

REGULAR BOARD MEETING MINUTES

August 12, 2014

6:00 P.M.

Members Present: William Owens, Larry Burgess, Curtis Davis, and Janie Thorpe

CALL TO ORDER

The meeting was called to order by Vice Chairman, Larry Burgess. William Owens, Board Chairman arrived shortly thereafter.

07-15 APPROVE AGENDA

On motion of Curtis Davis, seconded by Janie Thorpe, and by unanimous vote, it was ordered to approve the agenda as presented. Copy on file.

GREAT NEWS

Superintendent Evans shared the following great news:

- We had a smooth start to the 2014-2015 school year. All staff members worked together to make this happen.
- 54 agencies participated in Readifest held at Beattyville Elementary August 1st.
- All principals reported positive feedback on their school's Open House.
- On September 8th, approximately 43 Kentucky Legislators will tour Lee County High School and Lee County Area Technology Center. The visit to Lee County was planned so that legislators could observe the TEALS program. Following the tour and TEALS visit, the Education Committee will hold a joint session meeting in the Sedley Stewart Auditorium.
- Mr. Charles Beach and Ben Chandler visited the district and met with Superintendent Evans. Mr. Chandler is providing a partial grant through the Kentucky Humanities Council and Peoples Exchange Banking is matching the grant for five different historical presentations to students by members of the Chautauqua Program.
- Dr. James Evans, Jr. has been appointed to the KEDC Executive Committee and Commissioner Holliday has appointed him to the KDE Dual Credit Committee.

STRATEGIC PLAN UPDATE

Superintendent Evans shared 2012 and 2013 data for Goals 1 through 5 of the Strategic Plan. Data comparisons indicate improvement from 2012 to 2013 in Goals 1, 3, 4, and 5 of the current Strategic Plan.

COMMUNICATION REPORT

In his Communication Report, Superintendent Evans informed board members that:

- The district now has a Twitter Account – Lee County Schools Kentucky
- We do plan to continue the Parent Breakfasts this school year.
- We will also continue to communicate through web postings of the board agenda, minutes, and board policies and procedures; and by telephone utilizing School Messenger.

08-15 APPROVE MONTHLY BUDGET REPORT

Zina Gibson, District Finance Officer, provided the monthly budget report of revenue and expenditures for July 2014. On motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to approve the July 2014 Budget Report as presented. Copy on file.

09-15 APPROVE UNAUDITED ANNUAL FINANCIAL REPORT

Zina Gibson, District Finance Officer, presented the FY14 Unaudited Annual Financial Report for board review and approval. On motion of Curtis Davis, seconded by Janie Thorpe, and by unanimous vote, it was ordered to approve the FY14 Unaudited Annual Financial Report as presented. Copy on file.

10-15 SET 2014 PROPERTY TAX RATES

Superintendent Evans informed board members that the district qualified for HB940 this year due to our current tax rates being below 30 cents. He further recommended the board adopt the HB940 rates and set the Real and Personal tax rates at 31.9 cents (this rate include exonerations). On motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to adopt HB940 and set the 2014 Real and Personal Property tax rates at 31.9 cents including exonerations. The adopted rates will be sent to KDE for final approval. Copy on file.

11-15 SET 2014-2015 MOTOR VEHICLE TAX RATE

Superintendent Evans recommended leaving the Motor Vehicle tax rate at 52.3, same as last year. On motion of Curtis Davis, seconded by Janie Thorpe, and by unanimous vote, it was ordered to set the 2014-2015 Motor Vehicle tax rate at 52.3. Copy on file.

RECALLABLE NICKEL BALLOT LANGUAGE

Superintendent Evans presented ballot language recommended by KDE staff for the Recallable Nickel Tax vote. The ballot language was sent to the Lee County Court Clerk to be included in the November 2014 election. Copy on file.

KSBIT ASSESSMENT

Superintendent Evans informed board members that the district had received the court approved assessments for the KSBIT Workers Compensation Fund and the Property and Liability Fund. The total combined assessment for Lee County is approximately \$345,000.00.

