

**LEE COUNTY BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**April 8, 2014**

**6:00 P.M.**

Members Present: William Owens, Larry Burgess, Curtis Davis, and Janie Thorpe

CALL TO ORDER

The meeting was called to order by Chairman William Owens.

RECOGNITION FOR DOCTORATE DEGREE

Board Chairman, William Owens, recognized Superintendent James Evans, Jr., and ERL Lewis Willian, for earning their doctorates in Education Leadership.

**93-14 APPROVE AGENDA**

Upon recommendation, on motion of Curtis Davis, seconded by Larry Burgess, and by unanimous vote, it was ordered to approve the April 8, 2014 Agenda as presented. Copy on file.

GREAT NEWS

Superintendent James Evans, Jr. began his great news report by reading the district's vision and mission statement. The following great news items were reported:

- Mrs. Melissa Smith, Ms. Bethany Riley, and members of the Beattyville Elementary Academic Team were recognized for their success throughout the school year. The team placed second overall in the Regional Governor's Cup competition in March; second place in Quick Recall; and first place in Future Problem Solving. Individual winners in the Regional Governor's Cup were Donald Napier-third place in Arts & Humanities; Kaylei Waldroup-fourth place in Social Studies; and Kailey Ellis-fifth place in Mathematics.
- Mrs. Tammy Combs and HOSA members Taylor Lainhart, Ashley Gibson, Madison Combs, and Tiffany Gibson were recognized for their success in Creative Problem Solving at the State level. These students will be traveling to Orlando, Florida to compete in National competition June 24<sup>th</sup>.
- LCHS junior, Trevor Herald, was recognized for being elected incoming Regional FFA President. Trevor addressed the board and reported additional FFA student accomplishments. Several students qualified for state competition following Regional Paperwork Day and ECU Spring Field Day: Trevor Herald won first

place for his tobacco essay at Regional Paperwork Day, and James Kash won first place for his poultry production and Ag. Communications Proficiencies. Trevor was also elected President of the Kentucky River Region FFA for 2014-2015, and James Kash was selected as a candidate for State FFA Office. Lyndsey Overbee and Samantha Estes both advanced to state for their work on the scrapbook and secretary's book. Seven students qualified for state convention: Shania Howard-second place Floral Impromptu; Savanna Noe-second place Nursery Impromptu; Allyson Brandenburg- second place Creed Speaking; Lyndsey Overbee-first place Talent; James Kash-first place Prepared Public Speaking; Hallie Hogan-first place Greenhouse Impromptu; and Bethany Kirby-first place AIC.

Lee County High School Agriculture teacher Mr. Orville Bennett received notice from Kentucky Agricultural Education State Staff that Lee County High School's Agriculture program ranked among the top 10% of all agricultural education programs in the Commonwealth of Kentucky in 5 areas of the ACT, PLAN, and/or End of Course Assessments! Mr. Bennett was also nominated for the second time as a "Teachers That Make a Difference" and will be recognized at an awards ceremony at the University of Kentucky.

### COMMUNICATION REPORT

Superintendent Evans shared the following:

- The next Parent Breakfast is scheduled for April 21, 2014 @ 8:30 a.m.
- The District Newsletter will come out sometime next week
- A Public Hearing to hear public comment regarding a proposed 35 cent tax on Real Property and 35 Cent tax on Personal Property of which 5.5 cents is recallable will be held at 5:00 p.m. April 9<sup>th</sup>, 2014 in the Lee County Board of Education Board Room.
- A special meeting of the Lee County Board of Education will immediately follow the Public Hearing at the same location.

### **94-14 APPROVE HOSA REQUEST**

Superintendent Evans presented a request from members of the Lee County Health Occupations Students of America (HOSA) organization and Mrs. Tammy Combs LCATC HOSA Advisor asking for assistance from the board to cover their hotel expenses at National competition in Orlando, Florida. Superintendent Evans recommended the board contribute \$1,520.00 (two rooms for four nights @ \$190.00 per room) for Lee County HOSA students' hotel accommodations. On motion of Curtis Davis, seconded by Janie Thorpe, and by unanimous vote, it was ordered to contribute \$1,520.00 for Lee County HOSA students' hotel accommodations at National competition in Orlando, Florida.

