



KDE Comprehensive Improvement Plan for Districts

Lee County

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Introduction

The process of Improvement Planning in Kentucky is used as the means of determining how schools and districts will plan to ensure that students reach proficiency and beyond by 2015. The process focuses school and district improvement efforts on student needs by bringing together all stakeholders to plan for improvement, by focusing planning efforts on priority needs and closing achievement gaps between subgroups of students, by building upon school and district capacity for high quality planning, and by making connections between the funds that flow into the district and the priority needs in schools. Your school's plans for improvement must be based on careful and honest analysis of data, address all content areas, and clearly address gaps in student achievement.

Executive Summary

Introduction

Every school system has its own story to tell. The context in which teaching and learning takes place influences the processes and procedures by which the school system makes decisions around curriculum, instruction, and assessment. The context also impacts the way a school system stays faithful to its vision. Many factors contribute to the overall narrative such as an identification of stakeholders, a description of stakeholder engagement, the trends and issues affecting the school system, and the kinds of programs and services that a school system implements to support student learning.

The purpose of the Executive Summary (ES) is to provide a school system with an opportunity to describe in narrative form the strengths and challenges it encounters. By doing so, the public and members of the community will have a more complete picture of how the school system perceives itself and the process of self-reflection for continuous improvement. This summary is structured for the school system to reflect on how it provides teaching and learning on a day to day basis.

Description of the School System

Describe the school system's size, community/communities, location, and changes it has experienced in the last three years. Include demographic information about the students, staff, and community at large. What unique features and challenges are associated with the community/communities the school system serves?

Lee County School District is a small rural system located in Beattyville, Kentucky. The district consists of two (2) elementary schools, one (1) middle school and one (1) high school. Lee County Area Technology Center is located adjacent to Lee County High School and serves Lee, Owsley and Wolfe counties. Enrollment has decreased from 1133 in 2011 to the current enrollment of 1027. Lee County Schools employ approximately 76 full time certified staff and 78 full time classified staff. Due to declining enrollment Lee County has had to reduce certified and classified staff each year.

Lee County is over 75% free and reduced lunch and participates in the Community Eligibility Provision under the National School Lunch Program, which provides free breakfast and lunch to all Lee County students. All schools are school wide Title I schools and are part of the Appalachian Renaissance Initiative through Kentucky Valley Education Cooperative. Lee County School District has earned SACS Accreditation through Advanced Ed and is currently preparing for re-certification in the 2015-2016 school year.

Lee County has total population of approximately 7,260. This is a decrease of 8% from 2010 to 2014. According to the United States Census Bureau 36.9% live below the poverty level and the median household income is \$22,789. The decrease in population and in school enrollment is due to limited employment opportunities and people having to leave the county to find jobs. Only 68% of the population age 25+ have a high school diploma and only 5.5% have a bachelor's degree or higher. Lee County is isolated by lack of major roads and the primary access to the Lee County is the Bert Combs Mountain Parkway. Despite these issues, Lee County Schools strive to provide a quality education for all students, so they can become successful adults.

System's Purpose

Provide the school system's purpose statement and ancillary content such as mission, vision, values, and/or beliefs. Describe how the school system embodies its purpose through its program offerings and expectations for students.

In 2013, a committee of students, parents, district staff, community, early childhood providers, higher education, and Kentucky Department of Education personnel meet to develop the Lee County School District Strategic Plan. During a series of meetings, this group identified the district's vision and then translated this vision into broadly defined goals and objectives to achieve them. The plan is reviewed and updated each year by the committee. The superintendent reports to the Lee County Board of Education once a semester on the progress of the goals/objectives.

Mission: The mission of the Lee County School District is to foster trust, growth, and accountability in partnership with students, staff, parents and the community.

Vision: Lee County Schools, creating a successful future one student at a time, is the District's vision.

We believe:

- Every student will be provided a safe and secure learning environment
- Student needs will drive school/district decision making
- Home, school, and community share responsibility for the education of all learners
- Business, community, parents, and school will set and expect high standards for all learners

Based upon the goals/objectives of the strategic plan and assessment data the District Improvement Plan is developed. The committee met on November 20, 2014 and reviewed the data on the school report card, 2013 Comprehensive Plan and identified the "big rocks" to be addressed in the 2014-2015 District Improvement Plan. Decisions are made based on the needs of the students and how the District can seek to understand the diverse needs of all students while maintaining high expectations. The District Leadership met several times to develop goals/objectives, strategies and activities to be included in the plan. A community review was scheduled on December 16th, 2014 at 5:00. The Lee County Board approved the plan at the December 16th Board meeting.

Notable Achievements and Areas of Improvement

Describe the school system's notable achievements and areas of improvement in the last three years. Additionally, describe areas for improvement that the school system is striving to achieve in the next three years.

Notable Achievements:

Release of the 2014 state assessment indicates that all Lee County Schools made gains and the district was classified as a Proficient/Progressing District. Southside Elementary was classified as a Distinguished School, Beattyville Elementary was classified as a Proficient/Progressing School, Lee County Middle School was classified as a Needs Improvement/Progressing School and Lee County High School was a Proficient/Progressing School. The District has met all delivery targets for 2013-2014 school year. Lee County College and Career Readiness improved from 67.7 in 2012-2013 to 77.8 in 2013-2014. Graduation rate increased from 89.2 in 2012-2013 to 90.1 in 2013-2014, exceeding the state average of 87.9.

- Lee County School District is SACS accredited with AdvanceEd and is planning for a external review process in 2016
- Credit Recovery classes available at Lee County High School for students who are not on track to graduate with their class
- Dual Credit classes available for high school students meeting benchmarks on ACT. Partnerships have been established with Eastern Kentucky University, Pikeville College, and Morehead State University. Five (5) core teachers have completed 18 hours in content areas for dual certification
- Lee County School District was a pilot program for PGES for teachers, principals, and superintendents
- A District Communication Plan has been developed in order to improve communications between schools, district, parents, students and community
- Lee County is part of the Appalachian Renaissance Initiative through Kentucky Valley Educational Cooperative
- Partner with Berea College through the GEAR UP grant
- Awarded the Gates Integration Grant for the second time - this will provide academic coaches at middle/high school and continue the MDC and LCD initiatives
- Elementary Schools received the Read to Achieve Grant
- Lee County participated in the Performance and Management Grant in 2014. Focus was on streamlining transportation and personnel process. Received grant in 2015 and the focus will be on becoming a paperless district
- Lee County High and Lee County Middle School conducted safety audits in October 2014
- Lee County High School is part of the Youth to Connect Grant
- 21st Century Community Learning Grant
- Close relationship between Lee County High School and Lee County Area Technology Center in order to continue to prepare students to become CCR

Areas of Improvements:

One goal of the Lee County School District is to become a top 10 school district within the state of Kentucky and to be classified as a Distinguished School District. In order to obtain these goals, several areas of weaknesses need to be addressed, including:

- Closing the gap between regular and special education students
- Improving writing skills across the district
- Improving math scores at all grade levels
- Decreasing the number of novices
- Improving student performance on End of Course Assessments
- Increase number of students meeting benchmarks on ACT, Plan and Explore

Additional Information

Provide any additional information you would like to share with the public and community that were not prompted in the previous sections.