Superintendent Evans also shared information received from Mr. Jack Moreland, President of the Kentucky Interlocal School Transportation Association Board (KISTA) regarding payment options for the KSBIT Assessment invoices. There are three proposed options: KSBIT Rehabilitator Installment Option With No Interest (7 years); KISTA 10 year Option Payments; and KISTA 15 year Option Payments.

Superintendent Evans recommended that, due to district budget constraints, Lee County School District participate through KISTA with Option Two for a 10-Year repayment. The district would still have the opportunity to repay within five years should the budget allow. If the district opts to participate in KISTA, the first payment would not be due until FY 2015-2016.

12-15 ADOPT A PARTICPATION RESOLUTION WITH KISTA FOR THE OPTION TWO 10-YEAR PAYMENT OF THE KSBIT WORKERS COMPENSATION FUND AND PROPERTY & LIABILITY FUND ASSESSMENTS

Upon recommendation of Superintendent Evans, on motion of Larry Burgess, seconded by Janie Thorpe, and by unanimous vote, it was ordered to adopt a resolution authorizing the execution of a loan agreement with, and loan note in favor of the Kentucky Interlocal School Transportation Association providing for the loan to the district of an amount sufficient to pay in full the district's total assessment required by the Reorganization Plan for the Kentucky School Boards Insurance Trust Liability and/or Compensation Funds. Copy on file.

INSTRUCTION

Mr. Steve Carroll, ARI Coordinator, discussed the Appalachian Renaissance Initiative (ARI). Lee County is one of 17 districts involved in ARI. As a participating member, our district will receive Mondo Pads and cameras, and will have additional opportunities for distance learning. Lee County has been proactive in sharing classes with other

districts to provide students access to additional courses. Mr. Carroll will attend training on distance learning at the University of Pikeville tomorrow.

Other instructional activities/information discussed included the following:

- Kentucky Education Committee Legislators will observe the TEALS class at Lee County High School on September 8th. TEALS is a blue ribbon program.
- ACT and KPREP scores are in, but embargoed at this time. They will be available for board review at the next board meeting.
- Principals and teachers have done an excellent job on the new certified evaluation system. Twelve teachers completed PGES training prior to the start of school and presented to other teachers. Maureen Patrick and Karen Angel will attend training on September 8th, and Mark Murray and Mr. Carroll will attend on September 9th.

13-15 AUTHORIZE GRANT APPLICATIONS (DROPOUT PREVENTION, MATH, AND LITERACY)

Mr. Steve Carroll, ARI Coordinator, discussed three possible grant opportunities: Drop-out Prevention, Math, and Literacy. The Drop-out Prevention Grant would generate approximately \$10,000.00 in funding. The Math Grant, which is similar to the Read to Achieve Grants at each elementary school, would generate approximately \$48,000.00 per school. The Literacy Grant is a sizeable Federal Grant around \$400,000.00 in funding. Our demographics make Lee County School District a suitable candidate for this grant. If the board elects to participate in the Literacy Grant application, we would pay someone else \$2,500.00 to write the grant. Our main part in the application process would be collecting data through surveys. Superintendent Evans recommended the board approve participation in all three grant applications: Drop-out Prevention, Math, and Literacy. On motion of Curtis Davis, seconded by Larry Burgess, and by unanimous vote, it was ordered to approve submission of grant applications for the Drop-out Prevention, Math, and Literacy grants.

PRINCIPAL REPORTS

Lee County Middle School Principal Karen Angel, Beattyville Elementary Principal Maureen Patrick, Lee County High School Principal Mark Murray, and Southside Elementary Principal Steve Carroll reported on instructional plans and initiatives for the upcoming school year.

14-15 CONSENSUS ITEMS

On motion of Curtis Davis, seconded by Janie Thorpe, and by unanimous vote, it was ordered to approve the following consensus items as recommended:

APPROVE MINUTES

Upon recommendation, it was ordered to approve the minutes of the July 8, 2014 Regular Board Meeting as presented. Copy on file.