#### **95-14 CLASS OF 2014 SENIOR TRIP REQUEST**

Superintendent Evans presented a request from Mr. David Lyons, Lee County High School Assistant Principal, requesting to supervise the Class of 2014 Senior Trip to Washington DC and the Annapolis Naval Academy April 22<sup>nd</sup> through April 25<sup>th</sup>, 2014. Lisa Parrett, Leisa Ammerman, Patty Cole, and one other male employee will serve as chaperones along with Mr. Lyons. Freedom Tours and Bluegrass Travel will provide transportation for the trip. On motion of Larry Burgess, seconded by Janie Thorpe, and by unanimous vote, it was ordered to approve the Class of 2014 Senior Trip request as presented. Copy on file.

#### **BUDGET**

Zina Gibson, District Finance Officer, provided the monthly budget report of projected expenditures and revenue for March 2014. The report reflects more expenses than revenue for the month. Ms. Gibson also discussed loss in funding for the upcoming school year. Final SEEK indicates a loss of approximately \$19,000.00 in transportation. Title I and Title II will be reduced by approximately \$13,000.00. Copy of budget report on file.

#### **SBDM BUDGETS**

Zina Gibson, District Finance Officer, reported that the May 1, 2014 SBDM Allocations will remain at the minimum number of staff (per board policy) and minimum \$100.00/student.

#### **RECALLABLE NICKEL TAX UPDATE**

Superintendent Evans read the tax advertisement for the Recallable Nickel Tax which was placed in the Three Forks Tradition two consecutive weeks, March 26<sup>th</sup>, and April 2<sup>nd</sup>. The advertisement included the proposed tax amounts of 35 cents on Real Property and 35 cents on Personal Property and the date of the Public Hearing to be held on April 9<sup>th</sup>, 2014 in the Lee County Board of Education Board Room at 5:00 p.m. The board will meet in special session immediately following the Public Hearing.

#### **96-14 APPROVE KSBA BOARD/SUPERINTENDENT TEAM JOINT TRAINING CONTRACT (TRAINING WITH SURROUNDING SCHOOL DISTRICTS TO BE HELD SATURDAY, MAY 17<sup>TH</sup>, 2014 IN THE LEE COUNTY SCHOOL DISTRICT**

Upon recommendation, on motion of Curtis Davis, seconded by Larry Burgess, and by unanimous vote, it was ordered to approve the May 17<sup>th</sup>, 2014 Superintendent Team Joint Training Contract as presented. Copy on file.

## **97-14 APPROVE CONSENSUS ITEMS**

On motion of Larry Burgess, seconded by Janie Thorpe, and by unanimous vote, it was ordered to approve the following consensus items:

### **APPROVE MINUTES**

Upon recommendation, it was ordered to approve the minutes of the March 11, 2014 Regular Lee County Board of Education meeting as presented. Copy on file.

### **APPROVE BUS AND BUILDING APPLICATIONS**

Upon recommendation, it was ordered to approve the following bus and building applications

#### **Bus Applications**

- 03-19 LCHS Softball to Breathitt County High – Jackson
- 03-20 LCHS Agriculture Students to ECU Carter Bldg. – Richmond
- 03-25 SS Archery to Tournament in Tyner
- 03-31 Gear Up Students to Georgetown College & Toyota Plant – Georgetown
- 03-31 TEALS Students to ECU – Richmond
- 04-14 LCHS Track to Morgan County High – West Liberty
- 04-08 SS Archery to Tournament in Tyner
- 04-10 LCHS Track to Leslie County High - Hyden
- 04-11 LCHS Baseball to Knott County – Hindman
- 04-11 FMD Students to CBI Trip @ Lee County Recreational Center
- 04-11 BE P2 Students to Hummel Planetarium – Richmond
- 04-11 BE P3 Students to Rupp Arena – Lexington
- 04-15 Lighthouse Students to Lee County Public Library
- 4-15 Lee County 4-H students to District Talk Meet & Demonstrations – Jackson
- 4-16 LCHS Track to Meet @ Montgomery County High – Mt. Sterling
- 04-17 LCHS Track to Meet @ Madison Southern – Berea
- 04-18 SS 5<sup>th</sup> Grade Students to Old State Capitol, Thomas D. Clark, Military Museum and McDonalds – Frankfort/Winchester
- 04-22 LCHS Tennis to Roy G. Eversoe Memorial Gym – Hazard
- 04-22 BE 5<sup>th</sup> Grade Students to Kentucky Capitol Building – Frankfort
- 04-22 LCHS & BE STLP Students to Rupp Arena – Lexington
- 04-24 FMD Students to CBI Trip at Mexican Restaurant – Beattyville
- 04-24 LCATC Electricity Students to Jackson Energy – McKee
- 04-25 LCHS Tennis to North Laurel High – London
- 04-25 LCHS Softball to Powell County High – Stanton
- 04-26 LCHS Softball to Powell County High – Stanton
- 04-28 LCHS Tennis to June Buchanan – Pippa Passes
- 04-29 LCHS Agriculture Students to Driesbach Wholesale Florist – Lexington

