

**LEE COUNTY BOARD OF EDUCATION
MEETING MINUTES**

January 8, 2013

7:00 P.M.

Members Present: William Owens, Larry Burgess, Janie Thorpe, Curtis Davis, and Melissa Judd

OATHS OF OFFICE

This being the annual meeting of 2013, three elected board members presented their certificates of election and took the oaths of office which duly qualified them as members of the Lee County Board of Education, namely Larry Burgess, Curtis Davis, and Melissa Judd. Copies were placed on file in the office of the Lee County Board of Education.

CALL TO ORDER

The meeting was called to order by Chairman William Owens.

38-13 APPROVE AGENDA

On motion of Curtis Davis, seconded by Larry Burgess, and by unanimous vote, it was ordered to approve the agenda as presented. Copy on file.

39-13 APPOINT TEMPORARY CHAIRPERSON

As this was the annual meeting and also the regular monthly meeting, William Owens, present chairman, asked for nominations for temporary chairman to preside for the purpose of organizing and electing new officers for the ensuing year, since the present chairman and vice-chairman were elected to serve in the capacities for one year. On motion of Curtis Davis, seconded by Janie Thorpe, and by unanimous vote, it was ordered to appoint Larry Burgess as temporary chairperson until the chairman has been selected.

40-13 APPOINT CHAIRMAN

On motion of Janie Thorpe, seconded by Curtis Davis, and by unanimous vote, it was ordered to appoint William Owens as chairman for 2013.

41-13 APPOINT VICE-CHAIRMAN

On motion of Curtis Davis, seconded by Janie Thorpe, and by unanimous vote, it was ordered to appoint Larry Burgess as vice-chairman for 2013.

42-13 SET DATE, TIME, & LOCATION OF 2013 REGULAR BOARD MEETINGS

Upon recommendation of Superintendent Evans, on motion of Janie Thorpe, seconded by Larry Burgess, and by unanimous vote, it was ordered to set the date, time, and location of the 2013 Regular Lee County Board of Education meetings as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
January 8, 2013	7:00 p.m.	Lee County Board of Education
February 12, 2013	6:00 p.m.	Lee County Middle School
March 12, 2013	6:00 p.m.	Beattyville Elementary School
April 9, 2013	6:00 p.m.	Southside Elementary School
May 14, 2013	6:00 p.m.	Lee County Board of Education
June 11, 2013	6:00 p.m.	Lee County Board of Education
July 9, 2013	6:00 p.m.	Lee County Board of Education
August 13, 2013	6:00 p.m.	Lee County Board of Education
September 10, 2013	6:00 p.m.	Lee County Board of Education
October 8, 2013	6:00 p.m.	Lee County High School
November 12, 2013	6:00 p.m.	Lee County Middle School
December 10, 2013	6:00 p.m.	Lee County Board of Education

BOARD MEMBER RECOGNITION

Superintendent James Evans, Jr. recognized board members William Owens, Larry Burgess, Curtis Davis, Janie Thorpe, and Melissa Judd for their dedication and service to Lee County students. Each member was presented a certificate of appreciation. Kentucky is one of several states who set aside the month of January to thank local school board members during School Board Recognition Month.

AUDIT REPORT (RUPERT WHITE)

Mr. Rupert White of White & Associates provided the FY2012 Audit Report. White commended the board and staff for an excellent audit report and recommended the district continue to plan long term. Copy on file.

43-13 CONSENSUS ITEMS

On motion of Curtis Davis, seconded by Melissa Judd, and by unanimous vote, it was ordered to approve the following consensus items:

APPROVE MINUTES

Upon recommendation, it was ordered to approve the minutes of the December 11, 2012 Lee County Board of Education Regular Board Meeting. Copy on file.

APPROVE BUS & BUILDING APPLICATIONS

Upon recommendation, it was ordered to approve the following bus applications as presented:

- 12-18 LCATC Skills USA Students to Reading Day at Southside Elementary
- 12-19 Thru 12-21
 - LCHS Boys Basketball to McCreary Central Holiday Tournament – McCreary County
- 12-22 LCHS Boys Basketball to McCreary Central Holiday Tournament – McCreary County
- 01-08 LCHS Cheerleaders to Owsley County High School – Booneville
- 01-08 LCHS Bowling Team to Forest Bowling Lanes – Corbin
- 01-12 LCMS Chess Team to King of the Mountains Chess League Tournament - Jackson
- 01-12 LCHS FFA Students to ECU Basketball Game – Richmond
- 01-12 Beattyville Elementary Archery Team to Kirksville Elementary – Madison County
- 01-15 LCMS Academic Students to District Future Problem Solving and Composition – Irvine
- 01-15 LCHS Health Science Students to Wolfe County Care & Rehab for Required Clinical Experience by Medicaid to Complete the 75 Hour Training Program – Campton
- 1-19 LCHS Upward Bound Math & Science Students to Berea College
- 01-19 LCMS Academic Students to District Assessment & Quick Recall – Irvine
- 01-22 Southside Elementary Archery Team to Competition – Tyner
- 01-22 LCHS Health Science Students to Wolfe County Care & Rehab for Required Clinical Experience by Medicaid to Complete the 75 Hour Training Program – Campton
- 01-26 Thru 01-27
 - LCHS Bowling Team to Regional Tournament at Forest Bowling Lanes – Corbin
- 01-28 LCHS Health Science Students to Wolfe County Care & Rehab for Required Clinical Experience by Medicaid to Complete the 75 Hour Training Program – Campton

- 01-29 LCHS Cheerleaders to Estill County High – Irvine
01-29 LCMS Academic Students to Regional Future Problem Solving & Composition – Irvine
02-01 & 02-02 LCMS Archery Team to Ferristown Middle School – Berea
02-02 LCMS Academic Students to Regional Assessment & Quick Recall – Irvine
02-02 LCHS Chess Team to Regional Chess Tournament – West Liberty
02-16 LCHS Agriculture Students to Kentucky Expo Center for National Farm Machinery Show – Louisville
02-16 LCMS Archery Team to Archery Match – Fleming Neon
03-02 LCMS Archery Team to Regional Archery Match – Fleming Neon

No building applications were submitted for approval.