APPROVE BUS AND BUILDING APPLICATIONS

Upon recommendation, it was ordered to approve the following applications:

Bus Applications

Beginning 09-12 Thru TBD

- BE & SS Elementary Students Will Visit Local Farms Beginning September 9th, Continuing Each Friday Thereafter Until All Students Have The Opportunity To Visit A Local Farm (Provided by the Lee County Farm to School Program and the University of Kentucky)
- 07-11 Early Start Summer Students to Lee County Recreational Center – Beattyville
- 07-31 Lee County 4-H Students to 4-H Camp – London
- 08-12 LCHS Volleyball to Wolfe County High – Campton
- 08-14 LCHS Agriculture Students to Equine Science, Churchill Downs, Morrison’s Greenhouse, Kentucky State Fair Exhibits – Louisville
- 08-20 LCHS Volleyball to Wolfe County High – Campton
- 08-26 LCHS Volleyball to Estill County High – Irvine
- 08-28 LCHS Volleyball to Powell County High – Stanton
- 09-04 LCHS Volleyball to Breathitt County High – Jackson

Building Applications

September 2014 and Throughout 2014-2015 Season

Lee County Youth Sports to hold PeeWee/Little League Basketball and Cheerleading practice and games at Beattyville Elementary Gymnasium and stage, Southside Elementary Gymnasium and lunchroom, and end-of-season tournaments in the Lee County High School Gymnasium.

APPROVE FUND RAISER APPLICATIONS

It was ordered to approve the following fund raiser applications:

08-17 & Ongoing

(Pending documentation that the product meets Smart Snack guidelines)
Beattyville Elementary will sell Healthy Slushies to raise money for field trips, Spring Fling, and AR Store.

09-22 Thru 10-05

Beattyville Elementary students will sell Cherrydale Catalog items to raise money for end-of-year field trips, Spring Fling, and AR Store.

September 2014

2015-16 Senior Class will hold a car wash and yard sale to raise funds for their senior trip.

September 2nd Thru 9th, 2014 & March 2nd -6th, 2015

Beattyville Elementary FRC will hold a Scholastic Book Fair to raise money for BE Backpacks and school supplies for the 2014-215 school year.

September 29th Thru October 3rd, 2014 & March 20th – 27th, 2015

Southside Elementary FRC will hold a Scholastic Book Fair to raise money for SS Backpacks and school supplies for the 2014-215 school year.

August 2014 Throughout School Year Until Senior Trip

Senior Class of 2015 will hold bucket shakes & car washes to raise funds for their senior trip.

Throughout the LCHS Volleyball Season

Senior Class of 2015 will sell concessions at home volleyball games.

AUTHORIZE SUPERINTENDENT TO APPROVE 2014-2015 ATHLETIC,
ACADEMIC, AND BAND TRIPS

Upon recommendation, it was ordered to authorize Superintendent Evans to approve athletic, academic, and band trips during the 2014-2015 school year.

AUTHORIZE ADVERTISING 2014-2015 YEARBOOK BID & AUTHORIZE
SUPERINTENDENT TO AWARD BID

Upon recommendation, it was ordered to authorize Superintendent Evans to advertise the 2014-2015 Yearbook Bid and to award the bid deemed best.

2014-2015 SCHOOL PICTURE BID AWARD

Superintendent Evans informed board members that after committee review and evaluation based on price, quality, and references, the 2014-2015 School Picture Bid was awarded to Sheffield. Copy of bid on file.

