

**LEE COUNTY BOARD OF EDUCATION  
MEETING MINUTES**

**February 12, 2013**

**7:00 P.M.**

Members Present: William Owens, Larry Burgess, Janie Thorpe, Curtis Davis, and  
Melissa Judd

CALL TO ORDER

The meeting was called to order by Chairman William Owens.

GREAT NEWS

The Board recognized Blake Coomer and Mollie Johnson for their advancement to state academic competition. Both Blake and Mollie will represent Lee County Middle School in Language Arts Written Assessment.

**47-13 APPROVE AGENDA**

On motion of Curtis Davis, seconded by Melissa Judd, and by unanimous vote, it was ordered to approve the agenda as presented. Copy on file.

**48-13 APPROVE RESOLUTION ENTERING INTO A CONTRACT,  
LEASE AND OPTION WITH THE LEE COUNTY SCHOOL  
DISTRICT FINANCE CORPORATION TO REFINANCE THE  
SERIES 2003 ISSUE DATED APRIL 1, 2003. ALSO AGREE TO  
PAY ANNUAL RENTAL EQUAL TO THE DEBT PAYMENTS  
ON THE BONDS**

Upon recommendation of Superintendent Evans, on motion of Larry Burgess, seconded by Janie Thorpe, and by unanimous vote, it was ordered to adopt a resolution of the Board of Education of the Lee County School District, initiating the refinancing process in order to refund and retire all of the outstanding Lee County School District Finance Corporation School Building Revenue Bonds, Series of 2003 originally issued to finance the projects; authorizing and approving the execution of a lease agreement with the Lee County School District Finance Corporation and any further necessary instruments; and approving the plan of refinancing said projects generally.

## RECESS

Upon recommendation, the Lee County Board of Education recessed to hold a meeting of the Lee County School District Finance Corporation.

## RECONVENE MEETING

The Lee County Board of Education meeting reconvened.

## KSBIT ESTIMATED ASSESSMENT PRELIMINARY AMOUNTS OVERVIEW

Myron Thompson of the Kentucky School Boards Insurance Trust (KSBIT) updated board members on the assessments that would be levied to participating school districts to cover KSBIT's 60 million dollar deficit. All 174 school districts who participated in the self-insurance fund will be required by law to pay unfunded losses for specific years of participation. As a past and current member of the KSBIT Workers' Compensation and Liability Pools, Lee County Schools will be required to pay approximately \$290,000.00 in assessments. The district has the option of paying in one lump sum or financing for 20 years at 3-4% interest rate. Superintendent Evans stated that this was a devastating blow for the district. Due to financial hardships, KSBIT will no longer be available to provide insurance for school districts. As of July 1, 2013, former KSBIT school districts will be required to purchase insurance elsewhere in addition to covering the assessment payments.

## **49-13 APPROVE CONSENSUS ITEMS**

On motion of Curtis Davis, seconded by Janie Thorpe, and by unanimous vote, it was ordered to approve the following consensus items:

### APPROVE MINUTES

Upon recommendation, it was ordered to approve the minutes of the special board training session held January 8, 2013 and the minutes of the regular January 8, 2013 Lee County Board of Education meeting as presented. Copies on file.

### APPROVE BUS APPLICATIONS

Upon recommendation, it was ordered to approve the following bus applications as presented:

01-16 LCMS Academics to District Future Problem Solving and Composition at Estill

- County Middle School – Irvine
- 01-17 LCHS Girls Basketball to Breathitt County High School – Jackson
  - 01-17 LCHS Cheerleaders to All A Girls Basketball at Breathitt County High School – Jackson
  - 01-18 Special Needs Student to Lexington for an Evaluation
  - 01-22 LCATC Health Science Students to Required Clinical Experience at Wolfe County Care & Rehab – Campton
  - 01-28 LCATC Health Science Students to Required Clinical Experience at Wolfe County Care & Rehab – Campton
  - 01-28 LCHS Academic Team to Jackson County High School – McKee
  - 01-29 LCHS Academic Team to Jackson County High School – McKee
  - 01-30 Special Needs Student to Lexington for an Evaluation
  - 02-02 LCHS Girls’ Basketball to Jackson County High School – McKee
  - 02-03 LCHS Girls’ Basketball to Memorial Coliseum – Lexington
  - 02-04 LCMS Academics to Estill County Middle School – Irvine
  - 02-16 LCHS Girls’ Basketball to Owsley County High School – Booneville
  - 02-07 LCATC Health Science to Practicums at Juniper Health in Beattyville and Booneville Discount Drug in Booneville
  - 02-09 LCHS Archery to Farristown – Berea
  - 02-09 LCMS Archery to Farristown – Berea
  - 02-12 LCATC Health Science to Practicums at Juniper Health in Beattyville and Booneville Discount Drug in Booneville
  - 02-13 LCHS Boys’ Basketball to Powell County – Stanton
  - 02-13 LCHS Girls’ Basketball to Jackson County High School – McKee
  - 02-14 LCATC Health Science to Practicums at Juniper Health in Beattyville and Booneville Discount Drug in Booneville
  - 02-15 LCHS FMD Students to CBI Trip at Manna Café – Beattyville
  - 02-15 LCATC Health Science to Practicums at Juniper Health in Beattyville and Booneville Discount Drug in Booneville
  - 02-16 LCHS Academic Team to Estill County High School – Irvine
  - 02-16 Math and Science Upward Bound to Berea College
  - 02-16 LCMS Mathcounts Chapter Competition at Hazard Community College
  - 02-16 LCHS Archery to Fleming Neon Elementary - Neon
  - 02-19 LCHS Band to Estill County High for District Tournament – Irvine
  - TBA Spring 2014
    - LCHS Band to Perform at National Memorial – Washington DC
  - 02-19 LCHS Girls’ Basketball to Estill County High School – Irvine
  - 02-19 LCHS Boys’ Basketball to Estill County – Irvine
  - 02-19 LCATC Health Science to Practicums at Juniper Health in Beattyville and Booneville Discount Drug in Booneville
  - 02-21 LCATC Health Science to Practicums at Juniper Health in Beattyville and Booneville Discount Drug in Booneville
  - 02-23 Math and Science Upward Bound to UK Campus – Lexington
  - 02-24 LCHS Cheerleaders to Cheer For Life Competition at Hazard Memorial Gym
  - 02-26 LCATC Health Science to Practicums at Juniper Health in Beattyville and Booneville Discount Drug in Booneville