APPROVE FUND RAISER APPLICATIONS

It was ordered to approve Lee County High School Bowling Team’s request to hold a tournament and silent bake sale on February 9th, 2013 to raise funds for equipment, fees, and travel expenses.

APPROVE STUDENT COOPERATIVE WORK SITE AGREEMENT

Upon recommendation of David Land – Tech Ed Coordinator, it was ordered to approve a student work site agreement at DOT Welding in Jackson, Kentucky pending completion of all necessary permission forms and paperwork.

HEALTH & WELLNESS REPORT

Teresa Thomas, District Food Service Director, presented the Lee County School District 2012 Nutrition & Physical Activity Report Card. Board members were also provided a comparison report of the Current and New Regulatory Requirements under Final Rule “Nutrition Standards in the National School Lunch and School Breakfast Programs” Jan. 2012. Copies on file. Mrs. Thomas shared a copy of the Challenger, a quarterly publication of the School Nutrition Association of Kentucky Schools which highlighted Lee County Schools. She also informed the Board that a Public Forum is scheduled for 4:00 p.m. Thursday, January 24th to solicit public input on the district’s Wellness Policy.

INSTRUCTION

Sharon Bush, Instructional Supervisor, provided the following updates:

- Lee County School District will be a pilot district to develop a new strategic plan within the next 90 days. This new plan will become our CDIP.

- Each school continues to review test data.
- District and high school personnel, along with education recovery staff are currently developing a credit recovery and dual credit policy for board review.

30-60-90 PRINCIPAL REPORTS

Steve Carroll-Southside Elementary Principal, Mark Murray-Lee County High School Principal, and Maureen Patrick-Beattyville Elementary Principal, provided reports on the current status of their school 30-60-90 reports.

2012-2013 SCHOOL CALENDAR UPDATE

Ray Shuler, Director of Pupil Personnel, gave a brief update on the 2012-2013 School Calendar. Lee County has not missed any instructional days due to inclement weather or sickness this school year. At this time, the last scheduled attendance day for students is still May 3, 2013.

2012-2013 ATTENDANCE UPDATE

Ray Shuler, Director of Pupil Personnel provided the monthly attendance report. District-wide attendance continues to show an increase from last school year. At the first of January 2012, the district attendance rate was 92.94%. As of January 7, 2013, the district attendance rate is 93.06%.

MASTER FACILITY PLANNING COMMITTEE UPDATE

Ray Shuler, Director of Pupil Personnel, informed the Board that the Local Planning Committee (LPC) established to develop Lee County Schools' District Facility Plan (DFP), held their first meeting January 7, 2013. A Public Forum has been scheduled for 6:30 p.m. Monday, January 28th, 2013 at Southside Elementary, with another LPC meeting immediately following.

SCHOOL SAFETY UPDATE

Ray Shuler, Director of Pupil Personnel, provided board members with a copy of the Emergency Management Resource Guide Universal Emergency Procedures and discussed Lee County Schools' Safe School Practices and general safety practices.

**44-13 DECLARE QUALIFIED ELA INTERVENTIONIST UNAVAILABLE
& AUTHORIZE TC-4F APPLICATION FOR
FULL-TIME EMERGENCY CERTIFICATION**

Upon recommendation, on motion of Janie Thorpe, seconded by Melissa Judd, and by unanimous vote, it was ordered to declare that a qualified ELA Interventionist was not available & authorize submission of a TC-4F application for full-time emergency certification for Megan Steele to fill the ELA Interventionist position at Lee County High School.

PERSONNEL

Superintendent Evans reported the following personnel changes: A TC-4F application will be submitted to the Education Professional Standards Board for Megan Steele to obtain emergency certification to fill the ELA Interventionist position at Lee County High School; Greg Ramey has retired as the Gear Up Coach at Lee County High School; and Karen Angel will serve as the sponsor for the Lee County High School Cheerleaders for the remainder of the 2012-2013 school year.

45-13 REVIEW/APPROVE FY14 DRAFT BUDGET

During the monthly budget report, Zina Gibson, District Finance Officer, presented the FY2014 Draft Budget to board members for review and approval. Superintendent Evans informed members that the school district had received a mid-year funding cut of \$87,000.00 dollars due to a loss in SEEK funding at the state level. He further stated that if no decision is made to stop the fiscal cliff in March, the district will lose an additional \$100,000.00 dollars in federal funds. On motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to approve the FY14 Draft Budget as presented. Copy on file.

FISCAL CLIFF UPDATE

Superintendent Evans provided the Board with an analysis prepared by Rhonda Caldwell, Deputy Director of the Kentucky Association of School Administrators, regarding what has occurred with recent legislation regarding the fiscal cliff and what's to come.

46-13 APPROVE PAYMENT OF BILLS & CLAIMS

Upon recommendation, on motion of Curtis Davis, seconded by Larry Burgess, and by unanimous vote, it was ordered to pay the bills and claims in order as presented. Copy on file.

ANY OTHER BUSINESS

Superintendent Evans provided information to board members regarding the 2013 KSBA Annual Conference scheduled for February 22nd through February 24th in Louisville, Kentucky.

Upon motion, Board adjourned.