APPROVE 2014-2015 STAFF ATTENDANCE INCENTIVE

Upon recommendation of Superintendent Evans, it was ordered to approve the 2014-2015 Staff Attendance Incentive with modifications as follows:

The Lee County Board of Education has allocated \$2,000.00 to be divided into four (4) \$500.00 awards. Two drawings for \$500.00 each will be held for eligible certified employees and two drawings for \$500.00 each will be held for eligible classified

employees. Each eligible, full-time, employee who misses two days or less, sick days and/or personal days combined within the 185 day school year, will have their name placed in the drawing; additionally, one day of absence within the 185 day school year, will entitle eligible employees to two (2) tickets in the drawing and those employees with perfect attendance within the 185 day school year will be allotted three (3) tickets in the drawing. The incentive will be in effect for the 2014-2015 school year and the drawing will take place during "Opening Day" activities of the 2015-2016 school year.

APPROVE SHORTENED DAY & SHORTENED WEEK FOR
TWO (2) SPECIAL NEEDS STUDENTS

Upon recommendation, it was ordered to approve the request for a shortened day and shortened week for two (2) special needs students, as submitted by Director of Special Education, Glenna Cummins.

APPROVE 2014-2015 OCCUPATIONAL THERAPY SERVICES CONTRACT WITH
WOLFE COUNTY

Upon recommendation, it was ordered to approve the 2014-2015 Wolfe County Occupational Therapy Services Agreement as submitted. Copy on file.

ATTENDANCE UPDATE/NUMBERS

Ray Shuler, Director of Pupil Personnel, provided student attendance and enrollment data. Attendance this time last year for the district was 97.89%. We are up slightly as of today with a rate of 98.44%. The current total enrollment for the district is 1,022 students.

**15-15 DECLARE AN EMERGENCY TO ADOPT
MODIFIED BOARD POLICY 09.123 IN ONE READING**

Ray Shuler, Director of Pupil Personnel, informed board members that Board Policy 09.123 should be modified with language changes in Section III and Section IV under the Notice to Parents section as presented. Mr. Shuler advised that it would be best to declare an emergency to adopt modified Policy 09.123 in one reading so the changes could be effective immediately. On motion of Larry Burgess, seconded by Janie Thorpe, and by unanimous vote, it was ordered to declare an emergency to adopt Board Policy 09.123 with modifications as presented in one reading. Copy on file.

TRANSPORTATION REPORT

Ray Shuler, Director of Pupil Personnel, presented the following transportation report:

- Currently run 15 bus routes (13 regular & 2 special needs).

- 24 buses in the fleet of which five (5) are less than five years old; six (6) are between six and 10 years old; six (6) are between 11 and 14 years old; and two (2) are over 14 years old.
- Mileage driven in 2013-2014 was 221,077 miles.
- Number of trips taken in 2013-2014, excluding vocational runs, was 435.
- We transport approximately 750 children daily.
- Drivers are required to complete 16 hours of update training annually.

PERSONNEL

Superintendent Evans informed board members that Virginia Phillips is retiring from her position as cook at Beattyville Elementary. Her position will be absorbed. Larry Tincher is retiring from his position as bus driver. Steve Smith will fill the bus driver vacancy. Superintendent Evans also reported the following certified and classified employees for the 2014-2015 school year.

CERTIFIED PERSONNEL

**CENTRAL OFFICE
PERSONNEL**

James Evans, Jr. -
Superintendent
Glenna Cummins - Special Programs Coordinator, Director of
Special Education
Steve Carroll - ARI Coordinator
Earl Ray Shuler - Transportation Director, Director of Pupil
Personnel

SOUTHSIDE ELEM.

Steven Carroll - Principal
Rhonda Estes – PT
Counselor/Assistant
Principal
Linda Begley
Matthew Coleman
Roxanne Evans
Candice Jewell
Carol Ann Napier
Cara Stamper
Charla White
Glenna Wright

S.S. Itinerant

Sandy Arnold - GT/CIITS
Tammy Caudell*
Jana Durbin
Debra Green*

Carla Lyons*
Melissa Smith
David Land

BEATTYVILLE ELEM.

