

# **RECORD OF BOARD PROCEEDINGS (MINUTES)**

## **Lee County Board of Education Special Meeting**

**The Lee County Board of Education met in Special Session in the Lee County Board of Education Board Room at 6:00 PM, on December 10, 2015.**

**Attendance Taken at 6:00 PM:**

**Present Board Members:**

**Mr. Lamont Coldiron**

**Mr. Curtis Davis**

**Mr. Donald Napier**

**Mr. William Owens**

**Ms. Janie Thorpe**

### **CALL TO ORDER**

Rationale:

The meeting was called to order by Board Chairman, William Owens

### **68-16 APPROVE AGENDA**

Rationale:

Superintendent Evans will recommend approval of the Lee County Board of Education December 10, 2015 Special Meeting Agenda as presented.

**Motion Passed:** Approval of the Lee County Board of Education December 10, 2015 Special Meeting Agenda as presented passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron            Yes

Mr. Curtis Davis                Yes

Mr. Donald Napier              Yes

Mr. William Owens             Yes

Ms. Janie Thorpe                Yes

## GREAT NEWS

### Rationale:

Superintendent Evans shared the following Great News Items:  
Cheerleaders successful in regional competition;  
Lee County School District receives PEAK Award;  
Dr. Jim Evans named KEDC 2016 Outstanding Superintendent

### III A. LEE COUNTY HIGH SCHOOL CHEERLEADERS

#### Rationale:

Lee County High School Cheerleaders will attend the meeting to be recognized by Superintendent Evans and board members.

#### Discussion:

Lee County High School Cheerleaders, along with their sponsors Amber Stacey and Holly Newman were recognized for their success at regional competition. The squad was Regional Runners-Up in the KHSAA Medium Division Cheer Competition. The board commended the sponsors and squad for their hard work and dedication.

### III B. LEE COUNTY SCHOOL DISTRICT RECEIVES PEAK AWARD

#### Rationale:

Lee County School District named KSBA PEAK Award recipient for TEALS program.

#### Discussion:

Superintendent Evans presented Lee County Board of Education members with the Kentucky School Boards Association (PEAK) Award. Lee County School District was named the fall 2015 recipient of the award for their partnership with Microsoft through the TEALS program at Lee County High School.

### III C. DR. JIM EVANS SELECTED AS KEDC 2016 OUTSTANDING SUPERINTENDENT

#### Rationale:

Lee County Superintendent Jim Evans was selected as KEDC 2016 Outstanding Superintendent.

#### Discussion:

School board members congratulated Superintendent Evans for receiving the KEDC 2016 Outstanding Superintendent of the Year Award. Superintendent Evans thanked the board, staff, students and community and stated, "It's a partnership between us all".

COMMUNICATION REPORT

**69-16 IV A. APPROVE DISTRICT APPLICATION TO UPCOMING GRANTS: ATT ASPIRE, 21ST CENTURY LEARNING GRANT, KASA APQC GRANTS**

Discussion:

Superintendent Evans discussed the district's application for the ATT Aspire, 21st Century Learning, and KASA APQC Grants. He recommended the district apply for each of the grants for which we meet the criteria.

**Motion Passed:** Approval of Lee County School District's application for the ATT Aspire, 21st Century Learning, and KASA APQC Grants passed with a motion by Ms. Janie Thorpe and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**IV. B. KSBA FIRST DEGREE COLLEGE SCHOLARSHIP PROGRAM**

Rationale:

The KSBA First Degree College Scholarship Program will support two members of the Class of 2016 to become the first member of their immediate family to earn a degree from an accredited two or four year institution of higher education (2 - \$2,500 Awards).

Discussion:

Superintendent Evans informed board members that two Lee County High School students had been nominated to receive KSBA's First Degree College Scholarship. KSBA will select a total of two members statewide from the Class of 2016 to receive a \$2,500.00 scholarship each.

**IV C. KVEC ASSESSMENT FOR LEARNING PROJECT (RFL)**

Rationale:

Superintendent Evans will share information regarding KVEC's Assessment for Learning Project.