05-01 LCHS Track to Meet @ Leslie County High – Hyden  
05-01 BE P1 Students to Hummel Planetarium – Richmond  
05-03 LCHS Tennis to Regional Tournament – TBA  
05-05 LCMS Beta Club Students to Hastings Book Store – Richmond  
05-09 FMD Students to CBI Trips @ Happy Top & Subway – Beattyville  
05-10 LCHS Tennis to Sectional Tournament – TBA  
05-10 LCHS Track to Leslie County High – Hyden  
05-10 LCHS Softball to Perry County – Hazard  
05-14 LCATC FBLA Students to Dollywood – Pigeon Forge, TN  
05-15 LCMS 8<sup>th</sup> Grade Students to Kings Island – Mason, OH  
05-16 LCHS FFA & Beta Students to Kings Island – Mason, OH  
05-28 LCHS Art II Students to Berea College

### Building Applications

04-16

Cassandra Morris will coordinate a benefit 3 on 3 ball tournament at Southside Elementary Gymnasium for the Charles Family whose home burned.

05-10

LCHS Boys Basketball will hold a car show at the LCHS back parking lot and Little Gym.

05-22

Lee County Conservation District will use the Lee County High School Cafeteria to hold the annual Soil Conservation Awards Banquet.

### APPROVE FUND RAISER APPLICATIONS

Upon recommendation, it was ordered to approve the following fund raiser applications:

Upon Approval thru April 18th

LCHS Beta Club will sell Little Caesars Pizza Kits.

04-12 & 04-19

LCHS 2014 Senior Class will hold a bucket shake.

During the 2014 Baseball Season

LCHS 2015 Senior Class will sell concessions at LCHS baseball games.

April 2014

LCHS Bowling Team will host an auction and bowling tournament.

05-24

LCHS Bowling Team will sell Sno Cones at the Mud Bog & River Festival.

May 2014

LCHS Bowling Team will host an auction and bowling tournament.

Upon Approval thru April 20<sup>th</sup>

LCMS Cheerleader Parents will sell Rada Cutlery.

05-10

LCHS Boys Basketball will host a car show.

AUTHORIZE ADVERTISING 2014-2015 FUEL BID

Upon recommendation, it was ordered to authorize Superintendent Evans to advertise for fuel bids for the 2014-2015 school year.

AUTHORIZE ADVERTISING 2014-2015 BUS SUPPLIES & REPAIR ITEMS

Upon recommendation, it was ordered to authorize Superintendent Evans to advertise for bus supplies and repair items for the 2014-2015 school year.

AUTHORIZE ADVERTISING 2014-2015 MODEL PROCUREMENT BID

Upon recommendation, it was ordered to authorize Superintendent Evans to advertise for the 2014-2015 Model Procurement Bid.

AUTHORIZE SUPERINTENDENT TO ADVERTISE 2014-2015 FOOD & SUPPLIES, MILK, AND BREAD BIDS THROUGH KVEC

Upon recommendation, it was ordered to authorize Superintendent Evans to advertise the 2014-2015 Food & Supplies, Milk, and Bread bids through KVEC.