Lee County Schools strengths are the students, parents, staff and community. Working together, we will continue to identify and address the challenges faced by students and to reduce the barriers that prevent them from achieving their highest potential. We will continue to foster partnerships with all stakeholders in the community as we strive to create a safe, secure and effective learning environment.

2015 Comprehensive District Improvement Plan

Overview

Plan Name

2015 Comprehensive District Improvement Plan

Plan Description

Goals Summary

The following is a summary of the goals encompassed in this plan. The details for each goal are available in the next section.

#	Goal Name	Goal Details	Goal Type	Total Funding
1	Lee County Schools will increase the averaged combined reading and math scores on state assessment for elementary from 54.9 to 69.0, middle schools 46.7 to 53.2 and high school from 36.5 to 59.3 by June 2015.	Objectives: 1 Strategies: 4 Activities: 8	Organizational	\$16500
2	Lee County Schools will increase the averaged combined reading and math proficiency ratings for all students in the non-duplicated gap group from 36.3% in 2014 to 67.2% in 2017.	Objectives: 1 Strategies: 1 Activities: 2	Academic	\$0
3	Lee County will increase the average freshman graduation rate from 68.6% to 76.7% by 2015.	Objectives: 1 Strategies: 2 Activities: 3	Organizational	\$10200
4	Lee County will increase the percentage of students who are college and career ready from 51.3% to 64% by 2015 as measured by ACT, COMPASS, KYOTE, WORKKEYS, ASVAB, KOSSA and Industry Certificates.	Objectives: 2 Strategies: 2 Activities: 7	Organizational	\$22500
5	To increase ___% of effective teachers by ___% by 06/30/2017.	Objectives: 1 Strategies: 1 Activities: 2	Organizational	\$0
6	All Lee County Schools will implement strategies to promote healthy nutrition and physical activity.	Objectives: 1 Strategies: 1 Activities: 3	Organizational	\$0

Goal 1: Lee County Schools will increase the averaged combined reading and math scores on state assessment for elementary from 54.9 to 69.0, middle schools 46.7 to 53.2 and high school from 36.5 to 59.3 by June 2015.

Measurable Objective 1:

collaborate to increase the combined reading and math scores on state assessments for elementary from 54.9 to 69.0. middle school from 49.0 to 53.2 and high school from 46.7 to 59.3. by 05/31/2017 as measured by K-PREP scores..

Strategy 1:

Curriculum Assessment and Alignment - District and school staff will develop a vertically and horizontally aligned curriculum to common core standards.

Category: Continuous Improvement

Research Cited: Center for School Improvement 2009

Appalachia Educational Laboratory 2005

Activity - Vertical and Horizontal Curriculum Alignment	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers at all levels will meet regularly at transition points to collaborate on vertically aligning the curriculum. Horizontal alignment will be a regular activity in PLC's. Schools: All Schools	Academic Support Program	07/29/2014	06/30/2015	\$500	District Funding	Instructional Supervisor, Principals and Academic Coaches
Activity - Curriculum Gaps	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
District and school staff will conduct cross walk between curriculum and common core standards in order to identify gaps in curriculum. Schools: All Schools	Policy and Process	08/07/2014	06/30/2017	\$0	Race to the Top	District and School staff
Activity - CIITS	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
District and school staff will utilize CIITS for instructional planning, creation and sharing of instructional resources and analysis of data and reporting. Schools: All Schools	Policy and Process	08/07/2014	06/30/2017	\$0	No Funding Required	District Staff, Principals, Teachers,

Strategy 2:

Interventions - Teachers will meet to discuss students who do not meet benchmarks and cut scores and develop individual plans to address the needs of these students.

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Category: Continuous Improvement

Research Cited: Center on Response to Intervention

RTI ACation Network

Activity - Interventions	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers will utilize the intervention tab in IC to monitor student progress and evaluate interventions to determine overall effectiveness Schools: All Schools	Academic Support Program	08/06/2014	06/30/2015	\$3000	Read to Achieve, State Funds, District Funding	Teachers, principals

Strategy 3:

Rigor - Teaches will implement components of the Literacy Design Collaboration (LDC) and Math Design Collaborative (MDC)

Category: Continuous Improvement

Research Cited: LDC and MDC Research

Activity - LDC/MDC	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers will be trained in the LDC and MDC modules. Schools: Lee County High School, Lee County Middle School	Academic Support Program	01/04/2015	06/30/2017	\$10000	Grant Funds	Principals, District Leadership Team, Teachers, Academic Coaches

Activity - Questioning	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers will attend training and implement higher level questioning techniques in their classroom Schools: All Schools	Academic Support Program	06/30/2015	06/30/2015	\$3000	General Fund	District staff, principals, teachers, academic coaches

Strategy 4:

School Readiness - Increase the number of kindergarten students who meet the benchmarks for school readiness.

Category: Continuous Improvement

Activity - Communication	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
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Disseminate school readiness checklist to Early Childhood Centers, Head Start and parents. Schools: Southside Elementary School, Beattyville Elementary	Recruitment and Retention	08/01/2014	06/30/2017	\$0	No Funding Required	Preschool Coordinator, Principal, Kindergarten Teachers
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Activity - Brigance	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Screen all kindergarten students on Brigance to determine school readiness Schools: Southside Elementary School, Beattyville Elementary	Career Preparation/Orientation	08/11/2014	06/30/2017	\$0	No Funding Required	Kindergarten Teachers, Counselor, Preschool Staff

Goal 2: Lee County Schools will increase the averaged combined reading and math proficiency ratings for all students in the non-duplicated gap group from 36.3% in 2014 to 67.2% in 2017.

Measurable Objective 1:

80% of Kindergarten, First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth, Ninth, Tenth, Eleventh and Twelfth grade students will demonstrate a proficiency growth rate of 6.88% annually to achieve 67.7% in English Language Arts by 06/30/2017 as measured by state assessments .

Strategy 1:

Math and Reading Interventions - Student data will be collected and analyzed in order to make instructional decision related to differentiation and/or flexible grouping

Category: Continuous Improvement

Research Cited: Appalachia Educational Laboratory 2005

Center for School Improvement 2009

Activity - Research Based Best Practices	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
All schools will use research based activities based on continuous progress monitoring to promote student growth in reading/math. Schools: All Schools	Direct Instruction	07/29/2014	06/30/2015	\$0	No Funding Required	Principals, Coaches, Teachers, District Personnel

Activity - Assessments	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Principals and teachers will track student progress through data notebooks, tracking sheets, data warehouse, formative assessment etc... Schools: All Schools	Academic Support Program	08/08/2014	06/30/2017	\$0	No Funding Required	Principals, Teachers, Academic Coaches

Goal 3: Lee County will increase the average freshman graduation rate from 68.6% to 76.7% by 2015.

Measurable Objective 1:

collaborate to increase the average freshman graduation rate by 9.0% by 06/30/2015 as measured by AFGR.

Strategy 1:

Credit Recovery - Students who have failed courses previously will participate in online credit recovery courses. Students will progress at their own pace. Progress will be monitored and student placements adjusted as needed.