Discussion:

Superintendent Evans shared information regarding the district's partnership with KVEC on the Assessment for Learning Project.

## 70-16 MONTHLY BUDGET REPORT

### Rationale:

Zina Gibson, District Finance Officer will present the November 2015 Expenditure and Revenue Reports for Board review/approval.

### Discussion:

Superintendent Evans reported expenditures and revenues for the month of November 2015, and shared the monthly projection of both revenues and expenditures. He informed those present that student enrollment is continuing to decline, and as a result, the board could see a reduction in SEEK (State dollars) in the amount of \$250,000 - \$300,000. This loss of students could mean we drop below 4% next year. The current estimated carry forward for FY17 is approximately \$470,000. Superintendent Evans will begin work on the 2016-2017 Draft Budget in January 2016.

**Motion Passed:** Approval of the November 2015 Expenditure and Revenue Reports as presented passed with a motion by Mr. Lamont Coldiron and a second by Mr. Donald Napier.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

## CONSTRUCTION REPORT

### Rationale:

Blanton Coates will provide a progress report on the Southside Elementary Addition/Renovation project.

### Discussion:

Blanton Coates, Construction Manager for the Lee County Elementary School project reported the following:

- \*refrigerant lines complete
- \*earth work outside building
- \*everything seeded and sewn
- \*gas line tied into meter
- \*prep work on floor slabs
- \*data work going in coordinating with John Profitt
- \*strip and wax all floors on Wednesday \*Thursday morning will give to Mrs. Patrick
- \*all contractors will provide 1 year warranty
- \*intercom system installed - will tie in to existing system during Christmas Break
- \*teacher boxes will have ports - very high tech
- \*final paint completed today
- \*all wood doors installed today
- \*fire alarm inspection
- \*HVAC inspection
- \*plumbing inspection tomorrow

\*final cleaning in rooms on Wednesday

We have hit all dates we expected to hit. I met with Mrs. Patrick yesterday. We will be ready for move over Christmas Break. There will be some punch items, but everything seems to have gone well.

**71-16 APPROVE PAY APPLICATION #11 FOR THE SOUTHSIDE ELEMENTARY ADDITION/RENOVATION PROJECT IN THE AMOUNT OF \$190,001.77**

Rationale:

Superintendent Evans will recommend payment of Pay Application #11 for the Southside Elementary Addition/Renovation Project as presented by Blanton Coates.

**Motion Passed:** Approval of Pay Application #11 in the amount of \$190,001.77 for the Southside Elementary Addition/Renovation Project as presented passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**REVIEW LEE COUNTY SCHOOLS 2014-2015 NUTRITION AND PHYSICAL ACTIVITY REPORT**

Rationale:

Lee County School District Food Service Director, Teresa Thomas, was unable to attend this evening. Lee County Schools' 2014-2015 Nutrition and Physical Activity Report is attached for board members review.

Discussion:

Superintendent Evans reviewed the 2014-2015 Nutrition and Physical Activity Report with board members.

He commended Teresa Thomas, District Food Service Director and all food service personnel for their hard work and efforts; "we have a great food service program".

## INSTRUCTION

**Rationale:**

Steve Carroll, ARI Coordinator/Instructional Supervisor will provide the monthly instruction report.

**Discussion:**

Steve Carroll, Instructional Supervisor, reviewed Impact Strategies and Principles of a Master Teacher.

He reported that all schools had administered Think Link B and commended Lee County Middle School Principal David Lyons for being the first to report back on data.

Mr. Carroll also discussed the shortage of substitute teachers and informed board members that a three day, 18 hour training was held on December 2nd, 3rd, and 4th for emergency non-certified personnel. This program allows applicants with less than 64 college hours to serve as substitute teachers when other certified or emergency certified substitutes are unavailable.

Mr. Carroll also provided information on the following:

\*Lee County Schools are piloting GMAP which will replace ASSIST. As a pilot, we have had support from KDE. All Kentucky school districts will be required to use GMAP next year.