Maureen Patrick - Principal
Rhonda Estes - PT
Counselor/Assistant
Principal
Vickie Adams
James Dailey
Pam Deaton
Brent Duncil
Candice Duncil
Vickie Hinkle
Letha Hogan
Cynthia Johnson
Gina Land
Cindy Neiderman
Bethany Hobbs
Karen Stansbury
Veronica Wilder

B.E. Itinerant

Sandy Arnold - GT/CIITS
Kendra Napier*
Susan Perdue*/Headstart
Melissa Smith
Kim Williams
David Land

LEE CO. MIDDLE SCHOOL

Karen Angel - Principal
David Lyons - PT Assistant
Principal
Amy Johnson - Counselor
Tony Barrett
Ivlea Brooks
George Chaney
Darlene Jewell
Serita McCoy
Donna Pelfrey
Debbie Smith

Amber Stacy

L.C.M.S. Itinerant

Leisa Ammerman*

Julia Bishop*

Michelle Estes

Jason Jewell

Brian Johnson - Gear Up

Interventionist

Deanna Keith*

Jessica Napier

Connie Smith - Academic

Coach

Tami Stickler - Gifted &

Talented

Susan Tipton

Matt Watterson - Gear Up

Academic Specialist

Kim Williams

Kendra Napier*

Tammy Caudell*

LEE CO. HIGH SCHOOL

Mark Murray - Principal

David Lyons – PT Assistant

Principal

Jamie Stickler - Counselor

Phillip Angel

Orville Bennett

Leslie Cable

Phillip Durbin

Vilena Melton

Kevin Franklin

Angela Hall

Jolie King

Rhonda Linkous

Jeremy Miller

Joy Neace

Lisa Parrett

Danny Wright

L.C.H.S. Itinerant

Ammerman, Leisa*

Julia Bishop*

Jana Durbin

Michelle Estes
Jason Jewell
Brian Johnson - Gear Up Interventionist
David Land
David Lyons*
Jessica Napier
Connie Smith - Academic Coach
Tami Stickler - Gifted & Talented
Susan Tipton
Matt Watterson - Gear Up Academic Specialist
Tammy Caudell*
Deanna Keith*

CLASSIFIED PERSONNEL

Instructional Aides
Beattyville Elem.
Vicky Charles Sherry Frye Sandra Howard Kathy Kincaid*
Southside Elementary
Rosetta Caldwell** Lesa Caudill Julia Evans Marcella Fox Linda Overbee**
Lee County Middle School
Patty Cole** Judy Young* Theresa Gabbard** Tammy Moore* Joshua Broadwell**
Lee County High School
Patty Cole** Theresa Gabbard** Tammy Moore* Judy Young*

Joshua Broadwell**

*Itinerant

**Special Education

Itinerant

**Secretaries,
Administrative
Assistants, & Clerks**

Central Office

Sharron Adams
Michelle Angel
Cathy Begley
Connie Dunaway
Zina Gibson
Shana Minter
Sherry Profitt

Beattyville Elem.

Irene Brandenburg

Southside Elem.

Pamela Bingham
Sandy Moore

**Lee County Middle
School**

Sharon Mays
Teresa Noe
Betty Kincaid*

Lee County High School

Ruth Mays
Tara Newman
Betty Kincaid*

Bus Maintenance

Greg Roberts
Wendell Brandenburg

Bus Drivers

Tammy Adkins
Wendell Brandenburg
Marsha Gabbard
Kenneth Isaacs
Ricky Isaacs
Bill Pitmon
Greg Roberts
Keith Smith
James Spencer

Gary Steele
Doreen Thomas
Perry Thorpe
Johnny Todd
Steve Smith

Food Service Director

Teresa Thomas

**Cooks
Beattyville Elem.**

Donna Brandenburg
Linda Collins
Charlotte Marshall

Southside Elem.