DECLARE COMPUTER EQUIPMENT SURPLUS AND AUTHORIZE DISPOSAL

Upon recommendation, it was ordered to declare the computer listing as presented surplus and authorize disposal. This equipment is non-functional and/or no longer useful or needed. Some parts will be salvaged and the rest will be sent to a recycling facility for disposal with the exception of asset 12404 which will be donated to Lee County Public Library, and asset 11932 which will be donated to Hazard Ind. Schools per E-rate regulations. Copy of listing on file.

**98-14 APPOINT BOARD TREASURER &  
AUTHORIZE SUPERINTENDENT TO SECURE TREASURER'S BOND**

Upon recommendation, on motion of Curtis Davis, seconded by Janie Thorpe, and by unanimous vote, it was ordered to appoint Sharron G. Adams Board Treasurer for the 2014-2015 school year and authorize James Evans, Jr., Superintendent, to secure the treasurer's bond. A bond will also be secured for District Finance Officer, Zina Gibson.

**99-14 APPROVE MGT'S 100% DESIGN DEVELOPMENT  
DOCUMENTS FOR THE SOUTHSIDE ELEMENTARY  
RENOVATION/ADDITION PROJECT**

Maria Gillette with MGT presented the 100% Design Development Documents for the Southside Elementary Renovation/Addition Project for board review and approval. Upon recommendation, on motion of Larry Burgess, seconded by Janie Thorpe, and by unanimous vote, it was ordered to approve the 100% Design Development Documents for the Southside Elementary Renovation/Addition Project as presented. Copy on file.

**100-14 APPROVE BG-2 AS PRESENTED FOR THE SOUTHSIDE  
ELEMENTARY RENOVATION/ADDITION PROJECT**

Maria Gillette with MGT presented the BG-2 #14-024 (Outline Specifications Energy Design Criteria) for the Southside Elementary Renovation/Addition Project for board review and approval. Upon recommendation, on motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to approve the BG-2 #14-024 as presented. Copy on file.

**101-14 APPROVE BG-3 AS PRESENTED FOR THE SOUTHSIDE  
ELEMENTARY RENOVATION/ADDITION PROJECT**

Maria Gillette with MGT presented the BG-3 #14-024 (Statement of Probable Cost) for board review and approval. Upon recommendation, on motion of Curtis Davis, seconded by Janie Thorpe, and by unanimous vote, it was ordered to approve the BG-3 #14-024 as submitted. Copy on file.

**REVIEW CRIME PREVENTION DESIGN CHECK LIST AS PRESENTED FOR  
THE SOUTHSIDE ELEMENTARY RENOVATION/ADDITION PROJECT**

Maria Gillette with MGT presented board members with a copy of the Crime Prevention Though Environmental Design CPTED Principles Checklist for Kentucky Public Schools. She asked that board members review the document prior to the next board meeting at which time action may be taken regarding approval. Copy on file.

**102-14 APPROVE SUPERINTENDENT EVALUATION INSTRUMENT**

On motion of Janie Thorpe, seconded by Curtis Davis, and by unanimous vote, it was ordered to approve the Superintendent Evaluation Instrument as presented. Copy on file.

**PERSONNEL**

Superintendent Evans informed board members that Cheri Murrey, Reading Recovery teacher at Beattyville Elementary, would be retiring at the end of the 2013-2014 school year.

**103-14 ENTER CLOSED SESSION**

On motion of Curtis Davis, seconded by Larry Burgess, and by unanimous vote, it was ordered to enter into closed session per KRS 31.810(1) (f) for possible personnel discipline discussion.

**104-14 LEAVE CLOSED SESSION**

On motion of Larry Burgess, seconded by Janie Thorpe, and by unanimous vote, it was ordered to leave closed session.

**INSTRUCTION**

Sharon Bush informed board members that both Beattyville Elementary and Southside Elementary had received the Read to Achieve Grants. Cheri Murrey was fundamental in writing the grants for each school and deserves recognition for the award.

**105-14 APPROVE CERTIFIED EVALUATION PLAN**

Sharon Bush, Instructional Supervisor, presented the Certified Evaluation Plan and Assurances for board review and approval. Ms. Bush informed members that a committee of six administrators and six teachers developed the plan. On motion of Larry Burgess, seconded by Janie Thorpe, and by unanimous vote, it was ordered to approve the Certified Evaluation Plan and Assurances as presented. Copy on file.

