coates submitted Pay Application #6 in the amount of \$198,649.60 for the Southside Elementary Addition/Renovation Project which he recommends for payment.

Discussion:

Superintendent Evans presented Pay Application #6 for board approval.

**Motion Passed:** Approval of Pay Application #6 in the amount of \$198,649.60 for the Southside Elementary Addition/Renovation Project passed with a motion by Mr. Lamont Coldiron and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**06-16 APPROVE CHANGE ORDERS 11-3 AND 14-3 FOR THE SOUTHSIDE ELEMENTARY ADDITION/RENOVATION PROJECT**

Rationale:

Blanton Coates will present Change Orders 11-3 and 14-3 recommended on the Southside Elementary Addition/Renovation Project for board review and approval.

**Motion Passed:** Approval of Change Orders 11-3 and 14-3 as recommended by Blanton Coates for the Southside Elementary Addition/Renovation Project passed with a motion by Mr. Curtis Davis and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**07-16 APPROVE CONSENT AGENDA**

**Motion Passed:** Approval of the Consent Agenda as presented passed with a motion by Mr. Curtis Davis and a second by Mr. Lamont Coldiron.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**A. APPROVE BOARD MINUTES**

Rationale:

Superintendent Evans will present the minutes of the Lee County Board of Education June 8, 2015 Special Meeting for board review and approval.

Discussion:

It was ordered to approve the June 8, 2015 Lee County Board of Education Special Meeting minutes as presented (copy on file).

**B. APPROVE BUS APPLICATIONS**

Rationale:

Discussion:

It was ordered to approve the bus applications as presented.

**BUS REQUESTS FOR BOARD APPROVAL - JULY 14, 2015**

<u>DATE SUBMITTED</u>	<u>SCHOOL</u>	<u>DEPART DATE</u>	<u>RETURN DATE</u>	<u>LOCATION &amp; DESCRIPTION</u>	<u>PERSON RESPONSIBLE</u>	<u>OVERNIGHT?</u>	<u>TRIP # IN TRAVEL TRACKER</u>
6/2/2015	Lee Co. High	6/23/2015	6/25/2015	Youth Counselor Connect (YCC) Transport student to YCC Camp at Morehead State University, Morehead, KY	Jeanette Brandenburg	Y	369
6/3/2015	Lee Co. High	6/9/2015	6/11/2015	Transport students to FFA State Convention at Rupp Arena - Lexington, KY	Orville Bennett	Y	370
6/3/2015	Lee Co. High	6/15/2015	6/19/2015	Transport FFA students to FFA Camp in Hardinsburg, KY	Orville Bennett	Y	371

**C. AUTHORIZE SUPERINTENDENT EVANS TO AWARD THE 2015-2016 SCHOOL PICTURE BID**

Discussion:

It was ordered to authorize Superintendent Evans to award the 2015-2016 School Picture Bid to the vendor whose submitted bid is deemed best.

D. APPROVE 2015-2016 CONTRACTUAL AGREEMENT WITH WOLFE COUNTY BOARD OF EDUCATION FOR OCCUPATIONAL THERAPY SERVICES

Rationale:

Approve the 2015-2016 contractual agreement with Wolfe County Board of Education where their staff will provide Occupational Therapy services to Lee County students 1 and 1/2 days per week on a scale of \$15,593.70.

Discussion:

It was ordered to approve the 2015-2016 contractual agreement with Wolfe County Board of Education where their staff will provide Occupational Therapy services to Lee County students 1 and 1/2 days per week on a scale of \$15,593.70.

E. APPROVE CONTRACT TRANSPORTATION

Rationale:

Superintendent Evans will request authorization to approve contract transportation as needed for 2015-2016.

Discussion:

It was ordered to authorize Superintendent Evans to approve contract transportation as needed for 2015-2016.

F. AUTHORIZE SUPERINTENDENT TO APPROVE EMERGENCY TRIP REQUESTS

Rationale:

Superintendent Evans will request authorization to approve emergency trip requests for 2015-2016.

Discussion:

It was ordered to authorize Superintendent Evans to approve emergency trip requests for 2015-2016.