Category: Continuous Improvement

Activity - Online self-guided credit recovery coursework	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Online self-guided credit recovery coursework with monitoring by a certified teacher Schools: Lee County High School	Direct Instruction	07/01/2014	05/31/2015	\$3700	Title I Part A	Principal, Counselor, Credit Recovery Teacher

Activity - Second Chance	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Students who have failed a class and meet the guidelines can attend Second Chance after school to earn credit. Schools: Lee County High School	Academic Support Program	05/01/2015	05/01/2015	\$1500	State Funds	ESS Teachers, Counselor

Strategy 2:

Target Students - At risk student identified by the Persistence to Graduation Report will be targeted for mentoring and intervention.

Category: Persistence to Graduation

Activity - Scheduling	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
At risk students will be referred for ESS/after school tutoring Schools: All Schools	Academic Support Program	09/09/2014	06/30/2015	\$5000	State Funds	Principals, teachers, ESS teachers

Goal 4: Lee County will increase the percentage of students who are college and career ready from 51.3% to 64% by 2015 as measured by ACT, COMPASS, KYOTE, WORKKEYS, ASVAB,

KOSSA and Industry Certificates.

Measurable Objective 1:

collaborate to increase college and career readiness by 12.7% annually by 06/30/2015 as measured by ACT, COMPASS, KYOTE, WORKKEYS, ASVAB, KOSSA and Industry Certificates..

Strategy 1:

Communicate Importance of College/Career Readiness - Lee Co. High School will strongly emphasize the importance of college/career readiness for all students.

Transition classes in English and Math will be provided to help increase the percentage of students college/career ready. Intervention classes for lower grade levels will be available to at-risk students. Emphasis will be placed on CCR at all levels, as well as efforts to increase attendance rates, celebrations, etc.

Category: Career Readiness Pathways

Activity - Senior Math/English/Reading Transition Courses	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Students not meeting the college benchmark scores on the ACT will be placed in transitional courses until meeting the benchmarks on future assessments. Schools: Lee County High School	Direct Instruction	08/08/2012	06/30/2015	\$20000	District Funding	Principal, Counselor, Transition Teachers
Activity - Pathways	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Lee County High School and Lee County Area Technolgy Center will collabrate to ensure student schedules lead to a 3 year course pathway completion Schools: Lee County High School	Career Preparation/O rientation	08/07/2014	06/30/2015	\$0	No Funding Required	Lee County Area Technolgy staff, Principal, Counselor, Teachers
Activity - Rewards for CCR Success	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Assemblies and hallway displays will recognize students who have achieved CCR benchmarks Schools: Lee County High School	Academic Support Program	08/07/2014	06/30/2015	\$0	No Funding Required	Principal, Teachers, Counselor
Activity - Monitoring	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible

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Explore will be administered in the 7th and 8th grade, and Plan will be administered in the 9 and 10th grade. Counselors/Teachers will review results with students. Schools: Lee County High School, Lee County Middle School	Policy and Process	11/03/2014	06/30/2015	\$2500	Grant Funds	Principals, Teachers, Counselors
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Measurable Objective 2:

collaborate to to prepare all students for career awareness and college readiness skills by 06/30/2017 as measured by student participation in career awareness activities and instructional units.

Strategy 1:

Career Awareness - Teachers will implement college/career awareness activities in their instruction.

Category: Career Readiness Pathways

Activity - Career and College Awareness	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
All students in grades K-12 will participate in hands on activities and discussion to promote student interest and focus on goals to become college and career ready. Schools: All Schools	Career Preparation/Orientation	08/07/2014	06/30/2017	\$0	No Funding Required	Principals, Teachers, Counselors

Activity - Career Day	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
All schools will sponsor a Career Day Schools: All Schools	Career Preparation/Orientation	08/07/2014	06/30/2017	\$0	No Funding Required	District Leadership Team and all schools' staff

Activity - Awareness	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Fifth grades students and all Middle School students will tour the Lee County Area Technology Center to become aware of programs offered. Schools: Southside Elementary School, Beattyville Elementary, Lee County Middle School	Career Preparation/Orientation	08/07/2014	06/30/2017	\$0	No Funding Required	Principals, Counselors, Teachers and Lee County Area Technology Center

Goal 5: To increase ___% of effective teachers by ___% by 06/30/2017.

Measurable Objective 1:

collaborate to to increase the percentage of effective teachers. by 06/30/2017 as measured by the implementation of TPGES,.

Strategy 1:

District Leadership Team - Establish a District Leadership Team to develop an implementation plan for PPGES and TPGES for 2014-15 state implementation

Category: Teacher PGES

Activity - Leadership	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Ensure all leadership is knowledgeable of PPGES and TPGES components and expectations. Schools: All Schools	Recruitment and Retention	07/30/2014	06/30/2017	\$0	No Funding Required	District Leadership Team, Principals, Teachers

Activity - Professional Learning Plan	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Develop a district wide Professional Learning Plan for PPGES and TPGES components and expectation that incorporate leadership PLC(s) around: performance standards for professional growth, student growth goal development using ASSIST, and professional growth goal setting based on self reflection and student need. Schools: All Schools	Policy and Process	07/30/2014	06/30/2017	\$0	No Funding Required	District Leadership Team, Principals, and Teachers

Goal 6: All Lee County Schools will implement strategies to promote healthy nutrition and physical activity.

Measurable Objective 1:

collaborate to promote health and wellness and improve the health of students and staff by 06/30/2017 as measured by decrease obesity.

Strategy 1:

Coordinated School Health Committee - The coordinated School Health Committee will meet quarterly to discuss health and wellness issues.

Category: Other - Health and Wellness

Activity - Coordinated School Health Committee	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
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<p>The Coordinated School Health will meet to review and revise current Wellness Policies.</p> <p>Schools: All Schools</p>	<p>Policy and Process</p>	<p>10/01/2014</p>	<p>06/30/2015</p>	<p>\$0</p>	<p>No Funding Required</p>	<p>District Leadership Team, Principals, Teachers, Food Service Director, School Nurse, Program Review Team Leaders</p>
<p>Activity - Health and Wellness</p>	<p>Activity Type</p>	<p>Begin Date</p>	<p>End Date</p>	<p>Resource Assigned</p>	<p>Source Of Funding</p>	<p>Staff Responsible</p>
<p>Coordinated School Health Committee develop strategies to promote the healthy food choices outside of the school day - parties, fundraisers,</p> <p>Schools: All Schools</p>	<p>Policy and Process</p>	<p>10/01/2014</p>	<p>06/30/2017</p>	<p>\$0</p>	<p>No Funding Required</p>	<p>All school staff</p>
<p>Activity - Physical Activity</p>	<p>Activity Type</p>	<p>Begin Date</p>	<p>End Date</p>	<p>Resource Assigned</p>	<p>Source Of Funding</p>	<p>Staff Responsible</p>
<p>Opportunities for physical activity will be incorporated into other subject lessons in order for students to receive the nationally recommended amount of physical activity (60 minutes per day).</p> <p>Schools: All Schools</p>	<p>Policy and Process</p>	<p>08/07/2014</p>	<p>06/30/2017</p>	<p>\$0</p>	<p>No Funding Required</p>	<p>Principals, Teachers</p>