\*Sustainability plan was finalized at Lee County High School this evening.

\*We have worked with KVEC to address Gifted & Talented concerns for the district; two trainings are scheduled in January 2016.

### **72-16 REVIEW/APPROVE EACH SCHOOL'S COMPREHENSIVE SCHOOL IMPROVEMENT PLAN (CSIP) AND THE DISTRICT COMPREHENSIVE DISTRICT IMPROVEMENT PLAN (CDIP)**

**Discussion:**

Steve Carroll presented the district CDIP and CSIPS from each school for board review and approval. He informed board members that all CSIPS were completed and submitted by school principals last Tuesday. The CDIP was then compiled to include data from each school.

**Motion Passed:** Approval of Lee County Schools' CSIPS and the District CDIP as presented passed with a motion by Ms. Janie Thorpe and a second by Mr. Curtis Davis.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

## LCMS SBDM PRESENTATION

### Rationale:

Lee County Middle School SBDM will present.

### Discussion:

Lee County Middle School Principal David Lyons and SBDM members Kim Williams and George Chaney were present to deliver the school's SBDM report.

Mr. Lyons shared the following information:

- \*I have inherited a good situation at the middle school; all our teachers like kids and the culture is good.
- \*Our SBDM has been reviewing and revising policies as needed.
- \*Lee County Middle School's CSIP is almost 50 pages in length.
- \*Our Think Link B is a gauge on how we will do on KPREP; 7th grade did great by reducing novice and gaining distinguished.
- \* The middle School is a pilot for The Perpetual Data Analysis System which allows us to look at programs as a whole to see what we are doing to help kids.
- \*We are utilizing STAR Reading and Math. We are seeing growth in reading scores, but are still concerned at the number of students not reading at grade level.
- \*Discipline - We currently have 57% of the referrals compared to this time last year (104 currently, 187 same time period last year). I believe this is due to our proactive approach of working to resolve issues up front before they happen.
- \*GEAR UP - Asset for our district.
- \*We are growing leadership skills for our students through a mentoring program. There are about 45 eighth grade student mentors. We travel to the elementary school every Thursday to mentor elementary students.
- \*Tutoring is held both during the day and after school.
- \*Kim Oliver has been hired to work on math skills 2-3 times a week and Linda Noe and Joyce Begley are completing paperwork to come back and help with reading skills.
- \* We can group kids and hold after school tutoring as needed based on individual needs.
- \* We now have a Principal Advisory group made up of four kids from every grade level (two boys and two girls).
- \*We have joined forces with Owsley, Whitley and Wolfe to work on LDC and MDC. Lee County Middle School is a model for those other school districts. Our staff has been to other districts to present what we are doing at Lee County Middle.
- \*We are leading the way in the district in formative assessment with the help of Mike York. I can statements are on the board every morning. Teachers are being more intentional on assessments.
- \*PD - we need to get into differentiated instruction more. Will attend Differentiation PD in January. Teachers are providing feedback at the end of each faculty meeting.
- \*Ripple Effect - data base of cartoonish (self- harm, bullying, suicide issues) computer program with an online counselor sharing best choices for students.

\*Athletics - we finished basketball last night. We've had a successful season without sixth grade boys having 8/2 record. David Wolfe would like to help with middle school baseball and Ricky Reed would like to help with softball this spring.

\*Parents are interested in the Rogers Scholars program.

My personal goals are novice reduction and gap reduction. We have a good school and I would like to thank you for putting your trust in me as principal.

**73-16 APPROVE CONSENSUS AGENDA**

**Motion Passed:** Approval of Consent Agenda as presented passed with a motion by Mr. Lamont Coldiron and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

**XII A. APPROVE MINUTES**

Discussion:

It was ordered to approve the minutes of the November 10, 2015 Regular Board Meeting as presented.