Eva Durbin
Sharon Marshall
Pauline McKinney

LCMS/LCHS

Kaye Addison
Sylvia Begley
Deborah Cole
Tonya Horn
Fannie Keller
Belinda Million
Lois Norman
Shelia Yarber

Family Resource Center

Sherry Lanham - Director
Kathy Kincaid*

Youth Service Center

Pam Cornelius - Director
Betty Kincaid*

School Nurse

Dee Thomas

Technology

Technology Coordinator-
John Profitt

Technology Technician-
Stephanie Evans Flinchum

Custodians

Beattyville Elem.

James Greene Jeffrey Noe
Southside Elem.
Tim Collins Ron Bryant*
Lee Co. Middle School
Robert Greene, Jr.
Lee Co. High School
James Liesegang William Bailey
Central Office
Ron Bryant*
Maintenance Supervisor
John David Sipple
Maintenance
James Spencer - PT

16-15 APPROVE 2014-2015 EXTENDED DAYS PERSONNEL SCHEDULE & AMEND LEE COUNTY SCHOOLS SALARY SCHEDULE FOR EXTENDED DAYS, SUPERVISORY DUTIES & EXTRA SERVICES

Upon recommendation of Superintendent Evans, on motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to approve the 2014-2015 Extended Days Personnel Schedule and amend the Salary Schedule for Extended Days, Supervisory Duties, & Extra Services as presented. Copies on file.

17-15 APPROVE CERTIFIED AND CLASSIFIED JOB DESCRIPTIONS

Superintendent Evans presented certified and classified job descriptions for board review and approval. Upon recommendation, on motion of Janie Thorpe, seconded by Curtis Davis, and by unanimous vote, it was ordered to approve the following certified and classified job descriptions for Lee County Schools (copies on file):

CERTIFIED

Class Title

Board Member
Superintendent

Director of Special Education
 Director for Pupil Personnel and Attendance
 Transportation Director
 Director of Federal Programs
 Instructional Supervisor
 Athletic Director
 Reading Recovery Teacher
 Intervention Instructor
 Curriculum & Instructional Coach
 School Principal
 Career and Technical School Principal
 Assistant Principal
 Media Librarian
 Middle/High School Counselor
 Elementary/Middle School Counselor
 Speech Therapist
 Special Education Classroom Instructor
 Teacher, ESS
 Gifted and Talented Instructor
 Classroom Teacher

CLASSIFIED

<u>Class Title</u>	<u>Class Code</u>
Accounting Manager	7161
Account Clerk III	7163
Account Clerk II	7164
Lunchroom Monitor	7213
Cook/Baker	7241
Food Service Assistant I	7234
School Nurse	7263
Instructional Assistant I	7320
Preventative Maintenance Technician-HVAC	7437
Lead Maintenance Worker	7446
Maintenance Worker I	7448
School Food Service Director I	7466
Family Resource Center Coordinator V (Also used for Youth Service Center)	7489
Computer Operations Manager	7506
Microcomputer Specialist	7534
Custodian	7609
Secretary To The Superintendent	7761
Administrative Secretary II	7765
School Secretary I – High School	7773
School Secretary I – Middle	7774

School Secretary I – Elementary	7775
Clerk	7784
Attendance Data Technician	7863
Vehicle Maintenance Assistant	7913
Vehicle Mechanic II	7915
Bus Driver	7941
Bus Monitor	7942

18-15 PAY BILLS & CLAIMS

On motion of Larry Burgess, seconded by Janie Thorpe, and by unanimous vote, it was ordered to pay the bills and claims in order at this time.

ANY OTHER BUSINESS

In any other business, Superintendent Evans reminded board members of the upcoming Regional Board Meeting of the Upper Kentucky River Region to be held September 11, 2014 @ 5:30 p.m. in Owsley County.

19-15 APPROVE BOARD ATTENDANCE AT THE UPPER KENTUCKY RIVER REGION REGIONAL BOARD MEETING

On motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to approve William Owens', Curtis Davis', and Janie Thorpe's attendance at the Upper Kentucky River Region Regional Board Meeting in Owsley County on September 11, 2014 @ 5:30 p.m. Larry Burgess is unable to attend.

Upon motion, board adjourned.