Activity Summary by Funding Source

Below is a breakdown of your activities by funding source

Race to the Top

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Curriculum Gaps	District and school staff will conduct cross walk between curriculum and common core standards in order to identify gaps in curriculum.	Policy and Process	08/07/2014	06/30/2017	\$0	District and School staff
Total					\$0	

Read to Achieve

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Interventions	Teachers will utilize the intervention tab in IC to monitor student progress and evaluate interventions to determine overall effectiveness	Academic Support Program	08/06/2014	06/30/2015	\$1000	Teachers, principals
Total					\$1000	

State Funds

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Second Chance	Students who have failed a class and meet the guidelines can attend Second Chance after school to earn credit.	Academic Support Program	05/01/2015	05/01/2015	\$1500	ESS Teachers, Counselor
Scheduling	At risk students will be referred for ESS/afterschool tutoring	Academic Support Program	09/09/2014	06/30/2015	\$5000	Principals, teachers, ESS teachers
Interventions	Teachers will utilize the intervention tab in IC to monitor student progress and evaluate interventions to determine overall effectiveness	Academic Support Program	08/06/2014	06/30/2015	\$1000	Teachers, principals
Total					\$7500	

Title I Part A

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
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Online self-guided credit recovery coursework	Online self-guided credit recovery coursework with monitoring by a certified teacher	Direct Instruction	07/01/2014	05/31/2015	\$3700	Principal, Counselor, Credit Recovery Teacher
					Total	\$3700

District Funding

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Vertical and Horizontal Curriculum Alignment	Teachers at all levels will meet regularly at transition points to collaborate on vertically aligning the curriculum. Horizontal alignment will be a regular activity in PLC's.	Academic Support Program	07/29/2014	06/30/2015	\$500	Instructional Supervisor, Principals and Academic Coaches
Interventions	Teachers will utilize the intervention tab in IC to monitor student progress and evaluate interventions to determine overall effectiveness	Academic Support Program	08/06/2014	06/30/2015	\$1000	Teachers, principals
Senior Math/English/Reading Transition Courses	Students not meeting the college benchmark scores on the ACT will be placed in transitional courses until meeting the benchmarks on future assessments.	Direct Instruction	08/08/2012	06/30/2015	\$20000	Principal, Counselor, Transition Teachers
					Total	\$21500

General Fund

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Questioning	Teachers will attend training and implement higher level questioning techniques in their classroom	Academic Support Program	06/30/2015	06/30/2015	\$3000	District staff, principals, teachers, academic coaches
					Total	\$3000

No Funding Required

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Rewards for CCR Success	Assemblies and hallway displays will recognize students who have achieved CCR benchmarks	Academic Support Program	08/07/2014	06/30/2015	\$0	Principal, Teachers, Counselor

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Assessments	Principals and teachers will track student progress through data notebooks, tracking sheets, data warehouse, formative assessment etc...	Academic Support Program	08/08/2014	06/30/2017	\$0	Principals, Teachers, Academic Coaches
Communication	Disseminate school readiness checklist to Early Childhood Centers, Head Start and parents.	Recruitment and Retention	08/01/2014	06/30/2017	\$0	Preschool Coordinator, Principal, Kindergarten Teachers
Pathways	Lee County High School and Lee County Area Technolgy Center will collabrate to ensure student schedules lead to a 3 year course pathway completion	Career Preparation/Orientation	08/07/2014	06/30/2015	\$0	Lee County Area Technolgy staff, Principal, Counselor, Teachers
Research Based Best Practices	All schools will use research based activities based on continuous progress monitoring to promote student growth in reading/math.	Direct Instruction	07/29/2014	06/30/2015	\$0	Principals, Coaches, Teachers, District Personnel
Leadership	Ensure all leadership is knowledgeable of PPGES and TPGES components and expectations.	Recruitment and Retention	07/30/2014	06/30/2017	\$0	District Leadeship Team, Principals, Teachers
Career and College Awareness	All students in grades K-12 will participate in hands on activities and discussion to promote student interest and focus on goals to become college and career ready.	Career Preparation/Orientation	08/07/2014	06/30/2017	\$0	Principals, Teachers, Counselors
Awareness	Fifth grades students and all Middle School students will tour the Lee County Area Technology Center to become aware of programs offered.	Career Preparation/Orientation	08/07/2014	06/30/2017	\$0	Principals, Counselors, Teachers and Lee County Area Technology Center
Brigance	Screen all kindergarten students on Brigance to determine school readiness	Career Preparation/Orientation	08/11/2014	06/30/2017	\$0	Kindergarten Teachers, Counselor, Preschool Staff

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Coordinated School Health Committee	The Coordinated School Health will meet to review and revise current Wellness Policies.	Policy and Process	10/01/2014	06/30/2015	\$0	District Leadership Team, Principals, Teachers, Food Service Director, School Nurse, Program Review Team Leaders
CIITS	District and school staff will utilize CIITS for instructional planning, creation and sharing of instructional resources and analysis of data and reporting.	Policy and Process	08/07/2014	06/30/2017	\$0	District Staff, Principals, Teachers,
Career Day	All schools will sponsor a Career Day	Career Preparation/Orientation	08/07/2014	06/30/2017	\$0	District Leadership Team and all schools' staff
Professional Learning Plan	Develop a district wide Professional Learning Plan for PPGES and TPGES components and expectation that incorporate leadership PLC(s) around: performance standards for professional growth, student growth goal development using ASSIST, and professional growth goal setting based on self reflection and student need.	Policy and Process	07/30/2014	06/30/2017	\$0	District Leadership Team, Principals, and Teachers
Health and Wellness	Coordinated School Health Committee develop strategies to promote the healthy food choices outside of the school day - parties, fundraisers,	Policy and Process	10/01/2014	06/30/2017	\$0	All school staff
Physical Activity	Opportunities for physical activity will be incorporated into other subject lessons in order for students to receive the nationally recommended amount of physical activity (60 minutes per day).	Policy and Process	08/07/2014	06/30/2017	\$0	Principals, Teachers
Total					\$0	

Grant Funds

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
LDC/MDC	Teachers will be trained in the LDC and MDC modules.	Academic Support Program	01/04/2015	06/30/2017	\$10000	Principals, District Leadership Team, Teachers, Academic Coaches
Monitoring	Explore will be administered in the 7th and 8th grade, and Plan will be administered in the 9 and 10th grade. Counselors/Teachers will review results with students.	Policy and Process	11/03/2014	06/30/2015	\$2500	Principals, Teachers, Counselors
Total					\$12500	

Activity Summary by School

Below is a breakdown of activity by school.