**XII B. APPROVE BUS APPLICATIONS**

Rationale:

Recommendation was made to approve the following bus trips:

**BUS REQUESTS FOR BOARD APPROVAL - DECEMBER 10, 2015**

<b>DATE SUBMITTED</b>	<b>SCHOOL</b>	<b>DEPARTURE DATE</b>	<b>RETURN DATE</b>	<b>LOCATION &amp; DESCRIPTION</b>	<b>PERSON RESPONSIBLE</b>	<b>OVERNIGHT ?</b>	<b>TRIP # IN TRAVEL TRACKER</b>
				Hastings Book Store - Richmond, KY /CBI Trip/Comm. Based			
11/4/2015	Lee Co. Middle	12/4/2015	12/4/2015	Instruction	Julia Bishop	N	534
11/8/2015	Lee Co. Middle	11/9/2015	11/9/2015	Jackson Ind. School -	Justin Oliver	N	535



11/9/2015	Lee Co. High	11/11/2015	11/11/2015	Jackson, KY/Boys Basketball Jackson Co. Regional Food Center - Mckee, KY/Agriculture Class Owsley Co. Elem. - Booneville,		N	536
11/9/2015	Lee Co. Elem.	11/19/2015	11/19/2015	KY/Girls Basketball Jackson Ind. School - Jackson,	Matt Coleman	N	537
11/12/2015	Lee Co. Middle	11/13/2015	11/13/2015	KY/Boys Basketball Buckhorn High School - Buckhorn,	Justin Oliver	N	538
11/13/2015	Lee Co. High	12/9/2015	12/9/2015	KY/Boys Basketball Jackson Co. High School - McKee,	Josh Broadwell	N	539
11/13/2015	Lee Co. High	12/18/2015	12/18/2015	KY/Boys Basketball Powell Co. High School - Stanton,	Josh Broadwell	N	540
11/13/2015	Lee Co. High	1/5/2016	1/5/2016	KY/Boys Basketball, JV Basketball Breathitt Co. High School - Jackson,	Josh Broadwell	N	541
11/13/2015	Lee Co. High	1/9/2015	1/9/2015	KY/Boys Basketball, JV Basketball Breathitt Co. High School - Jackson,	Josh Broadwell	N	542
11/13/2015	Lee Co. High	1/16/2015	1/16/2015	KY/Boys Basketball, JV Basketball	Josh Broadwell	N	543

11/16/2015	Lee Co. High	12/5/2015	12/5/2015	Boyle Co. High - Danville, KY/Archery Berea College/Upward Bound - Berea, KY	Susan Perdue	N	544
11/17/2015	Lee Co. High	1/23/2015	1/23/2015	Montgomery Co. High School - Mt. Sterling, KY/Chess Team	Crystal Erwin	N	545
11/18/2015	Lee Co. High	12/5/2015	12/5/2015	Berea College/Upward Bound - Berea, KY	Jana Durbin	N	546
11/20/2015	Lee Co. High	2/20/2016	2/20/2016	Estill Co. Middle School - Irvine, KY/Academics Hazard Comm. & Tech.	Crystal Erwin	N	547
11/24/2015	Lee Co. Middle	12/5/2015	12/5/2015	College - Hazard, KY	Kim Williams	N	548
11/24/2015	Lee Co. ATC	12/10/2015	12/10/2015	Boyd Co. High School - Danville, KY/Archery	Thomas Judd	N	549
11/24/2015	Lee Co. Middle	12/5/2015	12/5/2015	Estill Co. Middle School - Irvine, KY/Academics	Kendra Napier	N	550
11/24/2015	Lee Co. Middle	12/1/2015	12/1/2015	Owsley Co. Elem. - Booneville, KY/Boys Basketball	Kim Williams	N	551
11/30/2015	Lee Co. Elem.	12/4/2015	12/4/2015	Whitley Co. High School - Williamsburg, KY	James Dailey	N	552
11/30/2015	Lee Co. High	12/4/2015	12/4/2015	Lee Co. Care and Rehab - Beattyville, KY	Orville Bennett	N	553
11/30/2015	Lee Co. Middle	12/14/2015	12/14/2015	Morgan Co. Middle School - West Liberty	Serita McCoy	N	554
11/30/2015	Lee Co. Middle	12/7/2015	12/7/2015		Justin Oliver	N	555

KY/Boys  
Basketball

XII D. APPROVE FUND RAISER APPLICATIONS

Rationale:

Recommendation was made to approve the following fund raiser requests:

Lee County Middle School Girls' Basketball T-shirt Sale.