**30-60-90 PRINCIPAL REPORTS**

Principals Karen Angel, Steve Carroll, Mark Murray, and Maureen Patrick reported on current data at their prospective schools.



- Ms. Karen Angel shared Explore data results for the 7<sup>th</sup> grade. The Explore test is actually an 8<sup>th</sup> grade test, but the middle school also tests their 7<sup>th</sup> grade students.
- Mr. Steve Carroll informed board members that Think Link results were back and teachers were completing data disaggregation in order to develop plans to address any needs for the remainder of the school year.
- Mr. Mark Murray recognized LCHS Agriculture teacher Mr. Orville Bennett and student Trevor Herald. Mr. Bennett's Ag. Program ranks in the top 10% in the State, and Trevor has been elected as the 2014-2015 Regional FFA President. Mr. Murray also noted that Lee County High School was in a group of 10 schools that received the Youth Career Connect 4-year Grant.
- Mrs. Maureen Patrick shared Think Link, Star Reading, and Star Math results. Those teachers who added extra math to their curriculum grew, and those who did not, showed not growth. She will follow-up with teachers regarding these results.

Board Chair, William Owens, asked each principal if they felt that missing instructional days would affect test scores this year. All replied in the affirmative with statements such as: "it will affect our scores being off and on school because each time we miss and return days later, teachers have to reteach items already covered before moving on"; and "our teachers feel like they are at least two weeks behind now". Each principal assured Mr. Owens that staff are working hard to cover material thoroughly so that students understand and retain the material rather than rushing through the curriculum to cover all material.

#### **106-14 AMEND 2013-2014 SCHOOL CALENDAR & SET GRADUATION DATE**

Ray Shuler, Director of Pupil Personnel, presented a proposed Amended 2013-2014 School Calendar for board review and approval. Mr. Shuler informed board members that Lee County Clerk, Ms. Kim Savage, has agreed to move the polling place from Southside Elementary to another location for the May 2014 Election. This will allow Lee County to attend school on May 20<sup>th</sup>, 2014 and count this day as an instructional makeup day for students and staff. The additional missed instructional days not previously made up with prior calendar amendments will be added to the end of the school year, making the last day of school for students June 5<sup>th</sup> and Closing Day for staff June 6<sup>th</sup>. This amendment would also allow high school graduation to be held June 8<sup>th</sup>. Upon recommendation, on motion of Curtis Davis, seconded by Janie Thorpe and by unanimous vote, it was ordered to approve the Amended 2013-2014 School Calendar as presented and submit to KDE for final approval. It was further ordered to set Lee County High School's Graduation date on June 8<sup>th</sup>. Copy of Amended 2013-2014 School Calendar on file.

**107-14 APPROVE 2014-2015 SCHOOL CALENDAR**

Ray Shuler, Director of Pupil Personnel, presented the proposed 2014-2015 School Calendar as developed by the Calendar Committee for board review and approval. Upon recommendation, on motion of Curtis Davis, seconded by Janie Thorpe, and by unanimous vote, it was ordered to approve the 2014-2015 School Calendar as presented and submit to KDE for final approval. Copy on file.

**2013-2014 ATTENDANCE UPDATE**

Ray Shuler, Director of Pupil Personnel provided an attendance update. Total student enrollment is currently 1,025. This time last year total student enrollment was 1,077. We are down 52 students as of today. The district attendance rate today is 93.37%; up 8 hundredths of a percent from the 92.57% rate this time last year.

**108-14 PAY BILLS & CLAIMS**

On motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to pay the bills and claims in order at this time. Copy on file.

**ANY OTHER BUSINESS**

Superintendent Evans informed board members that he had been approached with a request to purchase property owned by the Lee County School District, and located on the left side of 1144 North at the junction of 1144 and Lee Avenue. He asked if the board wished him to pursue the possibility of disposing of this property.

**109-14 AUTHORIZE SUPERINTENDENT TO INVESTIGATE POSSIBLE DISPOSAL OF PROPERTY**

On motion of Larry Burgess, seconded by Curtis Davis, and by unanimous vote, it was ordered to authorize Superintendent Evans to further investigate the possibility of disposing of district owned property located on the left side of 1144 North at the junction of 1144 and Lee Avenue.

Upon motion, board adjourned.