All Schools

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Vertical and Horizontal Curriculum Alignment	Teachers at all levels will meet regularly at transition points to collaborate on vertically aligning the curriculum. Horizontal alignment will be a regular activity in PLC's.	Academic Support Program	07/29/2014	06/30/2015	\$500	Instructional Supervisor, Principals and Academic Coaches
Research Based Best Practices	All schools will use research based activities based on continuous progress monitoring to promote student growth in reading/math.	Direct Instruction	07/29/2014	06/30/2015	\$0	Principals, Coaches, Teachers, District Personnel
Interventions	Teachers will utilize the intervention tab in IC to monitor student progress and evaluate interventions to determine overall effectiveness	Academic Support Program	08/06/2014	06/30/2015	\$3000	Teachers, principals
Questioning	Teachers will attend training and implement higher level questioning techniques in their classroom	Academic Support Program	06/30/2015	06/30/2015	\$3000	District staff, principals, teachers, academic coaches
Assessments	Principals and teachers will track student progress through data notebooks, tracking sheets, data warehouse, formative assessment etc...	Academic Support Program	08/08/2014	06/30/2017	\$0	Principals, Teachers, Academic Coaches
Scheduling	At risk students will be referred for ESS/afterschool tutoring	Academic Support Program	09/09/2014	06/30/2015	\$5000	Principals, teachers, ESS teachers
Career and College Awareness	All students in grades K-12 will participate in hands on activities and discussion to promote student interest and focus on goals to become college and career ready.	Career Preparation/Orientation	08/07/2014	06/30/2017	\$0	Principals, Teachers, Counselors
Career Day	All schools will sponsor a Career Day	Career Preparation/Orientation	08/07/2014	06/30/2017	\$0	District Leadership Team and all schools' staff

KDE Comprehensive Improvement Plan for Districts

Lee County

Leadership	Ensure all leadership is knowledgeable of PPGES and TPGES components and expectations.	Recruitment and Retention	07/30/2014	06/30/2017	\$0	District Leadership Team, Principals, Teachers
Professional Learning Plan	Develop a district wide Professional Learning Plan for PPGES and TPGES components and expectation that incorporate leadership PLC(s) around: performance standards for professional growth, student growth goal development using ASSIST, and professional growth goal setting based on self reflection and student need.	Policy and Process	07/30/2014	06/30/2017	\$0	District Leadership Team, Principals, and Teachers
Coordinated School Health Committee	The Coordinated School Health will meet to review and revise current Wellness Policies.	Policy and Process	10/01/2014	06/30/2015	\$0	District Leadership Team, Principals, Teachers, Food Service Director, School Nurse, Program Review Team Leaders
Health and Wellness	Coordinated School Health Committee develop strategies to promote the healthy food choices outside of the school day - parties, fundraisers,	Policy and Process	10/01/2014	06/30/2017	\$0	All school staff
Physical Activity	Opportunities for physical activity will be incorporated into other subject lessons in order for students to receive the nationally recommended amount of physical activity (60 minutes per day).	Policy and Process	08/07/2014	06/30/2017	\$0	Principals, Teachers
Curriculum Gaps	District and school staff will conduct cross walk between curriculum and common core standards in order to identify gaps in curriculum.	Policy and Process	08/07/2014	06/30/2017	\$0	District and School staff
CIITS	District and school staff will utilize CIITS for instructional planning, creation and sharing of instructional resources and analysis of data and reporting.	Policy and Process	08/07/2014	06/30/2017	\$0	District Staff, Principals, Teachers,
Total					\$11500	

Southside Elementary School

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Awareness	Fifth grades students and all Middle School students will tour the Lee County Area Technology Center to become aware of programs offered.	Career Preparation/Orientation	08/07/2014	06/30/2017	\$0	Principals, Counselors, Teachers and Lee County Area Technology Center

KDE Comprehensive Improvement Plan for Districts

Lee County

Communication	Disseminate school readiness checklist to Early Childhood Centers, Head Start and parents.	Recruitment and Retention	08/01/2014	06/30/2017	\$0	Preschool Coordinator, Principal, Kindergarten Teachers
Brigance	Screen all kindergarten students on Brigance to determine school readiness	Career Preparation/Orientation	08/11/2014	06/30/2017	\$0	Kindergarten Teachers, Counselor, Preschool Staff
Total					\$0	

Lee County Middle School

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
LDC/MDC	Teachers will be trained in the LDC and MDC modules.	Academic Support Program	01/04/2015	06/30/2017	\$10000	Principals, District Leadership Team, Teachers, Academic Coaches
Monitoring	Explore will be administered in the 7th and 8th grade, and Plan will be administered in the 9 and 10th grade. Counselors/Teachers will review results with students.	Policy and Process	11/03/2014	06/30/2015	\$2500	Principals, Teachers, Counselors
Awareness	Fifth grades students and all Middle School students will tour the Lee County Area Technology Center to become aware of programs offered.	Career Preparation/Orientation	08/07/2014	06/30/2017	\$0	Principals, Counselors, Teachers and Lee County Area Technology Center
Total					\$12500	

Lee County High School

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Online self-guided credit recovery coursework	Online self-guided credit recovery coursework with monitoring by a certified teacher	Direct Instruction	07/01/2014	05/31/2015	\$3700	Principal, Counselor, Credit Recovery Teacher

KDE Comprehensive Improvement Plan for Districts

Lee County

Senior Math/English/Reading Transition Courses	Students not meeting the college benchmark scores on the ACT will be placed in transitional courses until meeting the benchmarks on future assessments.	Direct Instruction	08/08/2012	06/30/2015	\$20000	Principal, Counselor, Transition Teachers
LDC/MDC	Teachers will be trained in the LDC and MDC modules.	Academic Support Program	01/04/2015	06/30/2017	\$10000	Principals, District Leadership Team, Teachers, Academic Coaches
Second Chance	Students who have failed a class and meet the guidelines can attend Second Chance after school to earn credit.	Academic Support Program	05/01/2015	05/01/2015	\$1500	ESS Teachers, Counselor
Pathways	Lee County High School and Lee County Area Technolgy Center will collabrate to ensure student schedules lead to a 3 year course pathway completion	Career Preparation/Orientation	08/07/2014	06/30/2015	\$0	Lee County Area Technology staff, Principal, Counselor, Teachers
Rewards for CCR Success	Assemblies and hallway displays will recognize students who have achieved CCR benchmarks	Academic Support Program	08/07/2014	06/30/2015	\$0	Principal, Teachers, Counselor
Monitoring	Explore will be adminstered in the 7th and 8th grade, and Plan will be administered in the 9 and 10th grade. Cousnelors/Teachers will reveiw results with students.	Policy and Process	11/03/2014	06/30/2015	\$2500	Principals, Teachers, Counselors
Total					\$37700	

Beattyville Elementary

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Awareness	Fifth grades students and all Middle School students will tour the Lee County Area Technology Center to become aware of programs offered.	Career Preparation/Orientation	08/07/2014	06/30/2017	\$0	Principals, Counselors, Teachers and Lee County Area Technology Center
Communication	Disseminate school readiness checklist to Early Childhood Centers, Head Start and parents.	Recruitment and Retention	08/01/2014	06/30/2017	\$0	Preschool Coordinator, Principal, Kindergarten Teachers

KDE Comprehensive Improvement Plan for Districts

Lee County

Brigance	Screen all kindergarten students on Brigance to determine school readiness	Career Preparation/Orientation	08/11/2014	06/30/2017	\$0	Kindergarten Teachers, Counselor, Preschool Staff
Total					\$0	

KDE Needs Assessment

Introduction

The purpose of the School District (system) Needs Assessment is to use data and information to prioritize allocation of resources and activities.