G. APPROVE 2015-2016 BUS ROUTES

Rationale:

Ray Shuler, Transportation Director, has prepared the 2015-2016 School Bus Routes for board review and approval

Discussion:

It was ordered to approve the 2015-2016 School Bus Routes as prepared and presented by Ray Shuler, Transportation Director. Copy on file



#### H. AWARD 2015-2016 SOFT DRINK BID

Rationale:

Superintendent Evans will present 2015-2016 soft drink bids (Coke or Pepsi) received for board review and approval.

Discussion:

It was ordered to award the 2015-2016 Soft Drink Bid to Pepsi as their bid was recommended to be deemed best by Superintendent Evans.

#### I. APPROVE 2015-2016 JAMCO PHYSICAL THERAPY CONTRACT

Rationale:

Superintendent Evans will present the 2015-2016 Physical Therapy services contract with JAMCO for board review/approval.

Discussion:

It was ordered to approve the 2015-2016 contract with JAMCO to provide Physical Therapy services to Lee County Schools.

#### J. AUTHORIZE SUPERINTENDENT EVANS TO APPROVE STUDENT HANDBOOKS

Rationale:

Although all parent/pupil handbooks have not yet been submitted to the central office for review by Superintendent Evans, they will need to be approved prior to the start of school which will occur before the next board meeting scheduled in August. Therefore request is made to authorize Superintendent Evans to review/approve the 2015-2016 Parent/Pupil Handbooks. A copy of each school's handbook will be made available to board members at the August 2015 board meeting.

Discussion:

It was ordered to authorize Superintendent Evans to review/approve the 2015-2016 Parent/Pupil Handbooks. A copy will be provided to each board member at the August 2015 board meeting.

#### FACILITIES CONSOLIDATION UPDATE

Rationale:

Ray Shuler, Facilities Director, will update board members on the current status of the Lee County Elementary School consolidation.

Discussion:

Ray Shuler, Facilities Director, provided a Lee County Elementary School Consolidation report. Open Houses will be held at both LCES campuses prior to the start of school. Parents, students,

and the community will be notified by School Messenger calls, web page and social media postings, and the sign at the Beattyville Elementary Campus.

ENROLLMENT/ATTENDANCE UPDATE

Rationale:

Ray Shuler, D.P.P. will provide current enrollment numbers.

Discussion:

Ray Shuler, Director of Pupil Personnel provided current student enrollment numbers for the district. As of yesterday, July 13, 2015, we have a total of 950 students enrolled district-wide. Lee County Elementary has 428 students; Lee County Middle School has 204 students; and Lee County High School has 320 students.

PERSONNEL REPORT

Rationale:

Superintendent Evans will report on current personnel changes.

Discussion:

Superintendent Evans reported that Mrs. Glenna Cummins has retired as Special Programs Coordinator at the Central Office, and Irene Brandenburg has retired as School Secretary I - Elementary from Lee County Elementary School. A part-time Director of Special Education position has been posted.

**08-16 A. CREATE A DIRECTOR OF DISTRICT-WIDE PROGRAMS POSITION**

Discussion:

Superintendent Evans informed board members that in her role as Special Programs Coordinator, Glenna Cummins worked with several programs. Director of Special Education was a small part of her responsibilities. He requested that the board approve creation of a Director of District Wide Programs position (recognized by KDE) for Lee County to cover other duties. This position if approved will be posted requiring a Principal Certification with experience. A job description will be developed for the position when assignments are made. Chairman Owens suggested grant writing as an assigned duty.

**Motion Passed:** Approval of the creation of a Director of District-wide Programs position passed with a motion by Mr. Donald Napier and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**09-16 PAY BILLS & CLAIMS**

Rationale:

Superintendent Evans will present the bills and claim in order for payment.

**Motion Passed:** Approval of payment for the bills and claims as presented passed with a motion by Mr. Lamont Coldiron and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**ANY OTHER BUSINESS**

Discussion:

Superintendent Evans informed board members that Mayor Smith has extended an invitation for board members to attend an Eastern Kentucky Concentrated Employment Program which will be held at City Hall tomorrow at 10:00 a.m.

**10-16 ADJOURN**

**Motion Passed:** Approval to adjourn the board meeting passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

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Chairperson

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Superintendent