- 02-28 LCATC Health Science to Practicums at Juniper Health in Beattyville and Booneville Discount Drug in Booneville
- 03-01 BE 5<sup>th</sup> Grade to State Capitol in Frankfort
- 03-01 SS Archery Team to Fleming Neon Middle School – Neon
- 03-01 LCHS FMD Students to CBI Trip at Dairy Queen – Beattyville
- 03-01 Thru 03-02  
LCHS Chess Team to Trinity High School – Louisville
- 03-02 LCHS Archery to Regionals at Fleming Neon – Neon
- 03-08 LCATC FBLA Students to Regional Competition Skills and Leadership at ECU – Richmond
- 03-22 BE 5<sup>th</sup> Grade to LCATC for Career Day – Beattyville
- 03-22 LCHS FMD Students to CBI Trip at Dollar General Store and Save A Lot – Beattyville
- 04-08 SS 2<sup>nd</sup> Grade to Planetarium – Richmond
- 04-08 Thru 04-10  
LCATC FBLA Students to State Competition at the Galt House – Louisville

#### APPROVE BUILDING APPLICATIONS

Upon recommendation, it was ordered to approve the following building Applications as presented:

03-01-13

Lee County High School 2013 Senior Class will use Lee County High School Gymnasium to hold Fun Night with inflatables, supplied by Ricky Isaacs, and games.

04-09-13

Lee County Family Resource Center, Youth Service Center, and Lee County Health Department will use Lee County High School Cafeteria, library, and two classrooms to hold a Parent Night.

#### APPROVE FUND RAISER APPLICATIONS

It was ordered to approve the following fund raiser requests as presented:

Upon approval, Lee County Middle School Library will sell magazines to raise funds for AR rewards.

02-13-13 thru 02-22-13

Lee County High School Home Ec. Club will have a bake sale after 1:00 p.m. each day to raise funds for future Home Ec. Club supplies.

TBA Lee County High School Girls' Basketball Team will hold a golf scramble to raise money for tournaments and supplies.

TBA Lee County High School Girls' Basketball Team will sell sports team glasses through BRAX Fundraising to raise money for tournaments and supplies.

02-13-13, 02-15-13, 03-01-13, and 03-31-13

Lee County High School 2013 Seniors will earn \$1 for every pizza sold by Apple Market on these dates and 10% of sales at Subway between the hours of 3:00 p.m. and 2:00 a.m. Funds will be used for the senior trip to Washington DC.

02-13-13

Beattyville Elementary Archery Team will sell Kettle Corn to raise funds for supplies and competition expenses.

Upon approval, the Lee County High School Class of 2014 will sell Little Caesars Kits to raise funds for their senior trip.

Upon approval, Lee County High School Band Boosters will sell "That's My Pan" bake ware and Butter Braid Bread to raise funds for equipment, music, and trip to Washington DC.

03-01-13

Lee County High School Seniors 2013 will hold a Fun Night with inflatables and games to raise funds for their senior trip to Washington DC.

02-08-13

Southside Elementary 5<sup>th</sup> grade students will host a Valentine's Day dance to raise money for Ipad insurance and their Frankfort field trip.

#### AUTHORIZE REQUESTING AUDIT QUOTES FOR FY13

Upon recommendation, it was ordered to authorize Superintendent Evans to request quotes to audit the Lee County School District's FY2013 financial records.

#### DECLARE COMPUTER EQUIPMENT SURPLUS AND AUTHORIZE DISPOSAL

Upon recommendation, it was ordered to declare the computer equipment list presented as surplus and authorize disposal. Copy on file.