Data Analysis

**What question(s) are you trying to answer with the data and information provided to you? What does the data/information tell you?
What does the data/information not tell you?**

The needs of the district were identified through data disaggregation, individual school needs assessments, analysis of state assessments, persistence to graduation, TELL surveys, college and career and graduation data. Surveys from Title I, Family Resource and Youth Services Centers, KIP, and Safe Schools Audits and progress data on the 2013-14 CDIP were a part of this process.

With the addition of SB 1 into the state assessment, growth has become the driving force behind instructional decisions. This has made us become a district focusing on personalize learning and looking at each student individually. We focus on two (2) questions: 1) Where does your child stand in relation to same peers; 2) How much progress has he/she made since the beginning of the year? These questions have made us become a district of intentional instruction based on student performance.

Data from the 2014 School Report indicates that Lee County is currently in Proficient/Progressing classification with an overall score of 63.3 and a percentile of rank of 80th. The state assessment tells us scores are improving but an in-depth analysis of individual students indicates:

- Gap between regular education and special education students
- High rate of novice students
- End of Course assessments have not improved in 3 years
- Analysis of EOC indicates that mastery of student achievement on the standards in all content is flat lining.

ACT, EXPLORE and PLAN have made minimal improvements in the last three (3) years. The ACT composite score in 2112 was 18.0 and in 2013 the composite was 18.2 and in 2014 the composite score was 18.0. Reading is the highest score with a 18.8 and Science is the lowest with a 17.3. Each school administers ThinkLink three times a year. After each administration, the results are analyzed and Rtl groups are formed based on skills. Rti Tier I and II are implemented at each grade level. Due to size and small staff, schools struggle to provide Tier III in the school schedule each day, but are continuing to improve in this area.

Each school reviewed the TELL surveys and develop strategies to address areas of concern. A District wide TELL committee of school and community stakeholders was formed to review each schools' data and identified areas that were consistent at each school. The committee identified five (5) areas of focus - budget, professional development, teacher input, discipline and community involvement. Another survey was developed (survey monkey) for each school to complete to assess progress on these areas.

Family and Youth Service Centers conducted surveys each school year to identify barriers that students and families. Barriers identified were transportation, internet access and community resources. Results of Kentucky Center for Safe Schools audits, drop-out rate, retention rate, were also included as part of the needs assessments. Reviewing progress monitoring on the 2013-14 data and the strategic plan indicates progress on achieving the goals/objectives are being achieve.

Areas of Strengths

What were the areas of strength you noted? What actions are you implementing to sustain the areas of strength? What is there cause to celebrate?

Lee County continues to make progress on the state assessments. In 2013 Lee County was identified as a High Progressing District and in 2014 we were identified as a Proficient/Progressing District. The district met the annual measurable objective (AMO), participation rate, CCR and graduation rate for the 2013-2014 school year.

At each school, data analysis and individual student progress is monitored. A tracking sheet has been developed to track all assessments, attendance and grades in order to compare progress. At the high school level, EOC are administered in English I, Algebra I and Geometry in order to identify gaps in instruction. PLAN and EXPLORE are administered in seventh (7th) and ninth (9th) grade.

Teachers utilize CIITS for curriculum, lesson plans, instructional resources and are working on developing common assessments in CIITS. Administrators and teachers participate in PLS and team meetings. Last year communications was identified as a weakness for the district and a District Communication Committee was formed to develop a Communication Plan. A newsletter is sent to all staff, students and parents and the Superintendent conducts monthly Parent Breakfast in order to keep open communication between staff, students, administrators, parents and community. The District webpage is utilized to communicate what is happening within the district and the One Call System is also used to provide information to stakeholders.

Lee County was pilot for the new evaluations system, and staff have been trained and TGPS/PGES is being fully implemented. Credit Recovery, dual credit, and transition classes are being implemented at the high school level. Lee County is involved in the Appalachian Renaissance Initiative through Kentucky Valley Educational Cooperative, which provides training, technology and resources for the district.

Opportunities for Improvement

What were areas in need of improvement? What plans are you making to improve the areas of need?

Lee County has been awarded the GatesIntegration Grant which will continue high/middle teachers in the MDC and LDC initiatives which have impacted instructional strategies and student learning. Writing and math has been identified as areas of improvement for the District. Professional Development will be provided on writing, higher level questioning and student engagement. All grade levels need to decrease the number of students scoring novice and gap students. Principals need to continue walk throughs and focus on effective instructional strategies and student engagement. District needs to continue focusing on curriculum alignment, both horizontal and vertical, intervention strategies for struggling students, and monitoring the rigor in all classrooms.

Oversight and Monitoring

Describe your processes and interventions for monitoring continuous improvement.

- District and school administrators will conduct walk throughs in all schools
- Principals and program administrators present monthly reports at Board meetings
- Schools will utilize tracking sheets to track individual student progress
- Data will be analyzed during team meetings and PLC
- Intervention Tab will be utilized to track interventions
- District administrators will attend team and school meetings
- Monthly leadership meetings to focus on instruction

Conclusion

Reflect on your answers provided in the previous sections. What are your next steps in addressing areas of concern?

In order to address on the needs of all students and continue to increase student achievement the district needs to :

- Continue to improve the RtI process at all grade levels
- Continue to analyze assessment data
- Track individual student growth
- Share best practices at PLC
- Focus on higher level questioning
- Improve EOC, ACT, PLAN and EXPLORE
- Monitor instruction for rigor and intentional instruction

Compliance and Accountability - Districts

Introduction

The process of Improvement Planning in Kentucky is used as the means of determining how schools and districts will plan to ensure that students reach proficiency and beyond by 2015. The process focuses school and district improvement efforts on student needs by bringing together all stakeholders to plan for improvement, by focusing planning efforts on priority needs and closing achievement gaps between subgroups of students, by building upon school and district capacity for high quality planning, and by making connections between the funds that flow into the district and the priority needs in schools.

Your school's plans for improvement must be based on careful and honest analysis of data, address all content areas, and clearly address gaps in student achievement.

Planning and Accountability Requirements

Our district ensure that teachers are equitably distributed throughout the district to ensure that all students are college and career ready. **Equitable Distribution:** poor and minority students are not taught at higher rates than other students by inexperienced, unqualified, or out-of-field teachers.

Goal 1:

Lee County Schools will ensure equitable distribution of qualified teaching staff throughout the district.

Measurable Objective 1:

demonstrate a proficiency in equitable distribution of qualified teaching staff throughout the district by 06/30/2014 as measured by the Lee County School District Highly Qualified Report. .

Strategy1:

Staff Recruitment/Hiring - Highly qualified applicants with proper certification will be interviewed and employed for specific teaching positions.

Category:

Research Cited: Guidelines determined for specific certification through the Educational Professional Standards Board.

Activity - Applicant Screenings	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
The Superintendent will review applicant's teaching certificate prior to the interview to ensure the applicant holds proper certification for the position.	Career Preparation/ Orientation			11/29/2013	06/30/2014	\$0 - Other	Superintendent and personnel department

Narrative:

Our district has identified specific strategies to address areas for improvement identified in the TELL KY Survey results.

Goal 1:

Lee County Schools will ensure equitable distribution of qualified teaching staff throughout the district.