Lee County Middle School Archery Shoot-out.

XIII. APPROVE BOARD MEMBERS' ATTENDANCE (CONFERENCE FEE, LODGING, AND TRAVEL EXPENSES) AT THE KSBA 80TH ANNUAL CONFERENCE FEBRUARY 26-28, 2016 AT THE GALT HOUSE IN LOUISVILLE

Rationale:

Approve Lee County School Board members' attendance at KSBA'S 80th Annual Conference February 26-28, 2016 at the Galt House Hotel in Louisville. Superintendent Evans and Lee County KOSAA members will also attend.

Attendees will participate in sessions to earn credit hours for required topics.

XII F. APPROVE HEALTH SCIENCE STUDENTS' REQUIRED WORK CLINICALS @ WOLFE COUNTY NURSING HOME

Rationale:

Mrs. Tammy Combs has requested Lee County Health Service students attend the required work clinicals kickoff at the Wolfe County Nursing Home December 21st and 22nd, 2015.

Discussion:

It was ordered to approve the request for Lee County Health Science students to attend required work clinicals at the Wolfe County Nursing Home December 21st and 22nd, 2015.

XIII. ATTENDANCE UPDATE

Rationale:

Ray Shuler, D.P.P., will provide the monthly attendance update for November 2016.

Discussion:

Ray Shuler, D.P.P. share the following student attendance numbers (as of 12-07-2015):

Attendance this time last year for district-93.85%

BE-94.95%, SS-94.36%, LCMS- 93.62%, LCHS 92.69%

Attendance at this time for district-92.81%

(1)LCE-93.64%, (2)LCMS-93.27%, (3)LCHS-91.33%

Enrollment on 12-7-15 was 985. Current #'s-LCE-468 , LCMS-206, LCHS-311 (Last year at this time we had 1029 students enrolled (down 44 students from a year ago) Lost 10 students from this time last month.

Top attendance by grade at each school for this school year-

LCE-1st-94.39% - #1 in district

MS-7th grade-93.57%

HS-9th grade-92.68 %

#### **XIV. PERSONNEL REPORT**

Rationale:

Superintendent Evans will report any personnel changes since the November 10, 2015 Board Meeting.

Discussion:

Superintendent Evans informed board members that Marcella Fox is resigning as an instructional assistant at Lee County Elementary School effective December 31, 2015.

Board Chair William Owens asked the following question of Superintendent Evans, "How many people have lost their job since consolidation of the two elementary schools?"

Superintendent Evans replied, "None".

#### **74-16 PAY BILLS & CLAIMS**

Discussion:

Superintendent Evans recommended payment of the bills and claims as presented. It was ordered to pay the bills and claims.

**Motion Passed:** Pay bills and claims in order as presented passed with a motion by Mr. Curtis Davis and a second by Mr. Lamont Coldiron .

Mr. Lamont Coldiron            Yes

Mr. Curtis Davis                Yes

Mr. Donald Napier              Yes

Mr. William Owens              Yes

Ms. Janie Thorpe                Yes

**75-16 ADJOURNMENT**

Discussion:

Upon motion, it was ordered to adjourn the December 10, 2015 school board meeting.

**Motion Passed:** Consider adjournment of meeting passed with a motion by Mr. Curtis Davis and a second by Ms. Janie Thorpe.

Mr. Lamont Coldiron	Yes
Mr. Curtis Davis	Yes
Mr. Donald Napier	Yes
Mr. William Owens	Yes
Ms. Janie Thorpe	Yes

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Chairperson

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Superintendent