#### STRATEGIC PLAN

Superintendent Evans informed those present that Lee County School District is in the process of developing a new Strategic Plan. The planning process will include three (3) two hour meetings involving students, parents, educators, and community stakeholders.

The first of these meetings has been scheduled for February 28<sup>th</sup> at 6:00 p.m. in the Lee County Board of Education Central Office at 242 Lee Avenue. The meeting will be open to the public and all interested stakeholders are welcome to attend. A School Messenger notification will be sent to parents.

### **LEE COUNTY MIDDLE SCHOOL SBDM PRESENTATION**

Karen Angel, Lee County Middle principal, along with members of the site based council and staff, presented instructional initiatives and programs currently being implemented at the school. Individual staff members discussed specific classroom activities and modules developed through the Literacy Design Collaborative (LDC). Superintendent Evans commended Ms. Angel and the middle school staff on the great work they are doing for the kids.

### **50-13 INSTRUCTION/APPROVE CDIP & CSIPS**

Sharon Bush, Instructional Supervisor, presented the District and School Comprehensive Improvement Plans for Board review and approval. On motion of Melissa Judd, seconded by Curtis Davis, and by unanimous vote, it was ordered to approve the Lee County School District and School Comprehensive Improvement Plans as presented by Sharon Bush. Copies on file.

### **PLAN & EXPLORE TREND DATA**

Glenna Cummins, District Assessment Coordinator, shared trend data for both the Explore and Plan Tests.

### **30-60-90 PRINCIPAL REPORTS**

Each school principal provided in-depth reports on 30.60.90 day instructional planning and assessment results.

### **2012-2013 SCHOOL CALENDAR UPDATE**

Ray Shuler, Director of Pupil Personnel, provided an update on the 2012-2013 School Calendar. To date, Lee County has missed four (4) instructional days due to inclement weather, and dismissed early one (1) day due to a bomb threat. The last day of student attendance is currently scheduled as May 9<sup>th</sup>. Today marks the 111<sup>th</sup> day of the 170 instructional days in the 2012-2013 School Calendar.

### **2012-2013 ATTENDANCE UPDATE**

Ray Shuler, Director of Pupil Personnel, provided the monthly attendance update. The current district-wide attendance rate is 92.83%, up slightly from the rate of 92.58% this same time last year.

#### MASTER FACILITY PLAN UPDATE

Ray Shuler, Chairman of the Lee County School District's Master Facility Plan Local Planning Committee, advised board members that the next scheduled Public Forum and Local Planning Committee meetings would be held at 6:00 p.m. in the Beattyville Elementary Library on Monday, February 18, 2013.

#### PROJECTS

Ray Shuler, Director of Pupil Personnel, provided board members with a maintenance repair listing completed at each facility since the last board meeting. Copy on file.

#### BREAK

The Board recessed for a short five minute break and then resumed the meeting.

#### **51-13 APPROVE CRISIS MANAGEMENT PLAN**

Superintendent Evans addressed issues concerning recent crisis concerns in the district with specific detail on steps taken to ensure the safety of all students and staff. Glenna Cummins and Ray Shuler presented the updated Crisis Manual for Board review and approval. On motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to approve the Lee County School District Crisis Management Plan as presented. Copy on file.

#### MONTHLY BUDGET REPORT

Zina Gibson, District Finance Officer, provided the monthly budget report of projected expenditures and revenue. Copy on file.

#### REVIEW SCHOOL ACTIVITY FUND REPORTS

Zina Gibson, District Finance Officer, presented school activity fund reports for Board review.

#### **52-13 APPROVE SFCC FY-2013 KETS OFFER OF ASSISTANCE**

On motion of Melissa Judd, seconded by Larry Burgess, and by unanimous vote, it was ordered to accept the School Facilities Construction Commission (SFCC) FY-2013 KETS Offer of Assistance in the amount of \$10,949.00, and to match the entire amount at the present time.

**53-13 REVIEW/APPROVE SUPERINTENDENT  
RECOMMENDATIONS FOR TENTATIVE SBDM COUNCIL ALLOCATIONS**

Superintendent Evans presented the March 1st, 2013 Site Based Allocations to the Board for review and approval. Evans stated that the allocations were at the minimum and would be adjusted by May 1<sup>st</sup>. On motion of Curtis Davis, seconded by Larry Burgess, and by unanimous vote, it was ordered to approve the Tentative SBDM Council Allocations as presented by Superintendent Evans. Copy on file.

**54-13 APPROVE PAYMENT OF BILLS & CLAIMS**

Upon recommendation, on motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to pay the bills and claims in order as presented. Copy on file.

**ANY OTHER BUSINESS**

Superintendent Evans provided information to board members on the following:

Farm to School Cooking Competition - Lee County High School Home Ec. Club would like to participate.

Lee County girls' and boys' basketball teams will compete in the District Tournament in Estill County Tuesday, February 19, 2013. The girls' game will start at 6:00 p.m., and the boys' game will follow.

Upon motion, Board adjourned.