Measurable Objective 1:

demonstrate a proficiency in equitable distribution of qualified teaching staff throughout the district by 06/30/2014 as measured by the Lee County School District Highly Qualified Report. .

Strategy1:

KDE Comprehensive Improvement Plan for Districts

Lee County

Staff Recruitment/Hiring - Highly qualified applicants with proper certification will be interviewed and employed for specific teaching positions.

Category:

Research Cited: Guidelines determined for specific certification through the Educational Professional Standards Board.

Activity - Applicant Screenings	Activity Type	Tier	Phase	Begin Date	End Date	Funding Amount & Source	Staff Responsible
The Superintendent will review applicant's teaching certificate prior to the interview to ensure the applicant holds proper certification for the position.	Career Preparation/Orientation			11/29/2013	06/30/2014	\$0 - Other	Superintendent and personnel department

Narrative:

KDE Superintendent Assurances

Introduction

Assurances are intended to provide evidence that the Superintendent has shared and discussed in open board meetings the progress and performance in the areas of goals and targets for student achievement that have/have not been met as well as the operational requirements for the district and the operational needs for schools and support staff.

Evidence of these discussions is required to support all responses through the upload of Board Meeting Minutes that includes each of the areas and feedback received in conjunction with a Comprehensive District Improvement Plan that outlines “the plan” to address, monitor, track progress and sustainability in student achievement, and operational needs for both the district and schools.

Delivery Targets

Five year delivery goals are set for schools and districts to ensure that students are college and career-ready. Within the school and district goals Delivery Targets are set to identify the annual incremental growth needed to achieve the five year goal in the areas of Proficiency, College and Career Readiness, Achievement Gap, and Graduation Rate. These targets shall be used to set goals and monitor progress in student achievement throughout the instructional year.

Next Generation Professionals will be addressed through identifying the district’s plan for implementation of the Professional Growth and Effectiveness System for Teachers and Principals in the 2014-2015 school year. Supporting documentation for these responses can be provided by additional narrative responses, the district Certified Evaluation Plan and an APPROVED Waiver if applicable.

The Superintendent has communicated in open board meetings the progress of the goals and targets throughout the instructional year and has communicated the vision and strategy for moving the work forward through the Comprehensive District Improvement Plan (CDIP).

The CDIP discussions include updates on student achievement through the use of student performance data, goals and plans created to achieve and monitor student success and areas for improvement, sustainability of growth and resources used for student achievement, and measuring the effectiveness of teachers and principals.

	Statement or Question	Response	Rating
1. Proficiency:	Increase the averaged combined reading and math K-Prep scores for elementary students.	Has Met District Targets	N/A

	Statement or Question	Response	Rating
2. Proficiency:	Increase the averaged combined reading and math K-Prep scores for middle students.	Has Met District Targets	N/A

	Statement or Question	Response	Rating
3. Proficiency:	Increase the averaged combined reading and math EOC scores for high schools.	Has Not Met District Targets	N/A

	Statement or Question	Response	Rating
4. Graduation Rate:	Increase the cohort graduation rate.	Has Met District Targets	N/A

	Statement or Question	Response	Rating
5. College and Career Readiness:	Increase the percentage of students who graduate college and career ready.	Has Met District Targets	N/A

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	Statement or Question	Response	Rating
6. Closing Achievement Gap:	Increase the average combined reading and math proficiency ratings for all students in the non-duplicated gap group.	Has Met District Targets	N/A

Label	Assurance	Response	Comment	Attachment
7. Next Generation Professionals for Teachers:	The district will:	Fully implement the Kentucky Professional Growth and Effectiveness System for Teachers in 2014-2015 as set forth in the district's Certified Evaluation Plan.		

Label	Assurance	Response	Comment	Attachment
8. Next Generation Professionals for Principals:	The district will:	Fully Implement the Kentucky Professional Growth and Effectiveness System for Principals in 2014-2015 as set forth in the District's Certified Evaluation Plan.		

Label	Assurance	Response	Comment	Attachment
9.	Delivery Targets and PGES implementation artifacts have been documented in The LOCAL BOARD MINUTES (UPLOAD OF BOARD MINUTES TO SUPPORT ALL RESPONSES IS REQUIRED).	Yes		Oct 9 2014 Board Minutes

Resources and Support Systems

Resources and Support Systems identify the district’s operational areas and their status and progress. In open board meetings the Superintendent must have communicated the health and status of the operational budget for the district and ensures that the district is operating in compliance of all ethical, legal and policy standards of the district, state and federal government.

Label	Assurance	Response	Comment	Attachment
1. Operational Budget:	Establishes a balanced operational budget for school programs and activities which include correct prior year audit findings and submit a balanced working budget and tentative budget that includes the required 2% contingency.	Has developed a balanced Operational Budget		

Label	Assurance	Response	Comment	Attachment
2. Compliance:	Maintains compliance with legal, ethical and policy standards. External audit for 2014-2015 school year will indicate 0 violations of ethics and policy standards.	Is in compliance		

Label	Assurance	Response	Comment	Attachment
3. Direct Communication:	Effectively communicates the district's budget and resource allocation to the local board. Provides budget updates to the board at every regularly scheduled meeting.	Superintendent has provided budget and resource allocation updates		

Label	Assurance	Response	Comment	Attachment
4.	Delivery artifacts have been incorporated into the Superintendent assurances and documented in the artifacts in the areas of budget and resources of LOCAL BOARD MINUTES (UPLOAD OF BOARD MINUTES TO SUPPORT ALL RESPONSES IS REQUIRED).	Yes		Nov 11 2014 Draft Minutes

Facilities/Support Systems

Facilities and Support Systems identify the operational needs and environment for district schools. In open board meetings the Superintendent must have communicated progress, actions taken and updates in the areas of instruction, materials, technology, educational materials and resources and overall environment from the KY TELL Survey. In non-KY TELL Survey years the Superintendent may explain progress and updates to the prior year targets.

	Statement or Question	Response	Rating
a)	Teachers have sufficient access to appropriate instructional materials.	Strongly Agree	N/A

	Statement or Question	Response	Rating
b)	Teachers have sufficient access to instructional technology, including computers, printers, software and internet access.	Strongly Agree	N/A

	Statement or Question	Response	Rating
c)	Teachers have access to reliable communication technology, including phones, faxes and email.	Strongly Agree	N/A

	Statement or Question	Response	Rating
d)	Teachers have sufficient access to office equipment and supplies such as copy machines, paper, pens, etc.	Strongly Agree	N/A

	Statement or Question	Response	Rating
e)	Teachers have sufficient access to a broad range of professional support personnel.	Strongly Agree	N/A

	Statement or Question	Response	Rating
f)	The school environment is clean and well maintained.	Strongly Agree	N/A

	Statement or Question	Response	Rating
g)	Teachers have adequate space to work productively.	Strongly Agree	N/A

	Statement or Question	Response	Rating
h)	The physical environment of classrooms in the school supports teaching and learning.	Strongly Agree	N/A

KDE Comprehensive Improvement Plan for Districts

Lee County

	Statement or Question	Response	Rating
i)	The reliability and speed of internet connections in the school are sufficient to support instructional practices.	Strongly Agree	N/A

Label	Assurance	Response	Comment	Attachment
j)	Delivery artifacts have been incorporated into the Superintendent assurances and have been documented in the artifacts of LOCAL BOARD MINUTES (UPLOAD OF BOARD MINUTES TO SUPPORT ALL RESPONSES IS REQUIRED).	Yes		Oct 9 2014 Board Minutes Nov 11 2014 Draft Minutes November 20 2014 Draft Minutes

KDE Assurances - District

Introduction

KDE Assurances for Districts

District Assurances

Label	Assurance	Response	Comment	Attachment
1.	All schools in our district have planned or developed strategies to increase parental involvement in the design, implementation, evaluation and communication of data and information.	Yes		

Label	Assurance	Response	Comment	Attachment
2.	The current school year Comprehensive District Improvement Plan (CDIP) and all our schools Comprehensive School Improvement Plans (CSIPs) are available for stakeholders to examine on the district website.	Yes		

Label	Assurance	Response	Comment	Attachment
3.	All teachers in our district including those providing services to private school students are highly qualified.	Yes		

Label	Assurance	Response	Comment	Attachment
4.	All paraeducators in our district including those providing services to private school students are highly qualified.	Yes		

Label	Assurance	Response	Comment	Attachment
5.	All schools in our district notify parents when their children are taught for four or more consecutive weeks by teachers who are not highly qualified. If no, list the schools below.	Yes		

Label	Assurance	Response	Comment	Attachment
6.	Our district provides professional development for staff based on a comprehensive needs assessment, which included a review of academic achievement data and additional criteria, to ensure all students are college and career ready.	Yes		

Label	Assurance	Response	Comment	Attachment
7.	Our district has planned strategies to recruit and retain highly qualified teachers.	Yes		

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Lee County

Label	Assurance	Response	Comment	Attachment
8.	Our district will allocate and spend federal program funds only on programs and activities for identified eligible students and will maintain appropriate financial records in this regard.	Yes		

Label	Assurance	Response	Comment	Attachment
9.	Our district ensure that program funds are targeted to schools that have the lowest proportion of highly qualified teachers, have the largest average class size, or are identified as focus or priority schools.	Yes		

Label	Assurance	Response	Comment	Attachment
10.	Our district ensures that all class-size reduction teachers are utilized to reduce class size below the state requirements. Paraprofessionals are utilized to meet the state requirements before hiring any additional teachers serving in that capacity.	Yes		

Label	Assurance	Response	Comment	Attachment
11.	Our district ensure class-size reduction needs are determined by analysis of data compiled through such processes as achievement test results, needs assessments, and class size data reviews.	Yes		

Label	Assurance	Response	Comment	Attachment
12.	Our district ensure that all personnel compensated from federal program funds are performing assignments aligned to the program purpose according to the program plan and appropriate documentation is maintained.	Yes		

Label	Assurance	Response	Comment	Attachment
13.	Our district ensures that private schools have been consulted with regard to available federal funds for use with eligible students and/or teachers according to federal program requirements.	Yes		

Label	Assurance	Response	Comment	Attachment
14.	Our district ensures that services provided to private schools with federal funds are delivered according to specific federal program requirements and appropriate documentation is maintained.	Yes		

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Label	Assurance	Response	Comment	Attachment
15.	Procedures have been established for the identification and tracking of purchases made with federal funds, including the retrieval and/or disposal of materials when no longer needed.	Yes		

Label	Assurance	Response	Comment	Attachment
16.	Our district ensures that all federal program complaint procedures have been communicated to all stakeholders and are properly implemented when applicable.	Yes		

Label	Assurance	Response	Comment	Attachment
17.	Our district maintains proper time and effort documentation for all personnel paid with federal funds according to specific federal program requirements.	Yes		

Label	Assurance	Response	Comment	Attachment
18.	Our district ensures proper maintenance of records according to federal program guidelines.	Yes		

Label	Assurance	Response	Comment	Attachment
19.	Our district has followed the proper procedures for the acquisition of equipment and materials with federal funds.	Yes		

Label	Assurance	Response	Comment	Attachment
20.	Our district ensures that all federal programs are evaluated annually for program effectiveness and compliance.	Yes		

Label	Assurance	Response	Comment	Attachment
21.	Our district ensures that only eligible schools are served by Title I, Part A.	Yes		

Label	Assurance	Response	Comment	Attachment
22.	Our district ensures that low-income data for all schools is taken on the same day.	Yes		

Label	Assurance	Response	Comment	Attachment
23.	Our district ensures that district and school allocations on the Title I Ranking Report correspond with the MUNIS budget.	Yes		

KDE Comprehensive Improvement Plan for Districts

Lee County

Label	Assurance	Response	Comment	Attachment
24.	Our district ensures that there is documentation to support the child count for local institutions for neglected children that was submitted to KDE.	Yes		

Label	Assurance	Response	Comment	Attachment
25.	Our district ensures that setaside funds for neglected institutions in the district are expended on identified student needs.	Yes		

Label	Assurance	Response	Comment	Attachment
26.	Our district ensures that neglected student needs were identified through consultation with staff at all neglected institutions in the district.	Yes		

Label	Assurance	Response	Comment	Attachment
27.	Our district ensures that Title I funds are reserved and expended to meet the needs of homeless children and youth in non-Title I schools.	Yes		

Label	Assurance	Response	Comment	Attachment
28.	Our district ensures that if it receives more than \$500,000 in Title I, Part A funding, 1% of the total district allocation has been reserved for parent involvement activities and that 95% of the reserved funds has been allocated to eligible schools including eligible private schools.	Yes		

Label	Assurance	Response	Comment	Attachment
29.	Our district ensures that parents are involved in deciding ways in which parent involvement funds are used.	Yes		

Label	Assurance	Response	Comment	Attachment
30.	Our district ensures that there is an annual meeting to inform parents of program requirements, including the right of parents to be involved in planning, review and improvement of parent programs.	Yes		

KDE Comprehensive Improvement Plan for Districts

Lee County

Label	Assurance	Response	Comment	Attachment
31.	Our district ensures that all parents of students in Title I schools have been notified that they may request information regarding the professional qualifications of their child's teachers.	Yes		

Label	Assurance	Response	Comment	Attachment
32.	Our district ensures that it communicates with school councils/school staff on an ongoing basis including information on program requirements, analysis of data and review of the schoolwide program (SWP) or targeted assistance (TAS) program plan to ensure compliance and effectiveness.	Yes		

Label	Assurance	Response	Comment	Attachment
33.	Our district ensures that private schools (within and outside the district) serving students from participating public school attendance areas have been contacted to offer equitable services.	Yes		

Label	Assurance	Response	Comment	Attachment
34.	Our district ensures that written affirmation signed by an official from each of the participating private schools that consultation occurred during the design, implementation, and assessment of the Title I activities in the private schools is maintained.	Yes		

Label	Assurance	Response	Comment	Attachment
35.	For any staff member that does not meet the highly qualified teacher status, the district develops an individual plan to assist them with becoming highly qualified.	Yes		

Label	Assurance	Response	Comment	Attachment
36.	Our district ensures that district and school allocations on the Title II Teacher Quality Program Budget correspond with the MUNIS budget.	Yes		